

CITY OF
GALESBURG
ILLINOIS

March 3, 2025

City Council Agenda



55 W. TOMPKINS STREET
GALESBURG, IL 61401
WWW.CI.GALESBURG.IL.US



CITY OF
GALESBURG
ILLINOIS



City Council Meeting Agenda

City Council Chambers

March 3, 2025

Galesburg City Council meetings are streamed live on the City's website and Comcast channel 7.

6:00 p.m.	Roll Call	Pledge of Allegiance
		Invocation
	Approve	Minutes from February 17, 2025
		Public Comment
		Consent Agenda #2025-05
25-3003	Bid	Purchase of paint striper
25-4018	Approve	Purchase of water meters for resale
25-5001	Receive	Police & Fire Commission Annual Report
25-8004	Bills & Advance Checks	Approval and warrants drawn in payment of same

[Passage of Ordinances and Resolutions](#)

25-2007	Resolution	Naming the park located at 652 West Second Street, Cooke Park
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[Bids, Petitions and Communications](#)

25-3004	Bid	2025 spring brush clean-up
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[City Manager's Report](#)

[Miscellaneous Business \(Agreements, Approvals, Etc.\)](#)

25-4019	Approve	Planning agreement for the airport master plan update
25-4020	Approve	Initiation of demolition proceedings for eight properties

[Town Business](#)

25-9005	Approve	Bills
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[Closing Comments](#)

[Adjournment](#)



CITY MANAGER'S OFFICE

Operating Under Council – Manager Government Since 1957

CITY COUNCIL MEETING

City Manager's Report

March 3, 2025

CONSENT AGENDA #2025-05

Item 25-3003 Paint Striper

Staff recommend approval of the \$31,199.00 bid submitted by The Sherwin Williams Company for a new Graco Linelazer self-propelled paint striper. This unit will serve as the primary painter striper by the Street Department during the summer months, and the old unit will serve as the back-up or secondary painter when staffing allows. Four bids were received, with The Sherwin Williams Company providing the low and best bid. There are sufficient funds budgeted for this purchase.

Item 25-4018 Purchase of Water Meters for Resale

Staff recommend approval of the purchase of the 2025 supply of water meters for resale from Core & Main, the authorized vendor for the Sensus Brand products utilized by the City. The Water Division budgeted a total of \$30,000.00 for this purpose and will purchase the large water meters throughout the year and install on commercial services lines as needed at the expense of the customer.

Item 25-5001 Police & Fire Commission Annual Report

The Board of Fire and Police Commissioners 2024 Annual Report is provided to be received and placed on file with the City Clerk's Office.

Item 25-8004 Bills

Bills and advanced checks are submitted for approval. All purchases are made in accordance with purchasing policies, with bids over \$25,000.00 utilizing the competitive bid process and approved individually by the City Council.

ORDINANCES AND RESOLUTIONS

Item 25-2007 Naming Cooke Park

Staff recommend approval of naming the new park development at 652 West Second Street, Cooke Park. The City purchased the property in 2022 and is developing a new park at the property. The site was previously part of the Cooke School campus, and citizens and neighbors have recommended naming the park, Cooke Park, to link the new park with its history. Cooke School was originally named in honor of Milo D. Cooke (1819 – 1889), a prominent leader in the community who served as a teacher, school board member, and Police Magistrate. He was a supporter of music in schools and played a key role in the movement to establish a public library.

BIDS, PETITIONS AND COMMUNICATIONS

Item 25-3004 Spring Brush Clean-up

Staff recommend approval of the bid of \$27,500.00 from Legacy Corporation of Illinois to remove the existing wood waste from the oversize brush drop off site located on Pickard Road. The city last had this pile cleared in the Spring of 2024 and the current bid is for all wood waste accumulated from storms, tree work throughout the city, and wood waste dropped off by residents since that time. Two bids were received, with Legacy Corporation of Illinois providing the low and best bid. Sufficient funds are budgeted to cover this annual expense.

CITY MANAGER'S REPORT

MISCELLANEOUS BUSINESS (Agreements, Approvals, Etc.)

Item 25-4019 Planning Agreement for the Airport Master Plan Update

Staff recommend approval of an engineering agreement for the Airport Master Plan. The Galesburg City Council previously approved a multi-phase Airport Master Plan update with IDOT, but IDOT has since recommended a single-phase approach, and the City concurs with this recommendation. The next required step is approving an agreement with Hanson Engineering (already on retainer as the city's airport consultant) to conduct the planning work for this update. The total cost is capped at \$407,762.00, with the city's share being \$13,794.00, and the remainder funded by a mix of federal, state, and local sources. Updating the plan (last updated in 2004) is necessary for future airport project funding.

Item 25-4020 Initiation of Demolition Proceedings for Eight Properties

Staff recommend demolition of eight severely dilapidated and damaged structures, which are in an unsafe condition and repairs are not economically feasible. Notices were sent to all property owners, and there was no change in the status of the property or attempts at repair. Estimated demolition costs per property are \$6,000 - \$23,000, and the property addresses, and cost breakdown are provided below. Upon approval, staff will seek orders for demolition.

- 1037 N. Seminary Street (garage) \$6,000 - \$9,000
- 745 Avenue B (residence & detached garage) \$15,000 - \$17,000
- 1514 S. Seminary Street (residence) \$18,000 - \$20,000
- 1916 E. Main Street (residence) \$18,000 - \$20,000
- 1309 E. Main Street (residence & detached garage) \$15,000 - \$17,000
- 714 Mulberry (residence & detached garage) \$20,000 - \$23,000
- 794 E. Berrien (residence & detached garage) \$15,000 - \$17,000
- 201 Blaine (residence) \$20,000 - \$23,000

TOWN BUSINESS

Item 25-9005 Town Bills

Respectfully submitted,

Eric Hanson
City Manager

Galesburg City Council Regular Meeting
City Council Chambers
55 West Tompkins Street, Galesburg, Illinois
February 17, 2025
6:00 p.m.

Called to order by Mayor Peter Schwartzman at 6:00 p.m.

Roll Call #1: Present: Mayor Peter Schwartzman, Council Members Bradley Hix, Evan Miller, Dwight White, Heather Acerra, Sarah Carrington, and Steve Cheesman, 7. Absent: Council Member Wayne Dennis, 1. Also Present: City Manager Eric Hanson, City Attorney Dan Alcorn, and City Clerk Kelli Bennewitz.

Mayor Schwartzman declared a quorum present.

The Pledge of Allegiance was recited.

Semenya McCord gave the invocation.

Council Member Cheesman moved, seconded by Council Member White, to approve the minutes of the City Council's regular meeting from February 3, 2025.

Roll Call #2:

Ayes: Council Members Hix, Miller, White, Acerra, and Cheesman, 5.

Nays: None

Absent: Council Member Dennis, 1.

Abstain: Council Member Carrington, 1.

Chairman declared the motion carried.

PUBLIC COMMENT

Reverend Andrew Jowers, president of Unity in the Community Alliance, addressed the Council stating that he emailed three Council Members regarding the consideration of naming a street after Dr. Martin Luther King, Jr. He is hoping that this item can get on a future Council agenda. He also stated that he has seen yard signs for candidates and he hopes that those individuals who say they represent all city residents and make the life of all residents better, attend the upcoming candidate forum.

Glenn Busse addressed the Council and stated that he is a resident of Canterbury Court and a company from Alpha has indicated they would like to build solar panels, with the addition of sheep, in his backyard. There was to be a Planning and Zoning meeting this week to review a variance about how close to the property line the project could be; however, the project developer withdrew, but the issue is still very concerning to him and his neighbors. He noted that his neighbors are very angry about the situation since no one has come forward and made them aware of the project initially.

Mr. Busse added that they are concerned and feel that something needs to be done before the project breaks ground, specifically regarding the zoning. He stated that he talked to someone who used to be on the Commission who told him there are a lot of different definitions of what could go in multifamily zoning, including solar farms, and possibly sheep in that situation. He understands that there is a housing issue in Galesburg and he believes that area would be an ideal place for housing to develop. If solar panels and sheep are there, property values will decline and people won't be interested in moving out there. He also stated his concern about why a company from Alpha has decided that this location is the only place that they build this solar farm. He reiterated that the entire neighborhood is concerned about what's happening and that Council will be hearing more from them in the future.

Mark Rasmussen addressed the Council and thanked them for the Urban Ag Grant he received in 2023. He has been able to enjoy many fruit tree orchards over the years on various properties throughout the City, which have been very well received by the neighborhoods. He has welcomed the volunteer garden help and expanding friendships.

Demarkius Medley addressed the Council and stated that he received an Urban Ag Grant 2023 that saved his farm and is a direct investment in Galesburg's future, creating local jobs, increasing food security and revitalizing under utilized land. This initiative not only promotes sustainability, but also strengthens the local economy by keeping resources within the community. These projects provide fresh, affordable produce to residents, support educational programs and encourage entrepreneurship. He believes his efforts as an urban farmer has inspired many young people of color to explore careers in agriculture where diversity and innovation are needed by showing that farmers can be both profitable and impactful. Mr. Medley stated that he has had the opportunity to lobby for critical legislation such as the Farm Bill and hemp related policies that directly impact Galesburg businesses and economic growth in our community. He hopes to fight for more programs like this and empower local entrepreneurs to drive economic growth and uplift our community.

Alex Theobald addressed the Council on behalf of Walt and Annette McAllister, who received an Urban Ag Grant in 2023 for their project, Libby's Corner. The majority of their grant money was reinvested directly back into the local economy at places like Tractor Supply Company, Menard's, Farm King, and local growers. Volunteers at the orchard have included the Girl Scouts of America, Temple Shalom Synagogue, the Galesburg Public Library, FISH Food Pantry, and Knox College. These groups have enjoyed volunteering to plant trees and cultivate the area as a part of their community engagement program. The project has also brought the neighbors together and they have begun to water and trim the area as well cultivating their own neighborhoods, enjoying the benefits together. He added that Libby's Corner is the very first site people see as they come into town on the train from the West, and it's the last site that they see going back home, and is a shining example of the City and its priorities. Mr. Theobald expressed that he and his wife were at a Council meeting a year ago for a separate grant and they believe that the grants are an important part of the city. Additionally, he added that it was a point of pride that they have been able to help feed and bring the community together in their way as an extension of the Libby's Corner project.

CONSENT AGENDA #2025-04

All matters listed under the Consent Agenda are considered routine by the City Council and will be enacted by one motion.

25-2004

Approve a Supplemental Motor Fuel Tax Maintenance Resolution for street maintenance for the 2025 calendar year.

25-2005

Approve Resolution 25-04 in support of the Illinois Housing Development Authority's Home Repair and Accessibility Program.

25-4014

Approve a technical services agreement with WIRC to apply for an IHDA Home Repair & Accessibility Program Grant.

25-5000

Receive annual wrecker rate schedules from various towing and storage services.

25-8003

Approve bills in the amount of \$820,889.05 and advance checks in the amount of \$519,150.71.

Council Member Miller moved, seconded by Council Member Cheesman, to approve Consent Agenda 2025-04.

Roll Call #3:

Ayes: Council Members Hix, Miller, White, Acerra, Carrington, and Cheesman, 6.

Nays: None

Absent: Council Member Dennis, 1.

Chairman declared the motion carried by omnibus vote.

PASSAGE OF ORDINANCES AND RESOLUTIONS

25-2006

Council Member White moved, seconded by Council Member Acerra, to approve Resolution 25-05 authorizing execution of the Illinois Public Works Mutual Aid Network Agreement.

Roll Call #4:

Ayes: Council Members Hix, Miller, White, Acerra, Carrington, and Cheesman, 6.

Nays: None

Absent: Council Member Dennis, 1.

Chairman declared the motion carried.

BIDS, PETITIONS, AND COMMUNICATIONS

CITY MANAGER'S REPORT

City Manager Hanson thanked those who have participated in helping Kyle and Abby Small in their time of need and noted that these are the difficult times when communities like this show their true colors and how we care for one another. The community's fundraising efforts to support the staff, Police Department, and dispatch are greatly appreciated. This speaks well to the character of our city and community. He also noted that the City issued a press release regarding the Galesburg Fire Department ranking second in the State of Illinois in the 2024 Fill the Boot Campaign for the Muscular Dystrophy Association. Galesburg placed second in the State of Illinois, trailing only behind Chicago. He also thanked all the firefighters who participated and the community members that helped fill the boot.

MISCELLANEOUS BUSINESS (AGREEMENTS, APPROVALS, ETC.)

25-4015

Council Member Acerra moved, seconded by Council Member White, to approve a service contract between the City of Galesburg and the Warren County Housing Authority (WCHA) to provide WCHA residents unlimited fixed route rides from March 1, 2025, through December 31, 2027, which will be tracked and billed at the current fare rates.

Roll Call #5:

Ayes: Council Members Hix, Miller, White, Acerra, Carrington, and Cheesman, 6.

Nays: None

Absent: Council Member Dennis, 1.

Chairman declared the motion carried.

25-4016

Council Member Cheesman moved, seconded by Council Member Miller, to approve an agreement to provide the National Railroad Hall of Fame access to 225 South Seminary Street for initial steps in property development.

Roll Call #6:

Ayes: Council Members Hix, Miller, White, Acerra, Carrington, and Cheesman, 6.

Nays: None

Absent: Council Member Dennis, 1.

Chairman declared the motion carried.

25-4017

Council Member Carrington moved, seconded by Council Member Acerra, to approve a work comp settlement agreement with City employee Richard Neal in the amount of \$68,000.

Roll Call #7:

Ayes: Council Members Hix, Miller, White, Acerra, Carrington, and Cheesman, 6.

Nays: None

Absent: Council Member Dennis, 1.

Chairman declared the motion carried.

Council Member Miller moved, seconded by Council Member Acerra, to sit as the Town Board. The motion carried.

TOWN BUSINESS

25-9004

Trustee Miller moved, seconded by Trustee Acerra, to approve Town bills and warrants to be drawn in payment of same.

Fund Title	Amount
Town Fund	\$11,936.37
General Assistance Fund	\$5,979.01
IMRF Fund	\$3,719.79
Social Security/Medicare Fund	\$3,950.84
Liability Fund	
Audit Fund	
Total	\$25,586.01

Roll Call #8:

Ayes: Trustees Hix, Miller, White, Acerra, Carrington, and Cheesman, 6.

Nays: None

Absent: Trustee Dennis, 1.

Chairman declared the motion carried.

Trustee Acerra moved, seconded by Trustee Miller, to resume as the City Council. The motion carried.

CLOSING COMMENTS

Council Member Acerra shared an interesting historical fact about Galesburg that she found online. On February 17, 1929, Edward John King, a US Representative from Illinois with strong ties to Galesburg, passed away while in office. King moved to Galesburg in 1880, attended local schools and Knox College, and later served as the Galesburg city attorney. He was a member of both the Illinois House of Representatives and the US House of Representatives. Notably, he voted against declaring war on Germany in 1917. King passed away in Washington, DC, and was buried in Hope Cemetery. Council Member Acerra also noted that on February 17, 1958, Galesburg experienced a record low temperature of -19 degrees.

Council Member Acerra acknowledged the Landmark Commission and announced that they recently had a historian from the University of Illinois speak about the importance of historic preservation, historic buildings, storytelling, and looking beyond architectural integrity to the significance of buildings in our community.

Council Member Carrington discussed emails she received regarding her comment at a previous meeting regarding a well-known figure's Nazi salute. She emphasized the importance of

recognizing those who defend Nazi behavior and those who condemn it, stressing that such behavior is intolerable and inhumane.

Council Member Cheesman commended the residents from the Canterbury Court subdivision, including Mr. Busse, for their active participation in the government process by voicing concerns about the solar construction project near their neighborhood. He expressed support for solar energy but acknowledged their concerns and his desire to see the area zoned for housing, referencing the City's recent housing study. Council Member Cheesman also noted that the Mayor asked several individuals to give an update on their Urban Ag Grant project during Public Comment. In the future, he would like to have the update as an agenda item so that Council Members could ask questions and have dialog with the applicants.

Council Member Hix welcomed Glenn Busse, his 10th-grade teacher, and thanked him for encouraging him to join Youth in Government, an experience that got him interested in government. He also welcomed his brothers, Keith and Kevin, who were visiting from Georgia and Texas and decided to attend the City Council meeting.

Council Member Miller expressed his gratitude for being invited to Graham Hospital's Evening in Red fundraiser, which raised money for a new piece of equipment for Galesburg. He acknowledged the attendance of other Council Members and the Mayor, and thanked Graham for their contributions to the community, including the opening of their new clinic on the south side of town. However, Council Member Miller voiced his concern about the railroad crossings in that area, which are frequently blocked, sometimes preventing fire, police, and ambulance services from reaching the south side of town. He asked that the City Council and staff explore solutions to prevent this part of town from being isolated due to blocked crossings.

Council Member White recognized Jon Sibley, III, a Galesburg native and current Boston University student, for his nomination to the Institute of Responsible Citizenship. He expressed hope that Sibley, who interned for U.S. Senator Elizabeth Warren, will return to Galesburg and contribute to our community. He also acknowledged Black History Month and shared his thoughts on the 1857 Mountain Meadow Massacre. He also talked about becoming emotional watching the movie *Glory* at the Orpheum Theatre, talking about the struggles of the characters and the experiences of people of color in World War I and World War II. He emphasized that despite being second-class citizens, they volunteered to fight for their nation. Council Member White also expressed concern for Galesburg citizens facing job losses and other hardships, urging everyone to support and look out for their neighbors during these difficult times.

Mayor Schwartzman also recommended the movie *Glory*, stating that 12 men from Galesburg left to fight in the Civil War after training in Massachusetts, and many did not survive. Representative Dan Swanson read a proclamation at the event, which he had previously read in Springfield. The Mayor expressed pride in hearing the proclamation again and encouraged the community to reflect on the courage and determination of the Galesburg men who fought in the Civil War.

The Mayor also mentioned the solar project, stating that most know that he is an advocate for solar energy worldwide. He has assisted the City in making some progress in that area and he is also concerned and has been contacted by several residents in the Canterbury subdivision. He wasn't aware of the project and had not spoken to anybody involved with the project until he heard the news story. He also believes that there are zoning issues that need to be addressed but doesn't know if the City has any power to move this in a different direction. He echoes Council Member Cheesman's point that the City needs new housing, and there are opportunities to expand housing in that area, as well as some other areas. Lastly, he expressed that it was recently announced that the Railroad Hall of Fame will soon begin their amazing development. There's a lot of money that's come in from outside of Galesburg to make that project happen and that it's taken almost 20 years to get off the ground. He stated that Julie King deserves a lot of credit, as well as the board of directors that has worked on the project for several decades to see it to fruition. He added that Bob Bondi was also a very integral part of bringing it to Congress and getting Galesburg designated as the location for a Railroad Hall of Fame, a national museum for our City.

There being no further business, Council Member White moved, seconded by Council Member White, to adjourn the meeting at 6:45 p.m.

Roll Call #9:

Ayes: Council Members Hix, Miller, White, Acerra, Carrington, and Cheesman, 6.

Nays: None

Absent: Council Member Miller, 1.

Chairman declared the motion carried.

Peter D. Mayor Schwartzman, Mayor

Kelli R. Bennewitz, City Clerk



City Council Meeting

Agenda Item Overview

March 3, 2025

AGENDA ITEM: Approve bid for purchase of new self-propelled paint striper.

SUMMARY RECOMMENDATION: The City Manager, Director of Public Works, Traffic Supervisor, and Purchasing Agent recommend approving the bid from The Sherwin Williams Company (Cleveland, OH) in the amount of \$31,199.00 for the purchase of a new Graco Linelazer self-propelled paint striper.

BACKGROUND: The Street and Traffic Divisions utilize a self-propelled paint striping machine as part of their daily operations during the summer months. While the current machine remains operational, the frequency of repairs has increased with age, reducing the opportunities to paint during dry weather. The new paint striper will be utilized as the primary unit and the current paint striper will become the backup or secondary paint striper as required. The additional paint striper will also allow two units to run at the same time when enough staff are available, shortening the amount of time to complete the striping over the summer months.

Bid specifications were developed for this purchase and the bid was advertised in the local paper, made available on the city website and emailed to vendors known to provide this type of equipment. Four bids were received as a result of this request. The low and best bid, meeting the required specifications, was submitted by The Sherwin Williams Company in the amount of \$31,199.00 for a Graco Linelazer 17H469. City staff recommend approval of this purchase.

BUDGET IMPACT: There are funds budgeted in the Street & Bridge Maintenance Fund (450) for this purchase.

SUPPORTING DOCUMENTS:

1. Bid Tabulation

CITY OF GALESBURG

Finance Department

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Bid Tabulation - New Paint Striper

Bid Opening: 02/19/25 11:00 AM

Attended by: T.Miller/A.Gavin/J.McNaught/M.Wooldridge

Company	The Sherwin Williams Company	Tiles in Style LLC	Sherwin Industries Inc	Trantex Transportation Products of Texas Inc
City, State	Cleveland, OH	South Holland, IL	Milwaukee, WI	Houston, TX
Cost of New Paint Striper #306	\$ 31,199.00	\$ 34,000.00	\$ 33,046.69	\$ 34,500.00
Brand & Model of Unit Offered:	Graco Linelazer (17H469)	Graco Linelazer V250 SPS w/Dual Flex Guns 17H469	Graco #17H469 Linelazer 250 SPS, HD Reflective Series Two Gun Automatic Pressurized Beads Installed 2 Tanks	Graco Linelazer V 250 SPS (17H469)
Delivery Date:	5 business days (if stock avail)	4 - 6 weeks	Within 30-45 days ARO based on stock	2-4 weeks
Service Center	Peoria, IL	Confirm ARO	Any Graco Authorized Dealer	Trantex Inc, Houston, TX

****Low and Best Bid****



City Council Meeting

Agenda Item Overview

March 3, 2025

AGENDA ITEM: Approval recommendation, 2025 supply of water meters for resale.

SUMMARY RECOMMENDATION: The City Manager, Director of Public Works, Water Superintendent, and Purchasing Agent recommend that the City Council waive normal purchasing policies and approve the product pricing for 2025 as provided by Core & Main for water meters for resale to be purchased by the Water Division.

BACKGROUND: The City of Galesburg Water Division regularly purchases various sized water meters throughout the year. The large meters (1" and over) purchased by the city are available for resale and typically installed on commercial service lines at the expense of the customer.

The Water Division specifically utilizes Sensus brand products for these needs. The authorized vendor for reselling these products in the Galesburg market is Core & Main in Washington, IL. They were contacted to provide pricing for meters 1" and over and the 2025 pricing schedule is attached.

The Water Division will purchase the large water meters as needed throughout the year. City staff recommend the approval of this purchase for the Water Division.

BUDGET IMPACT: The Water Division (61) has budgeted \$30,000 for this planned expense.

SUPPORTING DOCUMENTS:

1. 2025 pricing from Core & Main
2. Sole source supporting documentation from Sensus.



Bid Proposal for Galesburg 2025 Annual Meter Prices

CITY OF GALESBURG
Job Location: Galesburg, IL

Bid Date: 12/31/2025

Core & Main Bid #: 3866435

Core & Main

400 North Cummings Lane

Washington, IL 61571

Phone: 3094443183

Fax: 3094443644

Seq#	Qty	Description	Units	Price	Ext Price
20		PRICES ARE VALID UNTIL			
30		12/31/25			
50		BULK SALE PRICING			
60		MUST BE PURCHASED IN			
70		QUANTITIES OF ATLEAST 200			
80	200	510M S/POINT M2 WIRED SP HR & LD 5396353751202MI	EA	122.00	24,400.00
90	200	510M S/POINT M2 TC SP HR & LD 5396353751201MI	EA	132.00	26,400.00
100	200	IPERL+ 5/8 3TS 100CF 7.5LL 4WHL SM IX1S3FLXXXXXXD	EA	129.00	25,800.00
110	200	IPERL+ 1 3TS 100CF 10.75LL 4WHL SM IX4S3FLXXXXXXD	EA	210.00	42,000.00
120	200	IPERL+ 5/8 METAL 3TS 100CF 4WHL IXAS3FLXXXXXXD	EA	159.00	31,800.00
140		RESIDENTIAL METERS			
150	1	IPERL+ 5/8 3TS 100CF 7.5LL 4WHL SM IX1S3FLXXXXXXD	EA	156.00	156.00
160	1	IPERL+ 3/4S 3TS 100CF 7.5LL 4WHL SM IX2S3FLXXXXXXD	EA	156.00	156.00
170	1	IPERL+ 3/4 3TS 100CF 7.5LL 4WHL SM IX3S3FLXXXXXXD	EA	175.00	175.00
180	1	IPERL+ 1 3TS 100CF 10.75LL 4WHL SM IX4S3FLXXXXXXD	EA	242.00	242.00
190	1	IPERL+ 5/8 METAL 3TS 100CF 4WHL IXAS3FLXXXXXXD	EA	169.00	169.00
200	1	IPERL+ 3/4S METAL 3TS 100CF	EA	183.00	183.00
210	1	IPERL+ 3/4 METAL 3TS 100CF	EA	195.00	195.00
220	1	IPERL+ 1 METAL 3TS 100CF	EA	249.00	249.00
230	1	IPERL/ALLY 6' 2W TRPL CABLE SM50546439001	EA	15.00	15.00
250		COMERCIAL METERS			
260	1	IPERL+ 1 METAL 3TS 100CF	EA	249.00	249.00
270	1	SRII-NL 1" TR/PL 100CF SN MTR NO LEAD W/20'WIRE & HSG S5DX13AFLXXXXXX	EA	245.00	245.00
280	1	OMNI+ 1-1/2 R2 100CF 13LL 4WHL SM 20' TRPL 3W CABLE REG ID MATCHES METER BODY ID R1X1XX2FXLOXXSD	EA	610.00	610.00
290	1	OMNI+ 2 R2 100CF 10LL 4WHL SM 20' TRPL 3W CABLE REG ID MATCHES METER BODY ID R2X5XX2FXLOXXSD	EA	805.00	805.00
300	1	OMNI+ 2 R2 100CF 17LL 4WHL SM 20' TRPL 3W CABLE REG ID MATCHES METER BODY ID R2X1XX2FXLOXXSD	EA	840.00	840.00
310	1	OMNI+ 1-1/2 T2 100CF 13LL 4WHL SM 20' TRPL 3W CABLE REG ID MATCHES METER BODY ID T1X1XXBF3LOXXSD	EA	880.00	880.00
320	1	OMNI+ 2 T2 100CF 17LL 4WHL SM 20' TRPL 3W CABLE REG ID MATCHES METER BODY ID T2X1XXBF3LOXXSD	EA	1,045.00	1,045.00
330	1	OMNI+ 3 T2 100CF 19LL 4WHL SM 20' TRPL 3W CABLE REG ID MATCHES METER BODY ID T3X1XXBF1NOXXSD	EA	1,300.00	1,300.00
340	1	OMNI+ 4 T2 100CF 23LL 4WHL SM 20' TRPL 3W CABLE REG ID MATCHES METER BODY ID T4X1XXBF1NOXXSD	EA	2,535.00	2,535.00
350	1	OMNI+ 6 T2 100CF 27LL 4WHL SM 20' TRPL 3W CABLE REG ID MATCHES METER BODY ID T6X1XXBF1NOXXSD	EA	4,560.00	4,560.00
360	1	OMNI+ 1-1/2 C2 100CF 13LL 4WHL SM 20' TRPL 3W & 20' PULSE	EA	1,285.00	1,285.00



Bid Proposal for Galesburg 2025 Annual Meter Prices

Bid #: 3866435

Seq#	Qty	Description	Units	Price	Ext Price
		CABLE REG ID MATCHES METER BODY ID			
370	1	OMNI+ 2 C2 100CF 15-1/4LL 4WHL SM 20' TRPL 3W CABLE REG ID MATCHES METER BODY ID C2X3XXBF3LOXXSD	EA	1,485.00	1,485.00
380	1	OMNI+ 3 C2 100CF 17LL 4WHL SM 20' TRPL 3W CABLE REG ID MATCHES METER BODY ID C3X3XXBF1NOXXSD	EA	1,880.00	1,880.00
390	1	OMNI+ 4 C2 100CF 20LL 4WHL SM 20' TRPL 3W CABLE REG ID MATCHES METER BODY ID C4X3XXBF1NOXXSD	EA	3,265.00	3,265.00
400	1	OMNI+ 6 C2 100CF 24LL 4WHL SM 20' TRPL 3W CABLE REG ID MATCHES METER BODY ID C6X3XXBF1NOXXSD	EA	5,640.00	5,640.00
420	1	CORDONEL 1-1/2 1CF 13LL 7WHL SM 6' TRPL 3W CABLE & 20' PULSE CABLE W/PRESS SENSOR G1X1XXPBF2SXXSD	EA	1,950.00	1,950.00
430	1	CORDONEL 2 1G 10LL 8WHL SM 6' TRPL 3W CABLE & 20' PULSE CABLE W/PRESS SENSOR G2X5XXPAG1AXXSD	EA	2,150.00	2,150.00
440	1	CORDONEL 2 1CF 17LL 7WHL SM 6' TRPL 3W CABLE & 20' PULSE CABLE W/PRESS SENSOR G2X1XXPBF2SXXD	EA	2,200.00	2,200.00
450	1	CORDONEL 2 1CF 15-1/4LL 8WHL SM 20' TRPL & 20' PULSE CABLE W/ PRESSURE SENSOR G2X3XXPBF2AXXSD	EA	2,200.00	2,200.00
460	1	CORDONEL 3 1CF 17LL 8WHL SM 20' TRPL & 20' PULSE CABLE W/ PRESSURE SENSOR G3X3XXPBF2AXXSD	EA	2,650.00	2,650.00
480		RADIOS			
490	1	510M S/POINT M2 WIRED SP HR & LD 5396353751202MI	EA	150.00	150.00
500	1	510M S/POINT M2 WIRED DP HR & LD 5396353751204MI	EA	220.00	220.00
510	1	510M S/POINT M2 TC SP HR & LD 5396353751201MI	EA	150.00	150.00
520	1	520M S/POINT M2 TC SP HR & LD 5396353752201MI	EA	150.00	150.00
530	1	520M S/POINT M2 TC DP HR & LD 5396353752203MI	EA	235.00	235.00
560		BRASS METER CPLGS			
570	1	1-1/2 BRONZE METER FLANGE SET NO LEAD	EA	90.00	90.00
580		MIDCO BRAND			
590	1	2 BRNZ MTR FLANGE SET NO LEAD AC2001SETNL	EA	99.00	99.00
600	1	GT140 1-1/2 DROP-IN RBR GASKET	EA	4.64	4.64
610	1	GT141 2 FLG RUBBER GASKET	EA	5.27	5.27
630		PRICES ARE VALID UNTIL			
640		12/31/25			

UNLESS OTHERWISE SPECIFIED HEREIN, PRICES QUOTED ARE VALID IF ACCEPTED BY CUSTOMER AND PRODUCTS ARE RELEASED BY CUSTOMER FOR MANUFACTURE WITHIN THIRTY (30) CALENDAR DAYS FROM THE DATE OF THIS QUOTATION. CORE & MAIN LP RESERVES THE RIGHT TO INCREASE PRICES TO ADDRESS FACTORS, INCLUDING BUT NOT LIMITED TO, GOVERNMENT REGULATIONS, TARIFFS, TRANSPORTATION, FUEL AND RAW MATERIAL COSTS. DELIVERY WILL COMMENCE BASED UPON MANUFACTURER LEAD TIMES. ANY MATERIAL DELIVERIES DELAYED BEYOND MANUFACTURER LEAD TIMES MAY BE SUBJECT TO PRICE INCREASES AND/OR APPLICABLE STORAGE FEES. THIS BID PROPOSAL IS CONTINGENT UPON BUYER'S ACCEPTANCE OF SELLER'S TERMS AND CONDITIONS OF SALE, AS MODIFIED FROM TIME TO TIME, WHICH CAN BE FOUND AT: <https://coreandmain.com/TandC/>

Jim Grillo
Director of Sales, Mid-Western Region
612-867-3283
jim.grillo@xylem.com

December 4, 2024

To Whom It May Concern:

Sensus, a Xylem brand, is pleased to announce that **Core & Main – Illinois** is the exclusive Authorized Distributor of Sensus products and a Value-Added Reseller (VAR) for Sensus Services such as SaaS and NaaS in the state of Illinois for 2025.

Please contact your Core & Main representative for all of your Sensus needs. Purchasing Sensus products and services from the authorized distributor for your area ensures that your products will be properly supported and warranted.

We look forward to the opportunity of providing your firm with quality water measurement equipment and support in the near future. Please feel free to contact me at jim.grillo@xylem.com regarding this or any other matter.

Sincerely



James C. Grillo
Director of Sales, Mid-Western Region
Sensus, a Xylem Brand



City Council Meeting

Agenda Item Overview

March 3, 2025

AGENDA ITEM: Receive the 2024 Annual Fire and Police Commission Report.

SUMMARY RECOMMENDATION: Receive item only.

BACKGROUND: Per the Board of Fire and Police Commissioners Rules and Regulations, the City Council is required to receive an annual report on the Fire and Police Commission activities.

BUDGET IMPACT: There is no impact as all expenditures are included in the budget.

SUPPORTING DOCUMENTS:

1. 2024 Annual Fire and Police Commission Report



Board of Fire and Police Commission

2024 ANNUAL REPORT

55 W. TOMPKINS STREET
GALESBURG, IL 61401
WWW.CI.GALESBURG.IL.US





BOARD OF FIRE & POLICE COMMISSION

Operating Under Council – Manager Government Since 1957

2024 Annual Report

1. Purpose of the Board

The Board of Fire and Police Commissioners of the City of Galesburg, Illinois derives its power and authority from an act of the General Assembly entitled, “Division 2.1 Board of Fire and Police Commissioners,” of Chapter 65 of the Illinois Compiled Statutes.

The Board of Fire and Police Commissioners of the City of Galesburg appoint all officers and members of the Fire and Police Departments of the municipality. The Commission conducts examinations for original appointments, promotions, and hearings on charges brought against a member of the Fire and Police Departments as set forth in the Commission’s Rules and Regulations, the ordinances and municipal budget of the City of Galesburg, the Fire Department Promotion Act and the current Collective Bargaining Agreements.

2. Members of the Board

The Board of Fire and Police Commissioners consists of three members who are residents of Galesburg and are appointed by the Mayor. The term of office shall be three years and until their respective successors are appointed and have qualified.

The following members comprise the City of Galesburg Board of Fire and Police Commissioners:

Thomas Peters

Diane VanHootegem

Bernie Cowan

3. Meetings

During calendar year 2024, the Board held four regular meetings, one special meeting and seven executive sessions. Agendas and minutes are available on the City of Galesburg’s website (www.ci.galesburg.il.us).



BOARD OF FIRE & POLICE COMMISSION

Operating Under Council – Manager Government Since 1957

4. Board Accomplishments in 2024

- A. Sean Hayes and Krista Mansir were sworn into office as a Police Patrol Officers on January 2, 2024.
- B. Kyle Jackson was sworn into office as a Police Patrol Officer on April 29, 2024.
- C. The Board conducted entry level testing for the Police Department in April-May 2024. Fourteen candidates completed the process.
- D. Patricia Leighann Tiethoff was sworn into office as a Police Patrol Officer on July 29, 2024.
- E. Fire Captain James Pendergast was promoted to the rank of Battalion Chief and Firefighter Nicholas Walters was promoted to the rank of Captain on October 15, 2024.
- F. Chairman Peters and Commissioner Cowan attend the Illinois Fire and Police Commission Association Fall Seminar on November 1st and 2nd, 2024.
- G. Steven Hall and Aaron Carl were sworn into office as Police Patrol Officers on December 30, 2024.

Respectfully submitted,

Thomas Peters
Chairman

TP/ajj

02/11/2025

Accounts Payable

Transactions by Account

User: shelms
 Printed: 02/26/2025 - 9:04AM
 Batch: 00004.02.2025



Account Number	Vendor	Description	Date	Amount	PO No
001-0000-10407-00	Baker Tilly US, LLP	FY24 Audit Services - Library Portion	02/24/2025	320.00	0000092941
001-0000-10701-00	Tyler Technologies, Inc	01/26 - 02/26 - Criminal Court Case Management	02/24/2025	398.08	
001-0000-10801-00	Advance Auto Parts	Oil Filters	02/24/2025	33.40	
001-0000-10801-00	Advance Auto Parts	Bulbs	02/24/2025	26.40	
001-0000-10801-00	Advance Auto Parts	Filters	02/24/2025	33.40	
001-0000-10801-00	Napa Auto Parts	Fuse Holder	02/24/2025	6.78	
001-0000-10801-00	Napa Auto Parts	Fuse Holder	02/24/2025	3.39	
001-0000-10801-00	Valley Distribution Corp.	DEF Fluid	02/24/2025	185.50	
001-0000-10802-00	Herr Petroleum Corp	1,200 Gal Diesel #1, 2801 Gal Diesel #2 , Winter Additive	02/24/2025	12,363.55	0000092885
001-0000-10802-00	Herr Petroleum Corp	7,001 Gal REG N/L ETH Dir Load	02/24/2025	18,847.89	0000092885
001-0000-20101-00	HOPE WESLEYAN CHURCH	Refund of IFC Permit Payment	02/24/2025	40.00	
001-0000-20102-00	Galesburg Area Chamber of Commerce	Thanksgiving Luncheon - PSchwartzman	02/24/2025	34.00	
001-0000-20102-00	Brightspeed	02/25 Service Acct# 304035525	02/24/2025	1,513.89	
Subtotal for Divison: 0000				33,806.28	
001-0105-51000-00	Baker Tilly US, LLP	FY24 Audit Services	02/24/2025	11,720.00	0000092941
001-0105-61000-00	Allegra Print & Imaging	Name Badges	02/24/2025	103.20	
Subtotal for Divison: 0105				11,823.20	
001-0110-61000-00	Allegra Print & Imaging	Name Badges	02/24/2025	25.80	
Subtotal for Divison: 0110				25.80	
001-0115-51000-00	Knox County Records Office	01/25 Laredo Service	02/24/2025	28.90	
001-0115-54500-00	Municipal Clerks of Illinois	MCI District Spring Seminar - Springfield II - KBennewitz	02/24/2025	75.00	
Subtotal for Divison: 0115				103.90	
001-0120-56506-00	Midwest Group Benefits	Monthly Flexible Benefit Admin Fee	02/24/2025	56.00	
001-0120-61000-00	Office Specialists, Inc.	Printer Ink	02/24/2025	180.73	
001-0120-61000-00	Allegra Print & Imaging	Name Badges	02/24/2025	25.80	

Account Number	Vendor	Description	Date	Amount	PO No
Subtotal for Divison: 0120				262.53	
001-0145-51010-00	Barash & Everett, LLC	01/25 Legal Services - Administrative Hearing Officer	02/24/2025	2,020.00	
001-0145-55800-00	Tyler Technologies, Inc	03/25 - 12/25 - Criminal Court Case Management	02/24/2025	1,990.39	
Subtotal for Divison: 0145				4,010.39	
001-0160-51000-00	Credit Collection Partners	01/25 Service	02/24/2025	71.53	
001-0160-51500-00	Gatehouse Media	Notice to Bidders - Acct# 857927	02/24/2025	95.80	
001-0160-65500-00	BI-STATE Business Solutions, Inc.	Replacement of Moistening Brush	02/24/2025	5.25	
Subtotal for Divison: 0160				172.58	
001-0205-51000-00	US Sterling Capital Corp., Inc.	Farmers Bank & Trust	02/24/2025	245.00	
001-0205-51000-00	US Sterling Capital Corp., Inc.	Bar Harbor Savings & Loan	02/24/2025	241.97	
001-0205-61000-00	Allegra Print & Imaging	Name Badges	02/24/2025	25.80	
Subtotal for Divison: 0205				512.77	
001-0207-61000-00	Allegra Print & Imaging	Name Badges	02/24/2025	51.60	
Subtotal for Divison: 0207				51.60	
001-0305-51500-00	Gatehouse Media	Public Notices - Acct# 857927	02/24/2025	82.18	
001-0305-51500-00	Gatehouse Media	Lease Amendments Acct# 857927	02/24/2025	73.64	
Subtotal for Divison: 0305				155.82	
001-0306-51000-00	Knox County Records Office	01/25 Laredo Service	02/24/2025	28.90	
001-0306-55400-00	Kendall Zimmerman	Remove/Disposal Yard Debris/Trash - 1567 Florence Ave	02/24/2025	100.00	
001-0306-55400-00	Kendall Zimmerman	Remove/Disposal Yard Debris/Trash - 239 Blaine Ave	02/24/2025	75.00	
001-0306-55400-00	Werner Restoraton Services, Inc.	Board Up Services - 441 Peck St	02/24/2025	897.91	
001-0306-55400-00	Kendall Zimmerman	Remove/Disposal Yard Debris/Trash - 1100 Grand Ave	02/24/2025	277.50	
001-0306-55400-00	Werner Restoraton Services, Inc.	Board Up Services - 874 S Seminary St	02/24/2025	1,944.41	
001-0306-55400-00	Werner Restoraton Services, Inc.	Board Up Services - 239 S Cherry St	02/24/2025	574.22	
001-0306-55400-00	Kendall Zimmerman	Remove/Disposal Yard Debris/Trash - 1268 Brown Ave	02/24/2025	75.00	
001-0306-55800-00	City Blue Technologies, Llc	01/25 Service Contract	02/24/2025	131.25	
Subtotal for Divison: 0306				4,104.19	
001-0410-51000-00	Knox County Records Office	01/25 Laredo Service	02/24/2025	28.90	
001-0410-54500-00	Rachael Mangieri	Meals, Mileage - Bridge Inspection Course - Springfield-RMangier	02/24/2025	356.90	
001-0410-54500-00	Rachael Mangieri	Meals, Mileage - Bridge Inspection Course - Springfield-RMangier	02/24/2025	356.60	
001-0410-55800-00	City Blue Technologies, Llc	01/25 Service Contract	02/24/2025	131.25	
001-0410-61000-00	Allegra Print & Imaging	Name Badges	02/24/2025	25.80	

Account Number	Vendor	Description	Date	Amount	PO No
001-0410-61800-00	Office Specialists, Inc.	Office chairs for engineering	02/24/2025	2,527.70	0000092873
Subtotal for Divison: 0410				3,427.15	
001-0445-52500-00	Galesburg Sanitary Dist.	01/25 Service	01/31/2025	11.52	
001-0445-55500-00	Nichols Diesel Service, Inc	State & Fed Test #167	02/24/2025	57.00	
001-0445-55500-00	Nichols Diesel Service, Inc	Credit for State & Fed Test INV#1250250005	02/24/2025	-57.00	
001-0445-55500-00	Nichols Diesel Service, Inc	State & Fed Test #168	02/24/2025	57.00	
001-0445-55500-00	Heritage-Crystal Clean, LLC	Used Oil Pickup	02/24/2025	42.00	
001-0445-55500-00	Nichols Diesel Service, Inc	State & Fed Test (Incorrect Charge)	02/24/2025	58.50	
001-0445-55500-00	Valley Distribution Corp.	Core Charge	02/24/2025	20.00	
001-0445-55500-00	Valley Distribution Corp.	Core Charge	02/24/2025	20.00	
001-0445-57500-00	Vestis	02/25 Service	02/24/2025	85.68	
001-0445-61000-00	Office Specialists, Inc.	Copy Paper	02/24/2025	48.99	
001-0445-62500-00	Napa Auto Parts	Gasket Maker #155	02/24/2025	17.99	
001-0445-62500-00	Birkeys Farm Store, Inc	Brake Cylinder #155	02/24/2025	666.00	
001-0445-62500-00	Advance Auto Parts	Filter #600	02/24/2025	3.81	
001-0445-62500-00	Advance Auto Parts	Filter #170	02/24/2025	34.98	
001-0445-62500-00	Advance Auto Parts	Window Handle #183	02/24/2025	12.27	
001-0445-62500-00	Birkeys Farm Store, Inc	Gas Strut #155	02/24/2025	82.57	
001-0445-62500-00	Birkeys Farm Store, Inc	Brake Fluid #155	02/24/2025	36.72	
001-0445-63000-00	Advance Auto Parts	Steel Wool	02/24/2025	9.26	
001-0445-63000-00	Advance Auto Parts	Paint	02/24/2025	124.80	
001-0445-63000-00	Advance Auto Parts	Battery Cleaner	02/24/2025	17.67	
001-0445-63000-00	Advance Auto Parts	Refund Paint	02/24/2025	-124.80	
001-0445-63000-00	Advance Auto Parts	Paint	02/24/2025	115.96	
Subtotal for Divison: 0445				1,340.92	
001-0450-51000-00	Julie Inc	2025 JULIE Assessment - Street portion	02/24/2025	2,983.02	0000092942
001-0450-52500-00	Galesburg Sanitary Dist.	01/25 Service	01/31/2025	63.34	
001-0450-55500-00	Nichols Diesel Service, Inc	State & Fed Test #130	02/24/2025	57.75	
001-0450-55500-00	Nichols Diesel Service, Inc	State & Fed Test #101	02/24/2025	57.00	
001-0450-55500-00	Nichols Diesel Service, Inc	State & Fed Test #140	02/24/2025	57.00	
001-0450-55500-00	Nichols Diesel Service, Inc	State & Fed Test #109	02/24/2025	57.00	
001-0450-55500-00	Nichols Diesel Service, Inc	State & Fed Test #142	02/24/2025	57.75	
001-0450-55700-00	Galesburg Welding, Inc	Bent Stainless Guard Into Shape & Welded Support Rod	02/24/2025	50.00	
001-0450-55700-00	American Pest Control Inc	01/25 Pest Service	02/24/2025	50.00	
001-0450-61000-00	Office Specialists, Inc.	Binders, Markers	02/24/2025	48.69	

Account Number	Vendor	Description	Date	Amount	PO No
001-0450-61000-00	Office Specialists, Inc.	Toner	02/24/2025	73.15	
001-0450-61000-00	Office Specialists, Inc.	Envelope	02/24/2025	15.75	
001-0450-62500-00	Valley Distribution Corp.	Hydraulic Fluid	02/24/2025	1,387.74	
001-0450-62500-00	Truck Centers, Inc	Starter #115	02/24/2025	336.86	
001-0450-62500-00	Yemm Chevrolet, Inc-Geo	TPS Sensor #102	02/24/2025	172.46	
001-0450-62500-00	Martin Equipment of Illinois, Inc.	Two new wheels for John Deere Loader	02/24/2025	6,086.18	0000092928
001-0450-62500-00	Birkeys Farm Store, Inc	Accelerator Pedal #121	02/24/2025	270.87	
001-0450-62500-00	Blunier Implement, Inc	Switch #102	02/24/2025	80.38	
001-0450-62500-00	Koenig Body & Equipment, Inc.	Cylinder #107	02/24/2025	143.92	
001-0450-66500-00	SJ Smith Company	Portable Welder with Trailer	02/24/2025	7,879.97	0000092936
001-0450-66500-00	SJ Smith Company	Portable Welder with Trailer	02/24/2025	3,316.92	0000092936
Subtotal for Division: 0450				23,245.75	
001-0505-51000-00	Campion, Barrow & Assoc.	Fire Services Testing	02/24/2025	465.00	
Subtotal for Division: 0505				465.00	
001-0510-51000-00	Bridgeway Training Services	01/25 Secure Document Destruction - 167 Lbs	02/24/2025	58.45	
001-0510-54500-00	Phillip Parks	Meals - FTO Training - EMoline IL - PParks	02/24/2025	35.00	
001-0510-54500-00	Jacob Thompson	Meals - Canine Legal Update - Naperville IL - JThompson	02/24/2025	79.00	
001-0510-54500-00	Jacob Taylor	Meals - Canine Legal Update - Naperville IL - JTaylor	02/24/2025	79.00	
001-0510-55000-00	Illinois Police Association	2025 - IL Police Association Membership - RIdle	02/24/2025	30.00	
001-0510-55000-00	Illinois Police Association	2025 - IL Police Association Membership - KLegate	02/24/2025	30.00	
001-0510-59300-00	UniFirst First Aid Corp	Refill of First Aid Supplies	02/24/2025	191.10	
001-0510-61000-00	Pro Form, Inc.	Vehicle Impoundment Release	02/24/2025	988.33	
001-0510-61000-00	Office Specialists, Inc.	Toner	02/24/2025	111.35	
001-0510-62500-00	Ford of Galesburg	Acceleration Pedal #25	02/24/2025	70.53	
001-0510-62500-00	Ray O'Herron Co., Inc.	Supervisor Light #029	02/24/2025	1,084.00	
001-0510-65500-00	Galesburg Electric, Inc.	Fan Part for Heater	02/24/2025	74.77	
001-0510-65500-00	Mobile Communications	Antennas	02/24/2025	33.21	
001-0510-65500-00	Grainger, Inc.	Motor for Sally Port Heater	02/24/2025	573.65	
001-0510-65500-00	Galesburg Electric, Inc.	Fan Control, Lights, Motor	02/24/2025	265.53	
001-0510-65500-00	Galesburg Electric, Inc.	Return Motor	02/24/2025	-215.40	
001-0510-67500-00	Ray O'Herron Co., Inc.	Armor - BCarr	02/24/2025	731.32	
001-0510-67500-00	Ray O'Herron Co., Inc.	Uniforms - Carl -Hall	02/24/2025	1,741.33	
001-0510-67500-00	Ray O'Herron Co., Inc.	Patrol Belt System -BCarr	02/24/2025	152.99	
001-0510-67500-00	Ray O'Herron Co., Inc.	Sweater - CPullen	02/24/2025	116.99	
001-0510-67500-00	Ray O'Herron Co., Inc.	Armor - BCarr	02/24/2025	466.34	

Account Number	Vendor	Description	Date	Amount	PO No
Subtotal for Divison: 0510				6,697.49	
001-0550-61000-00	Office Specialists, Inc.	Envelope Moistener	02/24/2025	17.09	
001-0550-61000-00	Gregory R Flores	Receipt Books	02/24/2025	551.00	
001-0550-61000-00	Office Specialists, Inc.	Stapler	02/24/2025	59.66	
001-0550-61000-00	Office Specialists, Inc.	Copy Paper	02/24/2025	195.96	
001-0550-61000-00	Office Specialists, Inc.	Pens	02/24/2025	4.99	
Subtotal for Divison: 0550				828.70	
001-0605-52500-00	Galesburg Sanitary Dist.	01/25 Service	01/31/2025	92.13	
001-0605-55500-00	Getz Fire Equipment Co., Inc.	Hydrotest - ORing Neck	02/24/2025	130.30	
001-0605-55500-00	Air One Equipment Inc	Breathing Air Quality Test	02/24/2025	165.00	
001-0605-55700-00	Galesburg Welding, Inc	Drilled Holes into Base Plate	02/24/2025	56.00	
001-0605-61000-00	Office Specialists, Inc.	Dry Erase Board	02/24/2025	32.99	
001-0605-61700-00	Office Specialists, Inc.	Computer, Monitor, Office, Web Cam, UPS, Keyboard, Mouse	02/24/2025	1,947.00	
001-0605-65000-00	Office Specialists, Inc.	Paper Towels	02/24/2025	268.11	
001-0605-65000-00	Office Specialists, Inc.	Disinfectant, Facial Tissue	02/24/2025	100.36	
001-0605-65000-00	Office Specialists, Inc.	Paper Towels	02/24/2025	48.67	
001-0605-65000-00	Office Specialists, Inc.	Toilet Cleaner	02/24/2025	46.13	
001-0605-65000-00	Office Specialists, Inc.	House Cleaner	02/24/2025	21.20	
001-0605-65000-00	Office Specialists, Inc.	Floor Cleaner, Dish Soap, Paper Towels	02/24/2025	127.96	
001-0605-65500-00	Hastings Air-Energy Control, Inc	Hose for Plymovent Maintenance	02/24/2025	836.67	
001-0605-65500-00	Hastings Air-Energy Control, Inc	Tailpipe Adapter for Plymovent Maintenance	02/24/2025	331.52	
001-0605-65500-00	SCBAS, Inc.	O Rings, Back Up Rings, Washer, Bonnets, Valve Seats	02/24/2025	1,253.20	
001-0605-66000-00	Galesburg Electric, Inc.	Lamp Holders, Recycle Lights, Lights	02/24/2025	290.90	
001-0605-66500-00	Municipal Emergency Services, Inc	Rope Rescue - Picket Kit	02/24/2025	374.32	
001-0605-66500-00	Leo M Ellebracht Company	Thermal Cameras	02/24/2025	4,229.96	
001-0605-66500-00	Municipal Emergency Services, Inc	Rope Rescue Litter	02/24/2025	600.00	
001-0605-67500-00	Ray O'Herron Co., Inc.	Shirts - JNelson	02/24/2025	97.55	
001-0605-67500-00	Midwest Uniform Supply, Inc	Shirts - BGleason	02/24/2025	45.00	
001-0605-67500-00	Midwest Uniform Supply, Inc	Shirts, Pants, Hat - BLehnhausen	02/24/2025	54.00	
001-0605-67500-00	Midwest Uniform Supply, Inc	Shirts - MCain	02/24/2025	247.20	
001-0605-67500-00	Midwest Uniform Supply, Inc	Shirt - ANelson	02/24/2025	72.00	
001-0605-67500-00	Midwest Uniform Supply, Inc	Pants - JMoffitt	02/24/2025	119.98	
001-0605-67500-00	Midwest Uniform Supply, Inc	Pants - BCaruana	02/24/2025	59.99	
001-0605-67500-00	Ray O'Herron Co., Inc.	Shirt - Lehnhausen	02/24/2025	54.32	
001-0605-67500-00	Ray O'Herron Co., Inc.	Name Bar - JNelson	02/24/2025	21.78	

Account Number	Vendor	Description	Date	Amount	PO No
001-0605-67500-00	Ray O'Herron Co., Inc.	Badge Seal - KHarms	02/24/2025	143.09	
001-0605-67500-00	Ray O'Herron Co., Inc.	Name Bar - JSaathoff	02/24/2025	17.39	
001-0605-67500-00	Midwest Uniform Supply, Inc	Shirts - JGrodjesk	02/24/2025	100.50	
001-0605-67500-00	Midwest Uniform Supply, Inc	Pants, Shirts, Hat - JNelson	02/24/2025	141.10	
001-0605-67500-00	Ray O'Herron Co., Inc.	Fire Seal - JNelson	02/24/2025	38.78	
001-0605-67500-00	Ray O'Herron Co., Inc.	Collar Brass - JMoffitt	02/24/2025	60.63	
001-0605-67500-00	Ray O'Herron Co., Inc.	Name Bar - Lehnhausen	02/24/2025	21.78	
001-0605-67500-00	Ray O'Herron Co., Inc.	Bugle Pins - for Promotions	02/24/2025	173.11	
001-0605-67500-00	Midwest Uniform Supply, Inc	Pants - ASpataro	02/24/2025	39.99	
001-0605-67500-00	Midwest Uniform Supply, Inc	Shirts, Hat - THanson	02/24/2025	172.10	
001-0605-67500-00	Midwest Uniform Supply, Inc	Shirts - BSchmitt	02/24/2025	79.60	
001-0605-67500-00	Ray O'Herron Co., Inc.	Hat Badge - KHarms	02/24/2025	41.20	
001-0605-67500-00	Midwest Uniform Supply, Inc	Shirts - BGleason	02/24/2025	98.00	
001-0605-67500-00	Midwest Uniform Supply, Inc	Shirt, Hats - BCaruana	02/24/2025	78.60	
001-0605-67500-00	Midwest Uniform Supply, Inc	Hats - TBrackett	02/24/2025	27.00	
001-0605-67500-00	Ray O'Herron Co., Inc.	Badge Seal - New Hires	02/24/2025	371.52	
001-0605-67500-00	Midwest Uniform Supply, Inc	Shirts, Hats - JLenz	02/24/2025	153.60	
001-0605-67500-00	Midwest Uniform Supply, Inc	Shirts, Pants, Hat - BLehnhausen	02/24/2025	301.07	
001-0605-67500-00	Midwest Uniform Supply, Inc	Shirts, Hats - ASpataro	02/24/2025	102.00	
001-0605-67500-00	Midwest Uniform Supply, Inc	Pants, Shirts, Hat - JNelson	02/24/2025	134.00	
001-0605-67500-00	Midwest Uniform Supply, Inc	Pants - JLenz	02/24/2025	119.98	
001-0605-67500-00	Midwest Uniform Supply, Inc	Shirt - ANelson	02/24/2025	59.99	
001-0605-67500-00	Midwest Uniform Supply, Inc	Pants - BGleason	02/24/2025	79.98	
001-0605-67500-00	Midwest Uniform Supply, Inc	Shirts - JLenz	02/24/2025	175.20	
001-0605-67500-00	Midwest Uniform Supply, Inc	Shirts - JMoffitt	02/24/2025	103.20	
001-0605-67500-00	Ray O'Herron Co., Inc.	Collar Brass	02/24/2025	170.12	
001-0605-67500-00	Ray O'Herron Co., Inc.	Badge Seal - KShaw	02/24/2025	96.07	
001-0605-68600-00	Office Specialists, Inc.	Nitrile Gloves	02/24/2025	104.40	
Subtotal for Divison: 0605				<u>14,928.24</u>	
Subtotal for Fund 001				<u><u>105,962.31</u></u>	
011-0000-66000-00	Roanoke Concrete Products Co	2025 Supply of PCC Class SI	02/24/2025	315.50	0000092916
011-0000-66000-00	Compass Mineral America, Inc	2025 Supply of bulk rock salt	02/24/2025	5,900.59	0000092906
011-0000-66000-00	Compass Mineral America, Inc	2025 Supply of bulk rock salt	02/24/2025	2,031.01	0000092906
011-0000-66000-00	Compass Mineral America, Inc	2025 Supply of bulk rock salt	02/24/2025	3,917.48	0000092906
011-0000-66000-00	Compass Mineral America, Inc	2025 Supply of bulk rock salt	02/24/2025	8,266.87	0000092906

Account Number	Vendor	Description	Date	Amount	PO No
011-0000-66000-00	Compass Mineral America, Inc	2025 Supply of bulk rock salt	02/24/2025	8,465.18	0000092906
011-0000-66000-00	Compass Mineral America, Inc	2025 Supply of bulk rock salt	02/24/2025	6,231.66	0000092906
011-0000-66000-00	Roanoke Concrete Products Co	2025 Supply of PCC Class SI	02/24/2025	394.38	0000092916
011-0000-66000-00	Roanoke Concrete Products Co	2025 Supply of CLSM Flowable Mix 2	02/24/2025	254.38	0000092911
Subtotal for Divison: 0000				35,777.05	
Subtotal for Fund 011				35,777.05	
013-0000-51000-00	Farnsworth Group, Inc.	Design, Public Engagement and Bidding Services for Cooke Park Pr	02/24/2025	32,500.00	0000092778
013-0000-55700-00	First Glass, Inc.	Replace 41 missing or damaged shelter panels	02/24/2025	8,925.00	0000092877
Subtotal for Divison: 0000				41,425.00	
Subtotal for Fund 013				41,425.00	
014-0000-64500-00	Galesburg Electric, Inc.	Screwdriver	02/24/2025	2.42	
014-0000-64500-00	Galesburg Electric, Inc.	Photocell	02/24/2025	16.29	
014-0000-64500-00	Lawson Products, Inc.	Washers	02/24/2025	32.65	
014-0000-64500-00	Lawson Products, Inc.	Washers, Quick Slide, Screws, Connectors, Flex Filler Retainer	02/24/2025	433.77	
014-0000-64500-00	Lawson Products, Inc.	Return Washers	02/24/2025	-10.09	
014-0000-66000-00	Tickle Asphalt Co., Ltd.	2025 Supply of High Performance Patch Mix	02/24/2025	912.50	0000092922
014-0000-66000-00	Tickle Asphalt Co., Ltd.	2025 Supply of High Performance Patch Mix	02/24/2025	1,147.50	0000092922
Subtotal for Divison: 0000				2,535.04	
Subtotal for Fund 014				2,535.04	
018-0000-66000-00	Core & Main	Inlet Frames and Grates	02/24/2025	5,427.00	0000092940
Subtotal for Divison: 0000				5,427.00	
Subtotal for Fund 018				5,427.00	
019-0000-20102-00	Brightspeed	02/25 Service Acct# 304035525	02/24/2025	482.09	
Subtotal for Divison: 0000				482.09	
019-1905-51500-00	WGIL/WAAG/WLSR, Inc.	01/25 Radio Ads	02/24/2025	583.00	
019-1905-51500-00	WMOI - FM	01/25 - Radio Ads	02/24/2025	265.00	
019-1905-51500-00	WGIL/WAAG/WLSR, Inc.	01/25 Radio Ads	02/24/2025	583.00	
019-1905-65500-00	BI-STATE Business Solutions, Inc.	Replacement of Moistening Brush	02/24/2025	1.40	

Account Number	Vendor	Description	Date	Amount	PO No
Subtotal for Divison: 1905				1,432.40	
019-1910-52500-00	Galesburg Sanitary Dist.	01/25 Service	01/31/2025	57.58	
019-1910-55700-00	AMP Companies Inc	Reset VFD on Boiler	02/24/2025	106.00	
019-1910-55700-00	AMP Companies Inc	Investigated Noise From HVAC	02/24/2025	106.00	
019-1910-55700-00	First Glass, Inc.	Install - Glazing Stops, Laminated Glass, Drop door Cut	02/24/2025	4,753.32	
019-1910-65000-00	Office Specialists, Inc.	Paper Towels	02/24/2025	97.34	
019-1910-66000-00	SNI Solutions	Ecosalt	02/24/2025	560.00	
019-1910-66000-00	Breslin's Floor Covering, Inc	Carpet Mats	02/24/2025	1,336.04	
019-1910-66000-00	Galesburg Electric, Inc.	Lights, Recycle Lights	02/24/2025	118.65	
Subtotal for Divison: 1910				7,134.93	
019-1911-52500-00	Galesburg Sanitary Dist.	01/25 Service	01/31/2025	161.24	
019-1911-55700-00	Lambasio, Inc.	Replaced Diaphragm, Replaced Batteries	02/24/2025	407.00	
019-1911-57500-00	Vestis	01/25 Service	02/24/2025	26.70	
019-1911-57500-00	Vestis	02/25 Service	02/24/2025	26.70	
019-1911-66000-00	Breslin's Floor Covering, Inc	Carpet Mats	02/24/2025	715.00	
019-1911-66000-00	SNI Solutions	Ecosalt	02/24/2025	560.00	
Subtotal for Divison: 1911				1,896.64	
019-1915-52500-00	Galesburg Sanitary Dist.	01/25 Service	01/31/2025	230.33	
019-1915-55700-00	American Pest Control Inc	02/25 Pest Service	02/24/2025	70.00	
019-1915-55700-00	Howe Overhead Doors, Inc.	2025 Overhead Door Maintenance Agreement as per quote - Voyles F	02/24/2025	100.00	0000092902
019-1915-55700-00	Howe Overhead Doors, Inc.	2025 Overhead Door Maintenance Agreement as per quote - ON Cus	02/24/2025	200.00	0000092902
019-1915-55700-00	Howe Overhead Doors, Inc.	2025 Overhead Door Maintenance Agreement as per quote - Kiwanis	02/24/2025	100.00	0000092902
019-1915-55700-00	Royal Cleaning Services	02/25 Janitorial Services	02/24/2025	610.00	
019-1915-55700-00	Howe Overhead Doors, Inc.	Serviced Commercial Door & Operator, Repaired Photocell Eyes	02/24/2025	150.00	
019-1915-57500-00	Vestis	02/25 Service	02/24/2025	74.86	
019-1915-57500-00	Vestis	02/25 Service	02/24/2025	74.86	
019-1915-62500-00	Midstate Manufacturing, Inc.	Hyd Line #509	02/24/2025	106.45	
019-1915-62510-00	Herr Petroleum Corp	80 Gal Diesel #2 , 20.40 Gal Diesel #1, 214.4 Gal Unleaded Eth	02/24/2025	915.55	0000092880
019-1915-66000-00	Galesburg Lumber & Construcion S	Bolts, Nuts	02/24/2025	87.32	
019-1915-66000-00	Galesburg Lumber & Construcion S	Bolts, Nuts	02/24/2025	54.00	
019-1915-66000-00	Galesburg Lumber & Construcion S	Bolts, Nuts	02/24/2025	97.29	
Subtotal for Divison: 1915				2,870.66	
019-1920-51000-00	Go Van Gogh's	Embroidery for Provided Shirts	02/24/2025	80.00	
019-1920-52500-00	Galesburg Sanitary Dist.	01/25 Service	01/31/2025	11.52	

Account Number	Vendor	Description	Date	Amount	PO No
019-1920-55500-00	Nichols Diesel Service, Inc	State & Fed Test #551	02/24/2025	58.50	
019-1920-55700-00	Johnson Controls Security Solutions	03/25 - 05-25 - Service Cust# 01300115406615	02/24/2025	900.67	
019-1920-57500-00	Vestis	02/25 Service	02/24/2025	58.23	
019-1920-57500-00	Vestis	02/25 Service	02/24/2025	58.23	
019-1920-61000-00	Office Specialists, Inc.	Toner	02/24/2025	276.79	
019-1920-62500-00	Heritage Tractor	Cover, Guard, Spring #567	02/24/2025	371.55	
019-1920-62500-00	Advance Auto Parts	Filters #563	02/24/2025	37.49	
019-1920-62500-00	Advance Auto Parts	Filters #560	02/24/2025	15.91	
019-1920-62500-00	Advance Auto Parts	Filters #559	02/24/2025	9.54	
019-1920-62500-00	Advance Auto Parts	Hydraulic Filter #559	02/24/2025	17.67	
019-1920-62500-00	Advance Auto Parts	Toggle Switch #555	02/24/2025	9.80	
019-1920-62500-00	Advance Auto Parts	Filters #567	02/24/2025	31.22	
019-1920-62500-00	Advance Auto Parts	Filters #564	02/24/2025	23.64	
019-1920-62500-00	Advance Auto Parts	Filters #570	02/24/2025	12.51	
019-1920-62500-00	Advance Auto Parts	Toggle Switch #570	02/24/2025	9.80	
019-1920-62500-00	MTI Distributing, Inc	Bushings, Bearings #564	02/24/2025	1,123.12	
019-1920-62500-00	Midstate Manufacturing, Inc.	Hyd Hose #564	02/24/2025	132.07	
019-1920-63500-00	HERITAGE LANDSCAPE SUPPLY	Qupsuprado , Matchpoint	02/24/2025	3,030.60	
019-1920-63500-00	Advanced Turf Solutions	Foliar-Pak Gold Standard	02/24/2025	1,683.08	
019-1920-66000-00	Vulcan, Inc.	Sheeting for Golf Course	02/24/2025	232.20	
019-1920-66500-00	MTI Distributing, Inc	Credit for Freight Inv1460678-00	02/24/2025	-225.00	
019-1920-66500-00	MTI Distributing, Inc	Spiker	02/24/2025	5,070.00	
Subtotal for Division: 1920				13,029.14	
019-1935-52500-00	Galesburg Sanitary Dist.	01/25 Service	01/31/2025	17.28	
019-1935-55700-00	American Pest Control Inc	02/25 Pest Service	02/24/2025	80.00	
019-1935-55700-00	Getz Fire Equipment Co., Inc.	Inspection - Alarm System Tie In, Pipe Integrity Test	02/24/2025	243.50	
019-1935-55700-00	J.P. Benbow, Inc.	Diagnosed Heater - Pavillion	02/24/2025	112.00	
019-1935-55700-00	J F Ahern	2025 - Annual Monitoring Services	02/24/2025	575.00	
019-1935-57500-00	Vestis	02/25 Service	02/24/2025	454.48	
019-1935-57500-00	Vestis	02/25 Service	02/24/2025	454.48	
Subtotal for Division: 1935				1,936.74	
019-1940-64125-00	Gold Medal - Central Illinois, LLC	Misc Concessions	02/24/2025	110.42	
Subtotal for Division: 1940				110.42	
019-1945-52500-00	Galesburg Sanitary Dist.	01/25 Service	01/31/2025	28.79	
019-1945-55700-00	American Pest Control Inc	02/25 Pest Service	02/24/2025	95.00	

Account Number	Vendor	Description	Date	Amount	PO No
019-1945-59300-00	UniFirst First Aid Corp	Refill of First Aid Supplies	02/24/2025	141.02	
		Subtotal for Divison: 1945		264.81	
019-1950-55700-00	American Pest Control Inc	02/25 Pest Service	02/24/2025	55.00	
		Subtotal for Divison: 1950		55.00	
019-1955-52500-00	Galesburg Sanitary Dist.	01/25 Service	01/31/2025	253.37	
019-1955-55700-00	American Pest Control Inc	02/25 Pest Service	02/24/2025	60.00	
019-1955-65000-00	Office Specialists, Inc.	Hand Soap	02/24/2025	50.08	
		Subtotal for Divison: 1955		363.45	
019-1960-52500-00	Galesburg Sanitary Dist.	01/25 Service	01/31/2025	420.36	
019-1960-55700-00	Helm Mechanical / Helm Service	Repair of Condensate Tank	02/24/2025	269.00	
019-1960-55700-00	American Pest Control Inc	02/25 Pest Service	02/24/2025	40.00	
019-1960-55700-00	American Pest Control Inc	02/25 Pest Service	02/24/2025	40.00	
		Subtotal for Divison: 1960		769.36	
019-1965-52500-00	Galesburg Sanitary Dist.	01/25 Service	01/31/2025	5.76	
019-1965-55700-00	American Pest Control Inc	02/25 Pest Service	02/24/2025	50.00	
019-1965-55700-00	American Pest Control Inc	02/25 Pest Service	02/24/2025	50.00	
019-1965-57500-00	Vestis	02/25 Service	02/24/2025	39.44	
019-1965-57500-00	Vestis	02/25 Service	02/24/2025	39.44	
		Subtotal for Divison: 1965		184.64	
019-1975-52500-00	Galesburg Sanitary Dist.	01/25 Service	01/31/2025	5.76	
		Subtotal for Divison: 1975		5.76	
		Subtotal for Fund 019		30,536.04	
020-0000-20102-00	Brightspeed	02/25 Service Acct# 304035525	02/24/2025	65.29	
		Subtotal for Divison: 0000		65.29	
		Subtotal for Fund 020		65.29	
021-0000-66500-00	Municipal Emergency Services, Inc	Radio Holder Carabiners, Lights Bags - 24-52	02/24/2025	255.00	
021-0000-66500-00	Municipal Emergency Services, Inc	Radio Holder Carabiners, Lights Bags - 24-52	02/24/2025	777.04	
021-0000-66500-00	Danko Emergency Equipment	Dual Angel Lights #24-39	02/24/2025	3,164.40	
021-0000-66500-00	AEC Fire Safety & Security, Inc.	Battery #24-47	02/24/2025	1,482.84	
021-0000-66500-00	AEC Fire Safety & Security, Inc.	RES-Q-JACK, apex style deluxe stabilizing and lifting system.	02/24/2025	16,006.00	0000092898

Account Number	Vendor	Description	Date	Amount	PO No
Subtotal for Divison: 0000				21,685.28	
Subtotal for Fund 021				21,685.28	
023-0000-83100-00	AMP Companies Inc	Water Heater Replacement - 1453 Summitt St	02/24/2025	2,090.00	
023-0000-83100-00	Lambasio, Inc.	Installed Furnace - 489 W 1st St	02/24/2025	4,273.10	
Subtotal for Divison: 0000				6,363.10	
Subtotal for Fund 023				6,363.10	
024-0000-20102-00	Kohl's Illinois Inc	Sales Tax Rebate for Fiscal Year 2024 - Kohls	02/24/2025	44,146.32	
024-0000-20102-00	Larson Family Real Estate, LLLP	10/24 - 12/24 Sales Tax Rebate - Slumberland	02/24/2025	7,496.62	
024-0000-88300-00	Patrick Breslin	03/25 Parking Lot Lease	02/24/2025	311.60	
024-0000-88300-00	Michael Breslin	03/25 Parking Lot Lease	02/24/2025	311.60	
Subtotal for Divison: 0000				52,266.14	
Subtotal for Fund 024				52,266.14	
026-0000-51000-00	Baker Tilly US, LLP	FY24 Audit Services	02/24/2025	200.00	0000092941
Subtotal for Divison: 0000				200.00	
Subtotal for Fund 026				200.00	
030-0000-20102-00	Brightspeed	02/25 Service Acct# 304035525	02/24/2025	190.75	
Subtotal for Divison: 0000				190.75	
030-0320-52500-00	Galesburg Sanitary Dist.	01/25 Service	01/31/2025	13.82	
030-0320-54500-00	Kraig Boynton	Mileage Reimbursement - HSTP Meeting - Peoria IL - KBoynton	02/24/2025	35.70	
030-0320-61000-00	Office Specialists, Inc.	Calculator Ribbon, Copy Paper	01/31/2025	105.06	
030-0320-62500-00	Ford of Galesburg	Sensor	02/24/2025	158.54	
030-0320-62500-00	Midstate Manufacturing, Inc.	Hose Assembly	02/24/2025	62.25	
030-0320-62500-00	Napa Auto Parts	Pigtail Assembly	02/24/2025	27.09	
030-0320-62500-00	Napa Auto Parts	Battery, Core	02/24/2025	385.78	
030-0320-62500-00	Midwest Transit Equipment, Inc.	Assembly Inboard Barrier	02/24/2025	413.07	
030-0320-62510-00	Herr Petroleum Corp	200.20 Gal Unleaded Ethanol	01/31/2025	523.54	0000092879
030-0320-62510-00	Herr Petroleum Corp	209.7 Gal Unleaded Ethanol	02/24/2025	585.51	0000092879
030-0320-62510-00	Herr Petroleum Corp	298.9 Gal Unleaded Ethanol	01/31/2025	781.65	0000092879
030-0320-63000-00	O'Reilly Auto Parts	Oil Dispenser	02/24/2025	29.99	

Account Number	Vendor	Description	Date	Amount	PO No
Subtotal for Divison: 0320				3,122.00	
030-0370-51000-00	Baker Tilly US, LLP	FY24 Audit Services	02/24/2025	560.00	0000092941
030-0370-52500-00	Galesburg Sanitary Dist.	01/25 Service	01/31/2025	32.25	
030-0370-54500-00	Kraig Boynton	Mileage Reimbursement - HSTP Meeting - Peoria IL - KBoynton	02/24/2025	35.70	
030-0370-55500-00	Heritage-Crystal Clean, LLC	2-Cycle Oil/Fuel, Com-30Gal	02/24/2025	3,105.57	
030-0370-55700-00	American Pest Control Inc	01/25 Pest Services	01/31/2025	65.00	
030-0370-57500-00	Cintas, Inc	02/25 Service	02/24/2025	244.55	
030-0370-57500-00	Cintas, Inc	02/25 Service	02/24/2025	317.19	
030-0370-62500-00	Thompson Truck & Trailer, Inc	Batteries	02/24/2025	2,026.60	
030-0370-62500-00	Napa Auto Parts	Drain Plug	02/24/2025	7.59	
030-0370-62500-00	Gillig	Sensor	01/31/2025	972.19	
030-0370-62500-00	Cummins Sale & Service	Nitrogen Oxide Sensor	01/31/2025	1,085.98	
030-0370-62500-00	Cummins Sale & Service	Oil Gasket, Oil Gauge	02/24/2025	252.50	
030-0370-62510-00	Herr Petroleum Corp	458 Gal Diesel #2, 114.90 Gal Diesel #1, Winter Additive	01/31/2025	1,744.75	0000092879
Subtotal for Divison: 0370				10,449.87	
Subtotal for Fund 030				13,762.62	
043-0000-51000-00	UMB Bank, N.A.	Go Bds Srs 2016	02/24/2025	318.00	
Subtotal for Divison: 0000				318.00	
Subtotal for Fund 043				318.00	
049-0000-51000-00	Baker Tilly US, LLP	FY24 Audit Services	02/24/2025	80.00	0000092941
Subtotal for Divison: 0000				80.00	
Subtotal for Fund 049				80.00	
057-0000-51000-00	US Sterling Capital Corp., Inc.	Community State Bank	02/24/2025	240.00	
057-0000-61700-00	Office Specialists, Inc.	GFD computer replacement - Central 2 - includes Nuc, UPS, USB hu	02/24/2025	1,537.57	0000092926
057-0000-61700-00	Office Specialists, Inc.	GPD computer replacement - Report 1	02/24/2025	1,550.00	0000092925
057-0000-61700-00	Office Specialists, Inc.	GFD computer replacement - Brooks 1 - Includes NUC computer, UI	02/24/2025	1,344.00	0000092932
057-0000-61700-00	Office Specialists, Inc.	GFD computer replacement - Deputy Chief (Seitz) computer replac	02/24/2025	1,341.57	0000092926
057-0000-61700-00	Office Specialists, Inc.	GPD Computer - Duty Office Weather Computer - Include NUC com	02/24/2025	1,285.00	0000092934
057-0000-61700-00	Office Specialists, Inc.	GPD computer replacement - Special OPS 5	02/24/2025	1,550.00	0000092925
057-0000-61700-00	Office Specialists, Inc.	GFD computer replacement - Fire Chief computer replacement - inc	02/24/2025	1,341.57	0000092926
057-0000-61700-00	Office Specialists, Inc.	GPD computer replacement - Report 4	02/24/2025	1,550.00	0000092925

Account Number	Vendor	Description	Date	Amount	PO No
057-0000-61700-00	Office Specialists, Inc.	GPD Computer - PD Evidence computer - Include NUC computer, U	02/24/2025	1,285.00	0000092934
057-0000-61700-00	Office Specialists, Inc.	GFD computer replacement - Fire Secretary computer replacement -	02/24/2025	1,341.57	0000092926
057-0000-61700-00	Office Specialists, Inc.	GPD Computer - CSO computer - Include NUC computer, UPS, USE	02/24/2025	1,285.00	0000092934
057-0000-61700-00	Office Specialists, Inc.	GPD computer replacement - Report 3	02/24/2025	1,550.00	0000092925
057-0000-61700-00	Office Specialists, Inc.	GFD computer replacement - Duty Office (Fire) computer replacem	02/24/2025	1,507.57	0000092926
057-0000-61700-00	Office Specialists, Inc.	GPD computer replacement - Report 5	02/24/2025	1,550.00	0000092925
057-0000-61700-00	Office Specialists, Inc.	GPD computer replacement - Special OPS 4	02/24/2025	1,550.00	0000092925
057-0000-61700-00	Office Specialists, Inc.	GFD computer replacement - Central 3 - includes Nuc, UPS, USB hu	02/24/2025	1,537.58	0000092926
057-0000-61700-00	Office Specialists, Inc.	GFD computer replacement - Fremont 2 - Includes NUC computer, U	02/24/2025	1,285.00	0000092932
057-0000-61700-00	Office Specialists, Inc.	GPD Computer - Duty Office Video surveillance computer - Include	02/24/2025	1,285.00	0000092934
057-0000-61700-00	Office Specialists, Inc.	GPD computer replacement - Special OPS 3	02/24/2025	1,550.00	0000092925
057-0000-61700-00	Office Specialists, Inc.	GFD computer replacement - Central 1 - includes Nuc, UPS, USB hu	02/24/2025	1,686.57	0000092926
057-0000-61700-00	Office Specialists, Inc.	GFD computer replacement - Fremont 1 - Includes NUC computer, U	02/24/2025	1,285.00	0000092932
057-0000-61700-00	Office Specialists, Inc.	GPD computer replacement - Special OPS 2	02/24/2025	1,550.00	0000092925
057-0000-61700-00	Office Specialists, Inc.	GFD computer replacement - Training 01 - Includes NUC computer,	02/24/2025	1,538.00	0000092932
057-0000-61700-00	Office Specialists, Inc.	GPD computer replacement - Report 2	02/24/2025	1,550.00	0000092925
057-0000-61700-00	Office Specialists, Inc.	GPD computer replacement - Special OPS 1	02/24/2025	1,550.00	0000092925
057-0000-61700-00	Office Specialists, Inc.	GFD computer replacement - Brooks 2 - Includes NUC computer, UI	02/24/2025	1,344.00	0000092932
057-0000-61700-00	Office Specialists, Inc.	GFD computer replacement - Training 02 - Includes NUC computer,	02/24/2025	1,538.00	0000092932
057-0000-61700-00	Office Specialists, Inc.	GPD Computer - Lieutenant computer (Special OPS) - Include NUC	02/24/2025	1,285.00	0000092934
Subtotal for Division: 0000				40,793.00	
Subtotal for Fund 057				40,793.00	
058-0000-20102-00	Alexis Fire Equipment Co., Inc.	EMS Compartments and Access Steps for Unit 52	02/24/2025	9,197.00	0000092779
058-0000-20102-00	Alexis Fire Equipment Co., Inc.	EMS Compartments and Access Steps for Unit 53	02/24/2025	9,197.00	0000092779
Subtotal for Division: 0000				18,394.00	
Subtotal for Fund 058				18,394.00	
061-0000-20101-00	STEVEN BANTZ	Refund Check 022624-000, 540 S WHITESBORO ST	02/19/2025	15.30	
061-0000-20101-00	ALAN ANDERSON	Refund Check 021413-000, 714 MULBERRY ST LOWER	02/14/2025	13.71	
061-0000-20101-00	JAIME ALVAREZ	Refund Check 055886-001, 1042 W BERRIEN ST	02/14/2025	160.00	
061-0000-20101-00	MARK GRABILL	Refund Check 013093-002, 1644 INDIANA DR	02/19/2025	135.17	
061-0000-20101-00	DAYMARK FINANCIAL ACCEPT.	Refund Check 055667-006, 972 N ACADEMY ST	02/12/2025	141.00	
061-0000-20101-00	GAMESTOP INC #5842	Refund Check 011305-000, 2779 VOLUNTEER DR 212	02/18/2025	30.76	
061-0000-20101-00	GRADEN ELLEDGE	Refund Check 016019-008, 62 W LOSEY ST	02/12/2025	131.37	

Account Number	Vendor	Description	Date	Amount	PO No
061-0000-20101-00	GOODWILL INDUSTRIES OF CEI	Refund Check 024363-002, 1338 N HENDERSON ST	02/18/2025	34.88	
061-0000-20101-00	BJORN ERICSON	Refund Check 053559-000, 811 E KNOX ST	02/19/2025	98.55	
061-0000-20101-00	BREANA CRIDER	Refund Check 056681-001, 498 MICHIGAN AVE	02/19/2025	59.58	
061-0000-20101-00	TERESA CARLSON	Refund Check 022950-001, 1423 E FREMONT ST	02/12/2025	93.27	
061-0000-20101-00	DOUGLAS HENSON	Refund Check 051510-000, 901 LOCUST ST	02/12/2025	106.70	
061-0000-20101-00	KCHA	Refund Check 018955-279, 424 IOWA AVE	02/14/2025	1.90	
061-0000-20101-00	JARED MILLER	Refund Check 047059-000, 1532 S SEMINARY ST	02/19/2025	65.68	
061-0000-20101-00	MARK MARTIN	Refund Check 005097-074, 1761 S CHERRY ST	02/19/2025	94.75	
061-0000-20101-00	BRADLY NELSON	Refund Check 044537-002, 24 N ARTHUR AVE	02/19/2025	7.52	
061-0000-20101-00	CRM (USA) INC	Refund Check 046960-000, 1255 MONMOUTH BLVD	02/19/2025	76.47	
061-0000-20101-00	DEBRA DONAHUE	Refund Check 055569-001, 467 E GROVE ST	02/14/2025	55.61	
061-0000-20101-00	BRYANT CROUCH	Refund Check 068937-000, 1044 E KNOX ST	02/19/2025	112.25	
061-0000-20101-00	TIMOTHY DOWERS	Refund Check 005783-018, 1443 N CHERRY ST	02/19/2025	112.10	
061-0000-20101-00	JCR RENTALS LLC	Refund Check 061185-001, 218 N WHITESBORO ST	02/14/2025	56.99	
061-0000-20101-00	HEATH MASTIN	Refund Check 052366-000, 1839 ROBERTSON AVE	02/19/2025	93.41	
061-0000-20101-00	DILLON JOHNSON	Refund Check 065570-002, 1265 W LOSEY ST	02/14/2025	55.61	
061-0000-20101-00	NOAH MARTIN	Refund Check 065446-000, 1101 HAWKINSON AVE 4	02/12/2025	115.99	
061-0000-20101-00	TINA WEAVER	Refund Check 067537-000, 540 N PRAIRIE ST 6	02/12/2025	124.12	
061-0000-20101-00	DONALD THURSTON	Refund Check 056310-000, 540 N PRAIRIE ST 3	02/19/2025	92.11	
061-0000-20101-00	MARK SPRINGER	Refund Check 012061-001, 480 E FIFTH ST	02/12/2025	41.98	
061-0000-20102-00	Brightspeed	02/25 Service Acct# 304035525	02/24/2025	122.42	
061-0000-51000-00	Baker Tilly US, LLP	FY24 Audit Services	02/24/2025	2,280.00	0000092941
061-0000-51000-00	Knox County Records Office	01/25 Laredo Service	02/24/2025	28.90	
061-0000-51000-00	Julie Inc	2025 JULIE Assessment - Water portion	02/24/2025	2,983.03	0000092942
061-0000-51000-00	Credit Collection Partners	01/25 Service	02/24/2025	77.63	
061-0000-51000-00	Pace Analytical Services LLC	Water Testing	02/24/2025	25.00	
061-0000-51000-00	Pace Analytical Services LLC	Water Testing	02/24/2025	4,900.00	
061-0000-51000-00	Tri-City Electric Company of Iowa	Engineering Services for Power Supply	02/24/2025	611.11	
061-0000-51500-00	Sebis Direct Inc	01/25 UB Printing Services	02/24/2025	1,068.24	
061-0000-52300-00	Nicor Gas	01/25 Service Acct# 20-72-70-1000 9	01/31/2025	113.49	
061-0000-52300-00	Nicor Gas	01/25 Service Acct# 14-51-15-5411 6	01/31/2025	3,257.61	
061-0000-52500-00	Galesburg Sanitary Dist.	01/25 Service	01/31/2025	40.31	
061-0000-55700-00	Waste Management, Inc.	02/25 Service Cust#64537-23004	02/24/2025	22.72	
061-0000-55700-00	Waste Management, Inc.	02/25 Service Cust#9-06892-63006	02/24/2025	127.14	
061-0000-55800-00	Office Specialists, Inc.	Office 2024	02/24/2025	530.00	
061-0000-65000-00	Office Specialists, Inc.	Paper Towel, Lime & Calcium Remover	02/24/2025	99.50	
061-0000-65500-00	BI-STATE Business Solutions, Inc.	Replacement of Moistening Brush	02/24/2025	0.35	

Account Number	Vendor	Description	Date	Amount	PO No
061-0000-66000-00	Gunther Construction Co., a div. of I	FA-1 FILL SAND DELIVERED	02/24/2025	945.59	0000092900
061-0000-66000-00	Gunther Construction Co., a div. of I	CA6 CRUSHED WHITE STONE - DELIVERED	02/24/2025	523.81	0000092900
061-0000-66000-00	Core & Main	Repair Clips	02/24/2025	481.68	
061-0000-66000-00	Core & Main	Valves	02/24/2025	709.14	
061-0000-66000-00	Core & Main	Repair Clamp	02/24/2025	811.22	
061-0000-66000-00	Gunther Construction Co., a div. of I	FA-1 FILL SAND DELIVERED	02/24/2025	470.65	0000092900
061-0000-66000-00	Roanoke Concrete Products Co	CONTROLLED LOW STRENGTH MATERIAL (CLSM) - DELIVE	02/24/2025	610.50	0000092901
061-0000-66000-00	Galesburg Builders Supply, Inc	Premier Cold Mix	02/24/2025	425.00	
061-0000-66000-00	Roanoke Concrete Products Co	PORTLAND CEMENT CONCRETE (CL SI) - DELIVERED	02/24/2025	855.75	0000092901
061-0000-66000-00	USA Bluebook, Inc.	Hose Nipples	02/24/2025	8.50	
Subtotal for Divison: 0000				24,256.07	
Subtotal for Fund 061				24,256.07	
067-0000-51000-00	Knox County Records Office	01/25 Laredo Service	02/24/2025	28.90	
067-0000-51000-00	Baker Tilly US, LLP	FY24 Audit Services	02/24/2025	840.00	0000092941
067-0000-51500-00	Sebis Direct Inc	01/25 UB Printing Services	02/24/2025	534.04	
Subtotal for Divison: 0000				1,402.94	
Subtotal for Fund 067				1,402.94	
078-0000-10460-00	Mid-West Truckers Association, Inc.	Follow Up Urinalysis	02/24/2025	150.00	
078-0000-51000-00	OSF Occupational Medicine	Pre Employment Exam	02/24/2025	115.00	
078-0000-51000-00	OSF Occupational Medicine	Pre Employment Exam	02/24/2025	115.00	
078-0000-51000-00	OSF Occupational Medicine	Pre Employment Exam	02/24/2025	65.00	
078-0000-56534-00	Illinois Municipal League Risk Man	01/25 Service - DOL 03/17/23 Claim#23050K984062	02/24/2025	775.70	
078-0000-56535-00	Orthoworks, S.C.	Workers Comp DOS 01/22/25 Acct#11587468A	02/24/2025	1,447.26	
078-0000-56535-00	Midwest Orthopaedic Center	Workers Comp DOS# 01/14/25 Pat Act# 348300	02/24/2025	62.70	
078-0000-56535-00	OSF Occupational Medicine	Workers Comp - DOS 01/21/25 - Pat# 0022160700	02/24/2025	107.91	
078-0000-56535-00	OSF Occupational Medicine	Workers Comp - DOS 01/27/25 - Pat# 002220990	02/24/2025	4.08	
078-0000-56535-00	OSF Occupational Medicine	Workers Comp - DOS 01/27/25 - Pat# 0022209800	02/24/2025	227.97	
078-0000-56535-00	Illinois Workers' Compensation Com	07/01/24 - 12/31/24 - RAF/SIF 2024-2	02/24/2025	687.86	
078-0000-56597-00	Traffic Control Corp., Inc.	Backplates, Base Assy, Hub Plates, Banding, Clips	02/24/2025	1,920.00	
Subtotal for Divison: 0000				5,678.48	
Subtotal for Fund 078				5,678.48	

Account Number	Vendor	Description	Date	Amount	PO No
Report Total:				<u><u>406,927.36</u></u>	

Advance Checks and ACH Payments as of 2/25/2025

Check Date	Check #	Vendor Name	Description	Account #	Amount
2/13/2025	0	360 Party Zone LLC	Minority/Woman Owned Business Startup incentive for 360 Party Zo	054-0000-83100	913.07
2/13/2025	0	Amanda Larson	Minority/Woman owned Business Startup incentive.	054-0000-83100	200.00
2/13/2025	0	Bess-Tabb & Associates LLC	Minority/Woman owned Business Startup incentive approved by Coun	054-0000-20102	321.91
2/13/2025	0	Bess-Tabb & Associates LLC	Minority/Woman owned Business Startup incentive approved by Coun	054-0000-83100	478.30
2/13/2025	0	Clay Slagel	02/08 - Officiated B-Ball - 3 Games	019-1940-51400	150.00
2/13/2025	0	Constellation Newenergy Inc	01/25 Service Acct# 204250116-88144	001-0000-20102	1,766.76
2/13/2025	0	Constellation Newenergy Inc	01/25 Service Acct# 204250116-88144	019-0000-20102	66.85
2/13/2025	0	Constellation Newenergy Inc	01/25 Service Acct# 204250116-88144	020-0000-20102	342.05
2/13/2025	0	Derek VanUnnik	02/08 - Officiated B-Ball - 6 Games	019-1940-51400	240.00
2/13/2025	0	Derek VanUnnik	02/09 - Officiated B-Ball - 6 Games	019-1940-51400	240.00
2/13/2025	0	Drew Carlson	02/08 - Officiated B-Ball - 6 Games	019-1940-51400	240.00
2/13/2025	0	Drew Carlson	02/09 - Officiated B-Ball - 5 Games	019-1940-51400	200.00
2/13/2025	0	Elementary Earthworks LLC	Minority/Woman owned business startup incentive approved by coun	054-0000-83100	458.04
2/13/2025	0	Farmers & Mechanics Bank	01/25 F&M Bank Trust Fees	019-1905-51000	131.95
2/13/2025	0	Gary Woodkirk	02/09 - Officiated B-Ball - 6 Games	019-1940-51400	240.00
2/13/2025	0	Hein Construction Co, Inc	Release Retainage	054-0000-20103	162,195.02
2/13/2025	0	Hein Construction Co, Inc	PSB HVAC Renovation	054-0000-76000	3,072.60
2/13/2025	0	James M Kelly, Attorney	12/24 Legal Services	078-0000-56535	33.00
2/13/2025	0	James M Kelly, Attorney	12/24 Legal Services	078-0000-56535	2,491.50
2/13/2025	0	James M Kelly, Attorney	12/24 Legal Services	078-0000-56535	654.00
2/13/2025	0	James M Kelly, Attorney	12/24 Legal Services	078-0000-56535	82.50
2/13/2025	0	James M Kelly, Attorney	12/24 Legal Services	078-0000-56535	379.50
2/13/2025	0	James M Kelly, Attorney	12/24 Legal Services	078-0000-56535	165.00
2/13/2025	0	James M Kelly, Attorney	12/24 Legal Services	078-0000-56535	99.00
2/13/2025	0	James M Kelly, Attorney	12/24 Legal Services	078-0000-56535	693.00
2/13/2025	0	Joseph Sartin	02/09 - Officiated B-Ball - 5 Games	019-1940-51400	200.00
2/13/2025	0	Kayla Jones	02/08 - Officiated B-Ball - 6 Games	019-1940-51400	240.00
2/13/2025	100676	Knox County Records Office	1 Water/Sewer/Refuse Lien Filed	061-0000-51000	63.00
2/13/2025	0	OSF Medical Group, Inc.	Workers Comp - DOS 10/05/24 - Pat # P598073161	078-0000-56535	74.48
2/13/2025	0	OSF Medical Group, Inc.	Workers Comp - DOS 08/28/24 - Pat # P591416910	078-0000-56535	168.00
2/13/2025	0	OSF Medical Group, Inc.	Workers Comp - DOS 08/28/24 - Pat # P591825680	078-0000-56535	160.64
2/13/2025	100677	Pekin Insurance Co.	03/25 - Life Insurance - Police	001-0510-47500	132.00
2/13/2025	100677	Pekin Insurance Co.	03/25 - Life Insurance - Fire	001-0605-47500	125.40
2/13/2025	0	Quadient Leasing USA, Inc	Postage for Machine	061-0000-10702	500.00
2/13/2025	0	USA Excavation & Recycling LLC	Retainage - Demolition of 215 N Acadmey St as per bid	023-0000-20103	(5,500.00)
2/13/2025	0	USA Excavation & Recycling LLC	Demolition of 215 N Acadmey St as per bid specifications	023-0000-55420	55,000.00
2/13/2025	100678	Vestis	11/24 Service	019-1911-55700	26.70
2/13/2025	100678	Vestis	11/24 Service	019-1911-55700	26.70
2/14/2025	0	Bank of Montreal	ILACP - Spouse Fee - Annual Banquet	001-0000-10407	100.00
2/14/2025	0	Bank of Montreal	Dultmeier Sales - Tax - CKnaack	001-0000-10407	117.25
2/14/2025	0	Bank of Montreal	Otter.Ai - Tax - KBennewitz	001-0000-10407	3.30
2/14/2025	0	Bank of Montreal	01/25 CC Charges - ETSB	001-0000-10407	650.00

2/14/2025	0 Bank of Montreal	01/25 CC Charges - Library	001-0000-10407	3,432.97
2/14/2025	0 Bank of Montreal	Bound Tree - Shipping to be refunded	001-0000-10407	5.86
2/14/2025	0 Bank of Montreal	Courtyard Peoria - Honor Guard Conference Parking	001-0000-10407	21.20
2/14/2025	0 Bank of Montreal	First Net - 12/24 Service	001-0000-20102	1,086.94
2/14/2025	0 Bank of Montreal	Office Specialists - 01/25 Service	001-0000-20102	2,436.14
2/14/2025	0 Bank of Montreal	First Net - 12/24 Service	001-0000-20102	674.40
2/14/2025	0 Bank of Montreal	Hampton Inn - Lodging-IL Financial Forecast Forum -E Hanson	001-0110-54500	110.61
2/14/2025	0 Bank of Montreal	Amazon - Books for Employee Dev Program	001-0110-54500	168.34
2/14/2025	0 Bank of Montreal	Hampton Inn - Lodging-IL Financial Forecast Forum - C StGeorge	001-0110-54500	110.61
2/14/2025	0 Bank of Montreal	NIU Outreach - IL Financial Forecast Forum - EHanson	001-0110-54500	86.50
2/14/2025	0 Bank of Montreal	Granite City-Meals-IL Financial Forecast Fourm - 4 Employees	001-0110-54500	93.60
2/14/2025	0 Bank of Montreal	NIU Outreach - IL Financial Forecast Forum - CStGeorge	001-0110-54500	86.50
2/14/2025	0 Bank of Montreal	Gannett - Register Mail Subscription	001-0110-55000	14.99
2/14/2025	0 Bank of Montreal	Hy-Vee - Cake, Card - MMiller Retirement	001-0110-58500	63.97
2/14/2025	0 Bank of Montreal	Walmart - Drinks, Misc Party Supplies - MCMahon,Miller Party	001-0110-58500	31.11
2/14/2025	0 Bank of Montreal	Hy-Vee - Cake, Card - MMcMahon Retirement	001-0110-58500	67.96
2/14/2025	0 Bank of Montreal	Amazon - Retirement Party Supplies - MyronM	001-0110-58500	63.46
2/14/2025	0 Bank of Montreal	Canva - Notepads - EHanson	001-0110-61000	55.00
2/14/2025	0 Bank of Montreal	Suite Fire Bar & Grill - Meal - MCI Winter Seminar	001-0115-54500	10.76
2/14/2025	0 Bank of Montreal	Holiday Inn Peoria - Meal - MCI Winter Seminar	001-0115-54500	133.70
2/14/2025	0 Bank of Montreal	Otter.AI - Subscription & Notes Service	001-0115-55800	30.00
2/14/2025	0 Bank of Montreal	Lautzenhisers Stationary - 2025 Minute Book	001-0115-61000	310.30
2/14/2025	0 Bank of Montreal	InquireHire - Background Check - MW Traffic	001-0120-51000	69.22
2/14/2025	0 Bank of Montreal	InquireHire - Background Check - PT	001-0120-51000	69.22
2/14/2025	0 Bank of Montreal	InquireHire - Background Check - PT	001-0120-51000	69.22
2/14/2025	0 Bank of Montreal	InquireHire - Background Check - Rec Supervisor	001-0120-51000	69.22
2/14/2025	0 Bank of Montreal	ISA Atanta - ISA Membership to Post a Job-Arborist	001-0120-51500	135.00
2/14/2025	0 Bank of Montreal	HRDirect - Posters	001-0120-51500	107.75
2/14/2025	0 Bank of Montreal	NIU Outreach - IL Financial Forecast Forum - JPease	001-0120-54500	86.50
2/14/2025	0 Bank of Montreal	Hampton Inn - Lodging-IL Financial Forecast Forum - JPease	001-0120-54500	110.61
2/14/2025	0 Bank of Montreal	Amazon - Misc Office Supplies	001-0120-61000	58.47
2/14/2025	0 Bank of Montreal	Amazon - Misc Office Supplies	001-0120-61000	41.17
2/14/2025	0 Bank of Montreal	IICLE - IICLE Online Library	001-0145-55800	357.50
2/14/2025	0 Bank of Montreal	Door Dash - Landmark - Meal for Mediation	001-0145-68000	259.00
2/14/2025	0 Bank of Montreal	Quadient - Ink for Postage Machine	001-0160-65500	373.35
2/14/2025	0 Bank of Montreal	GFOA - Webinar - Budget Games	001-0205-54500	75.00
2/14/2025	0 Bank of Montreal	Hampton Inn - Lodging-IL Financial Forecast Forum - JO'Hern	001-0205-54500	110.61
2/14/2025	0 Bank of Montreal	NIU Outreach - IL Financial Forecast Forum - JO'hern	001-0205-54500	86.50
2/14/2025	0 Bank of Montreal	IGFOA - 2025 Membership Renewal - O'Hern,Chockley	001-0205-55000	500.00
2/14/2025	0 Bank of Montreal	Canva - Business Cards - Jen O'Hern	001-0205-61000	20.00
2/14/2025	0 Bank of Montreal	Amazon - Water Filters, Bankers Boxes	001-0205-61000	280.96
2/14/2025	0 Bank of Montreal	Amazon - Coffee Maker	001-0205-61000	63.99
2/14/2025	0 Bank of Montreal	PRI Management Group - CJIS Training - Orlee, Kerzi	001-0207-54500	348.25
2/14/2025	0 Bank of Montreal	Constellix - DNS Service	001-0207-55800	5.90
2/14/2025	0 Bank of Montreal	Microsoft - Power BI License - Kerzi	001-0207-55800	119.88

2/14/2025	0 Bank of Montreal	Name Tag Wizard - Wall Plates - OLucero, Kpeterson	001-0207-61000	47.97
2/14/2025	0 Bank of Montreal	SHI - Cubicle Monitor Mounts, Keyboard	001-0207-61700	82.08
2/14/2025	0 Bank of Montreal	SHI - Batteries - AV System Hearing Assisted Devices	001-0207-61700	195.68
2/14/2025	0 Bank of Montreal	Titanium - Misc Fiber Supplies	001-0207-61700	2,411.91
2/14/2025	0 Bank of Montreal	Walgreens - Photos for City Hall Basement & 2nd Floor	001-0305-61000	99.95
2/14/2025	0 Bank of Montreal	Walgreens - Photos for City Hall Basement & 2nd Floor	001-0305-61000	19.99
2/14/2025	0 Bank of Montreal	Amazon - Magnetic White Board	001-0306-61000	165.99
2/14/2025	0 Bank of Montreal	Menards - Tote Storage, Misc Picture Hanging Supplies	001-0306-66500	33.35
2/14/2025	0 Bank of Montreal	National Highway Institute -Safety Inspection -In-Service Bridge	001-0410-54500	2,300.00
2/14/2025	0 Bank of Montreal	URISA - 2025 Membership - JCueno	001-0410-55000	195.00
2/14/2025	0 Bank of Montreal	ILGISA - 2025 Membership - JCueno	001-0410-55000	100.00
2/14/2025	0 Bank of Montreal	Helm - Ford IDS License	001-0445-55800	800.00
2/14/2025	0 Bank of Montreal	AutoAuth - Dodge License	001-0445-55800	50.00
2/14/2025	0 Bank of Montreal	Pro-Vision - Monitor #167	001-0445-62500	384.29
2/14/2025	0 Bank of Montreal	S&S Industrial Supply - Brake Cleaner	001-0445-63000	66.18
2/14/2025	0 Bank of Montreal	Farm King - Drill Bits	001-0445-66500	49.99
2/14/2025	0 Bank of Montreal	Midstate - Filter Cleaning #123	001-0450-55500	36.00
2/14/2025	0 Bank of Montreal	Amazon - Toner	001-0450-61000	39.99
2/14/2025	0 Bank of Montreal	Birkeys - Filters for LOF	001-0450-62500	188.96
2/14/2025	0 Bank of Montreal	Menards - Fuel Treatment, Cotter Pins	001-0450-65500	150.30
2/14/2025	0 Bank of Montreal	Airgas - Torch Supplies	001-0450-65500	195.15
2/14/2025	0 Bank of Montreal	Dultmeier Sales - Centrifugal Pump	001-0450-66500	1,876.00
2/14/2025	0 Bank of Montreal	Menards - Safety Vests	001-0450-67500	20.37
2/14/2025	0 Bank of Montreal	Amazon - Knee Pads	001-0450-67500	199.84
2/14/2025	0 Bank of Montreal	Reflective Apparel - Safety Clothing for New Employee	001-0450-67500	285.57
2/14/2025	0 Bank of Montreal	Grandview Restaurant - Meals for Salt Crew - 7 Employees	001-0450-68000	115.10
2/14/2025	0 Bank of Montreal	Grandview - Meals for Salt Crew - 12 Employees	001-0450-68000	142.10
2/14/2025	0 Bank of Montreal	UPS - Shipping to Return Uniform to O'Herron	001-0510-53000	18.12
2/14/2025	0 Bank of Montreal	Comcast - 01/25 Service	001-0510-54000	70.91
2/14/2025	0 Bank of Montreal	ILACP - Annual Conference Fee	001-0510-54500	429.00
2/14/2025	0 Bank of Montreal	Hilton (TRU) - Lodging K9 Class - Taylor,Thompson	001-0510-54500	187.65
2/14/2025	0 Bank of Montreal	PRI Management - Records Management Training	001-0510-54500	348.25
2/14/2025	0 Bank of Montreal	Sheepdog Guardian Consulting - K9 Class - Taylor,Thompson	001-0510-54500	450.00
2/14/2025	0 Bank of Montreal	Holiday Inn & Suites - FBINA Annual Meeting	001-0510-54500	115.97
2/14/2025	0 Bank of Montreal	FBINAA - 2025 Membership	001-0510-55000	125.00
2/14/2025	0 Bank of Montreal	TLO - 12/24 Monthly Bill	001-0510-55800	75.80
2/14/2025	0 Bank of Montreal	Amazon - CPR Training Masks/Bags	001-0510-59300	134.39
2/14/2025	0 Bank of Montreal	Amazon - Coffee Cups, Creamer, Sugar	001-0510-61000	170.67
2/14/2025	0 Bank of Montreal	Amazon - Mini-Notebooks	001-0510-61000	18.69
2/14/2025	0 Bank of Montreal	Amazon - Evidence Tape	001-0510-61000	29.69
2/14/2025	0 Bank of Montreal	Amazon - Coffee, Plastic Forks	001-0510-61000	129.18
2/14/2025	0 Bank of Montreal	Amazon - Evidence Label Stickers	001-0510-61000	18.19
2/14/2025	0 Bank of Montreal	SCW - AIT Vehicle Cradle	001-0510-61700	111.85
2/14/2025	0 Bank of Montreal	Ray O'herron - Duty Belt, Uniform Sweater - Caesar	001-0510-67500	296.96
2/14/2025	0 Bank of Montreal	Zero9 - Radio Cases, Glove Cases	001-0510-67500	153.96

2/14/2025	0 Bank of Montreal	Ray O'herron - Shirts, Pants - Countryman	001-0510-67500	478.93
2/14/2025	0 Bank of Montreal	Ray O'herron - Uniform Sweater - Pullen	001-0510-67500	138.98
2/14/2025	0 Bank of Montreal	Ray O'herron - Mag Pouches, Handcuffs, Batons, Cases	001-0510-67500	1,143.82
2/14/2025	0 Bank of Montreal	Ray O'herron - Patrol Rifle Red Dots, Slings Equipment	001-0510-69000	2,396.88
2/14/2025	0 Bank of Montreal	Trailways Bus - Bus Ticket - Homeless Person	001-0510-83100	24.50
2/14/2025	0 Bank of Montreal	Safe Kids Worldwide - Child Seat Class - Oligney-Estill	001-0525-54500	85.00
2/14/2025	0 Bank of Montreal	Virtual Training Academy - Online Training Full Catalog Subscrip	001-0550-54500	1,699.00
2/14/2025	0 Bank of Montreal	Sling - Sling Monthly Bill	001-0550-55800	73.50
2/14/2025	0 Bank of Montreal	Amazon - Portable Heater	001-0550-61000	49.99
2/14/2025	0 Bank of Montreal	Vistaprint - DC Schmitt Business Cards	001-0605-51000	50.98
2/14/2025	0 Bank of Montreal	The Camera Corner - Camera Service for Investigations	001-0605-51000	39.99
2/14/2025	0 Bank of Montreal	IDPH - EMTP Renewal - Grodjesk	001-0605-55000	41.00
2/14/2025	0 Bank of Montreal	International Assoc of Arson - 2025 Membership - JLenz	001-0605-55000	133.00
2/14/2025	0 Bank of Montreal	Dunkin Donuts - Meals for Staff Meeting	001-0605-58500	35.50
2/14/2025	0 Bank of Montreal	Amazon - Duty office Red Book	001-0605-61000	31.45
2/14/2025	0 Bank of Montreal	Amazon - Plaque for Award	001-0605-61000	41.24
2/14/2025	0 Bank of Montreal	Harbor Freight - Power Strip	001-0605-65000	16.99
2/14/2025	0 Bank of Montreal	Galesburg Electric - Wire, Plugs	001-0605-65000	153.67
2/14/2025	0 Bank of Montreal	Zoro - Batteries	001-0605-65000	48.72
2/14/2025	0 Bank of Montreal	Menards - Misc Station Supplies	001-0605-65000	37.27
2/14/2025	0 Bank of Montreal	Menards - Misc Station Supplies	001-0605-65000	101.10
2/14/2025	0 Bank of Montreal	Farm King - Storage Totes, Motor Treatment	001-0605-65000	80.95
2/14/2025	0 Bank of Montreal	Farm King - Storage Totes, Sawzall Blades	001-0605-65000	77.46
2/14/2025	0 Bank of Montreal	Lowes - Paint, Drywall - Fremont	001-0605-66000	252.43
2/14/2025	0 Bank of Montreal	Lowes - Light Bracket	001-0605-66000	88.70
2/14/2025	0 Bank of Montreal	Menards - Cabinet Pulls	001-0605-66000	156.36
2/14/2025	0 Bank of Montreal	Menards - Misc Supplies for Central Remodel	001-0605-66000	120.80
2/14/2025	0 Bank of Montreal	Harbor Freight - Camera Storage Case for Investigations	001-0605-66500	39.99
2/14/2025	0 Bank of Montreal	Farm King - Air Tool Accessories	001-0605-66500	26.56
2/14/2025	0 Bank of Montreal	Farm King - Hand Warmers	001-0605-67500	39.80
2/14/2025	0 Bank of Montreal	Bound Tree - Misc EMS Supplies	001-0605-68600	151.19
2/14/2025	0 Bank of Montreal	Bound Tree - Misc EMS Supplies	001-0605-68600	370.91
2/14/2025	0 Bank of Montreal	Bound Tree - Misc EMS Supplies	001-0605-68600	47.88
2/14/2025	0 Bank of Montreal	Comcast - 01/25 Service #24-06	001-0630-54000	24.00
2/14/2025	0 Bank of Montreal	Menards - Tape, Packing Supplies	014-0000-64500	14.99
2/14/2025	0 Bank of Montreal	Amazon - Outdoor Vinyl Tape	014-0000-64500	75.99
2/14/2025	0 Bank of Montreal	Lowes - Quickrete	014-0000-66000	23.92
2/14/2025	0 Bank of Montreal	Lowes - Quickrete	014-0000-66000	23.92
2/14/2025	0 Bank of Montreal	Harbor Freight - Impact Driver Extensions	014-0000-66500	29.98
2/14/2025	0 Bank of Montreal	Amazon - Walk Behind Salt Spreader	014-0000-66500	381.14
2/14/2025	0 Bank of Montreal	Amazon - Electric Rebar Cutter, Blades	014-0000-66500	512.98
2/14/2025	0 Bank of Montreal	Menards - Flashlights, Bucket	014-0000-66500	84.56
2/14/2025	0 Bank of Montreal	First Net - 12/24 Service	016-0000-20102	42.20
2/14/2025	0 Bank of Montreal	SCW - UPS	018-0000-55500	486.02
2/14/2025	0 Bank of Montreal	Midstate - Filter Cleaning #131	018-0000-55500	21.00

2/14/2025	0 Bank of Montreal	Holt Supply - Supplies for Inlet Repairs	018-0000-55700	310.35
2/14/2025	0 Bank of Montreal	Lowes - Tax - RSpediel	019-0000-10407	2.96
2/14/2025	0 Bank of Montreal	First Net - 12/24 Service	019-0000-20102	176.66
2/14/2025	0 Bank of Montreal	Office Specialists - 01/25 Service	019-0000-20102	50.00
2/14/2025	0 Bank of Montreal	Office Specialists - 01/25 Service	019-0000-20102	178.95
2/14/2025	0 Bank of Montreal	Mc Sport & More - Logo Pop UP Tent for Events	019-1905-51500	495.00
2/14/2025	0 Bank of Montreal	Hyatt Regency Market - Meal - IPRA Conference Chicago - ABuchen	019-1905-54500	7.26
2/14/2025	0 Bank of Montreal	Hyatt Regency Chicago - Meal- Il Assn Park Dist. Conference	019-1905-54500	20.67
2/14/2025	0 Bank of Montreal	Potbelly - Meal - IPRA Conference Chicago - ABuchen	019-1905-54500	12.50
2/14/2025	0 Bank of Montreal	Hyatt Regency Chicago - Lodging - Il Assn Park Dist. Conference	019-1905-54500	312.26
2/14/2025	0 Bank of Montreal	Uber - Transportation - IPRA Conference Chicago - ABuchen	019-1905-54500	15.90
2/14/2025	0 Bank of Montreal	Hyatt Regency Chicago - Meal - Il Assn Park Dist. Conference	019-1905-54500	26.54
2/14/2025	0 Bank of Montreal	Hyatt Regency - Lodging - IPRA Conference Chicago - ABuchen	019-1905-54500	312.26
2/14/2025	0 Bank of Montreal	SESAC - 2025 Music License	019-1905-55000	1,217.00
2/14/2025	0 Bank of Montreal	BMI - 2025 Music License	019-1905-55000	446.00
2/14/2025	0 Bank of Montreal	Sling - Online Scheduling Program	019-1905-55800	131.58
2/14/2025	0 Bank of Montreal	Amazon - Ipad Charger, Post It, Markers	019-1905-61000	28.65
2/14/2025	0 Bank of Montreal	Quadient - Ink for Postage Machine	019-1905-65500	24.89
2/14/2025	0 Bank of Montreal	Walmart - Coffee, Sugar, Carpet Cleaner	019-1910-65000	98.94
2/14/2025	0 Bank of Montreal	Amazon - Adhesive Table Cover for Conf Room Table	019-1910-65500	59.99
2/14/2025	0 Bank of Montreal	Menards - Paint & Supplies for Frames	019-1910-66000	32.64
2/14/2025	0 Bank of Montreal	Menards - Wood Repair Markers	019-1910-66000	7.22
2/14/2025	0 Bank of Montreal	Lowes - Tape, Spackling	019-1910-66000	32.94
2/14/2025	0 Bank of Montreal	IL State Fire Marshall - IL OSFM Certificate of Operation - PSB	019-1911-55700	76.69
2/14/2025	0 Bank of Montreal	Lowes - Toilet Flapper	019-1915-65500	5.48
2/14/2025	0 Bank of Montreal	Lowes - Table Bolts	019-1915-66000	86.25
2/14/2025	0 Bank of Montreal	Menards - Lumber	019-1915-66000	209.90
2/14/2025	0 Bank of Montreal	Menards - Lumber	019-1915-66000	251.88
2/14/2025	0 Bank of Montreal	Menards - Punch Set	019-1915-66500	25.15
2/14/2025	0 Bank of Montreal	Menards - Propane Torch	019-1915-66500	31.44
2/14/2025	0 Bank of Montreal	Menards - Garage Door Opener	019-1915-66500	29.95
2/14/2025	0 Bank of Montreal	Menards - Paint Brushes	019-1915-66500	29.94
2/14/2025	0 Bank of Montreal	Menards - Shop Vac, Extension Cord	019-1915-66500	207.42
2/14/2025	0 Bank of Montreal	Illinois Liquor Control - Bunker Links LIquor License	019-1920-55000	613.50
2/14/2025	0 Bank of Montreal	USGA - 2025 Annual Dues	019-1920-55000	45.00
2/14/2025	0 Bank of Montreal	Google You Tube - Monthly Subscription	019-1920-55800	82.99
2/14/2025	0 Bank of Montreal	Tri-Tech - 2025 POS Yearly Computer Upgrade	019-1920-55800	480.00
2/14/2025	0 Bank of Montreal	Easy Canvas Prints - Canvas Prints for the Clubhouse	019-1920-61000	78.59
2/14/2025	0 Bank of Montreal	Easy Canvas Prints - Canvas Prints for the Clubhouse	019-1920-61000	42.29
2/14/2025	0 Bank of Montreal	Easy Canvas Prints - Canvas Prints for the Clubhouse	019-1920-61000	19.98
2/14/2025	0 Bank of Montreal	Amazon - Computer Monitor Stand	019-1920-61000	87.50
2/14/2025	0 Bank of Montreal	Amazon - POS Swivel Stand	019-1920-65500	54.95
2/14/2025	0 Bank of Montreal	Menards - Valve Box, Flags, Polish, Clips, Pressure Gauge	019-1920-66000	92.01
2/14/2025	0 Bank of Montreal	Menards - Pipe, Fittings	019-1920-66000	154.28
2/14/2025	0 Bank of Montreal	Menards - Close Nipple	019-1920-66000	4.23

2/14/2025	0 Bank of Montreal	Menards - Iron Pipe, Ball Valve	019-1920-66000	16.38
2/14/2025	0 Bank of Montreal	Menards - Pressure Washer Supplies	019-1920-66000	29.80
2/14/2025	0 Bank of Montreal	Green Canpump Inc - Pressure Washer	019-1920-66500	920.00
2/14/2025	0 Bank of Montreal	Dollar Tree - Misc Supplies for Ooey Gooy Science & Valentines	019-1940-64000	27.14
2/14/2025	0 Bank of Montreal	Walmart - Misc Supplies for Ooey Gooy Science	019-1940-64000	70.08
2/14/2025	0 Bank of Montreal	Elite Ink - I-74 Shirts - Girls Tournament	019-1940-64000	1,803.64
2/14/2025	0 Bank of Montreal	Amazon - Craft Supplies for Valentines for Seniors	019-1940-64000	44.61
2/14/2025	0 Bank of Montreal	Parkink - Youth Volleyball (GForce) Shirts (2022 Invoice)	019-1940-64000	1,255.90
2/14/2025	0 Bank of Montreal	Five Below - Misc Decor for Christmas Program	019-1940-64000	31.00
2/14/2025	0 Bank of Montreal	Amazon - Sleds - for Sled Libraries in Parks	019-1940-64000	89.99
2/14/2025	0 Bank of Montreal	Amazon - Tennis Balls for Adult Leagues	019-1940-64000	87.31
2/14/2025	0 Bank of Montreal	Knox County Community Artisans - Craft Supplies for Valentines f	019-1940-64000	20.00
2/14/2025	0 Bank of Montreal	Amazon - Volleyball Cart	019-1945-64000	119.99
2/14/2025	0 Bank of Montreal	Amazon - Hole Punch, Sticky Notes, Markers	019-1945-64000	26.78
2/14/2025	0 Bank of Montreal	Lowes - Light Bulbs	019-1945-65500	7.98
2/14/2025	0 Bank of Montreal	Lowes - Light Bulbs	019-1945-66000	67.98
2/14/2025	0 Bank of Montreal	Galesburg Electric - Halco Ballasts	019-1945-66000	66.36
2/14/2025	0 Bank of Montreal	Menards - Furnace Filters	019-1945-66000	41.94
2/14/2025	0 Bank of Montreal	Holt Supply - Neoseal	019-1955-65500	18.63
2/14/2025	0 Bank of Montreal	Holt Supply - Ring Gasket	019-1955-65500	2.82
2/14/2025	0 Bank of Montreal	Menards - Air filter, Rust Defense	019-1955-65500	84.81
2/14/2025	0 Bank of Montreal	Menards - Bolts, Washers	019-1955-65500	1.53
2/14/2025	0 Bank of Montreal	Menards - Rust Defense	019-1960-65500	26.91
2/14/2025	0 Bank of Montreal	Holt Supply - Greaser	019-1960-65500	14.07
2/14/2025	0 Bank of Montreal	Lowes - Vacuum Filter, Cleaning Wipes	019-1965-65000	27.96
2/14/2025	0 Bank of Montreal	Menards - Hose Nozzle, Pliers	019-1965-66500	24.97
2/14/2025	0 Bank of Montreal	Lowes - Screw Kit #144	019-1975-62500	7.98
2/14/2025	0 Bank of Montreal	Comcast - 01/25 Service #24-06	021-0000-54000	9.95
2/14/2025	0 Bank of Montreal	Peoria Marriott - Honor Guard Conference Lodging - JLenz#24-38	021-0000-54500	434.70
2/14/2025	0 Bank of Montreal	Torque Fitness - 2% Workout Equipment - Fremont #24-55	021-0000-61800	1,669.25
2/14/2025	0 Bank of Montreal	Rep Fitness - Misc Fitness Supplies -Brooks St - #24-44	021-0000-61800	1,385.85
2/14/2025	0 Bank of Montreal	Amazon - Misc Kitchen Supplies #24-50	021-0000-68000	74.95
2/14/2025	0 Bank of Montreal	Amazon - Misc Kitchen Supplies #24-49	021-0000-68000	75.90
2/14/2025	0 Bank of Montreal	Walmart - Kitchen Supplies - #24-33	021-0000-68000	133.52
2/14/2025	0 Bank of Montreal	Walmart - Kitchen Supplies - #24-33	021-0000-68000	160.97
2/14/2025	0 Bank of Montreal	Walmart - Misc Kitchen Supplies #24-33	021-0000-68000	47.28
2/14/2025	0 Bank of Montreal	Walmart - Kitchen Supplies - #24-33	021-0000-68000	174.11
2/14/2025	0 Bank of Montreal	Amazon - Microwave #24-51	021-0000-68000	199.00
2/14/2025	0 Bank of Montreal	Walmart - Misc Kitchen Supplies #24-33	021-0000-68000	209.71
2/14/2025	0 Bank of Montreal	Walmart - Kitchen Supplies - #24-33	021-0000-68000	189.62
2/14/2025	0 Bank of Montreal	Walmart - Misc Kitchen Supplies #24-33	021-0000-68000	135.82
2/14/2025	0 Bank of Montreal	Amazon - Misc Kitchen Supplies #24-48	021-0000-68000	401.85
2/14/2025	0 Bank of Montreal	Bosch - Tax - KBoynnton	030-0000-10407	252.90
2/14/2025	0 Bank of Montreal	Office Specialists - 01/25 Service	030-0000-20102	100.52
2/14/2025	0 Bank of Montreal	First Net - 12/24 Service	030-0000-20102	688.56

2/14/2025	0 Bank of Montreal	Galesburg Chamber of Commerce - Sunrise Leadership Breakfast	030-0320-54500	32.00
2/14/2025	0 Bank of Montreal	Amazon - Paper Cutter	030-0320-61000	35.98
2/14/2025	0 Bank of Montreal	Menards - Spray Paint, Stencil	030-0320-66000	54.77
2/14/2025	0 Bank of Montreal	Menards - Extension Cord, Reels	030-0320-66500	414.54
2/14/2025	0 Bank of Montreal	Amazon - Ear Plugs	030-0320-67500	20.92
2/14/2025	0 Bank of Montreal	Allegra - Monthly Bus Passes	030-0370-51500	86.80
2/14/2025	0 Bank of Montreal	Imagine That Graphics - Embroidery for Provided Clothing	030-0370-51500	48.00
2/14/2025	0 Bank of Montreal	UPS Store - Returning Gate Cards for Testing	030-0370-53000	57.37
2/14/2025	0 Bank of Montreal	Bosch - 2025 Allison Software Renewal	030-0370-55000	2,810.00
2/14/2025	0 Bank of Montreal	Menards - Batteries	030-0370-62500	56.95
2/14/2025	0 Bank of Montreal	Amazon - Interior Dome Lights for Bus	030-0370-62500	290.89
2/14/2025	0 Bank of Montreal	Menards - Misc Vehicle Cleaning Supplies	030-0370-62500	276.32
2/14/2025	0 Bank of Montreal	Menards - Carpet Shampooer	030-0370-66500	229.99
2/14/2025	0 Bank of Montreal	I3 Broadband - 12/24 Overpayment on Installation	061-0000-10407	(2.50)
2/14/2025	0 Bank of Montreal	First Net - 12/24 Service	061-0000-20102	385.97
2/14/2025	0 Bank of Montreal	Office Specialists - 01/25 Service	061-0000-20102	337.18
2/14/2025	0 Bank of Montreal	I3 Broadband - 02/25 Service	061-0000-54000	119.98
2/14/2025	0 Bank of Montreal	MTC Communications - 01/25 Internet for Oquawka	061-0000-54000	89.95
2/14/2025	0 Bank of Montreal	Hach - Equipment Service - Lab	061-0000-55500	1,079.00
2/14/2025	0 Bank of Montreal	USPS - PO Box #1589 Annual Renewal	061-0000-56000	436.00
2/14/2025	0 Bank of Montreal	Amazon - Thermal Receipt Paper	061-0000-61000	57.41
2/14/2025	0 Bank of Montreal	Amazon - Calculator for Front Counter	061-0000-61000	115.32
2/14/2025	0 Bank of Montreal	Conoco - Fuel	061-0000-62510	120.90
2/14/2025	0 Bank of Montreal	Phillips 66 - Fuel for Truck #153	061-0000-62510	82.81
2/14/2025	0 Bank of Montreal	Menards - Stackable Bins	061-0000-65000	89.91
2/14/2025	0 Bank of Montreal	Lowes - Refund of Batteries	061-0000-65000	(116.94)
2/14/2025	0 Bank of Montreal	Lowes - Batteries	061-0000-65000	116.94
2/14/2025	0 Bank of Montreal	Fastenal - Bolts	061-0000-65000	200.00
2/14/2025	0 Bank of Montreal	Blick Art - Marking Pencil for Wood	061-0000-65000	6.23
2/14/2025	0 Bank of Montreal	Holt Supply - Plugs	061-0000-65500	11.36
2/14/2025	0 Bank of Montreal	Farm King - Rope	061-0000-65500	10.99
2/14/2025	0 Bank of Montreal	Quadient - Ink for Postage Machine	061-0000-65500	99.56
2/14/2025	0 Bank of Montreal	Harbor Freight - Misc Tools	061-0000-65500	91.96
2/14/2025	0 Bank of Montreal	Farm King - Misc Supplies for Maintenance	061-0000-65500	82.98
2/14/2025	0 Bank of Montreal	Menards - Heater	061-0000-66000	799.99
2/14/2025	0 Bank of Montreal	Menards - Thermostat	061-0000-66000	56.92
2/14/2025	0 Bank of Montreal	Tractor Supply Co - Welding Wire	061-0000-66000	49.98
2/14/2025	0 Bank of Montreal	Galesburg Electric - Recycle Light Bulbs	061-0000-66000	3.75
2/14/2025	0 Bank of Montreal	Galesburg Electric - sealant	061-0000-66000	58.60

2/14/2025	0 Bank of Montreal	USA BlueBook - Long Sockets	061-0000-66500	130.60
2/14/2025	0 Bank of Montreal	Farm King - Misc Tools	061-0000-66500	22.99
2/14/2025	0 Bank of Montreal	Agri- Drain - Misc Tools	061-0000-66500	172.67
2/14/2025	0 Bank of Montreal	Lowes - PPE Clothing	061-0000-67500	23.94
2/14/2025	0 Bank of Montreal	Farm King - Rain Pants & Coat	061-0000-67500	104.98
2/14/2025	0 Bank of Montreal	Protect 1 Safety - Brown Jersey Gloves	061-0000-67500	151.95
2/14/2025	0 Bank of Montreal	Menards - PPE	061-0000-67500	16.99
2/14/2025	0 Bank of Montreal	USA BlueBook - Firemen Boots	061-0000-67500	406.94
2/14/2025	0 Bank of Montreal	Lieber's Boxcar - Meals for Main Break	061-0000-68000	60.81
2/14/2025	0 Bank of Montreal	Grandview Restaurant - Meals for Main Break - 4 Employees	061-0000-68000	44.34
2/14/2025	0 Bank of Montreal	Tri-State - Chlorine	061-0000-68500	239.94
2/14/2025	0 Bank of Montreal	Office Specialists - 01/25 Service	067-0000-20102	31.39
2/14/2025	0 Bank of Montreal	Office Specialists - 01/25 Service	078-0000-20102	54.83
2/14/2025	0 Bank of Montreal	ILBA - 2025 Bunker Links Annual Membership	078-0000-55000	250.00
2/14/2025	0 Bank of Montreal	Dave's Auto Body - Repairs for Travis McGarry's Vehicle	078-0000-56534	1,770.78
2/14/2025	0 Quadient Leasing USA, Inc	Postage for machine	061-0000-10702	500.00
2/18/2025	0 T TECH	01/25 UB ACH Fees	061-0000-51000	768.52
2/18/2025	0 T TECH	01/25 UB ACH Fees	067-0000-51000	384.26
2/19/2025	0 IL Environmental Protection Agency	03/25 Semi Annual Loan Payment	061-0000-20404	20,702.86
2/19/2025	0 Illinois Department of Revenue	01/25 Sales Tax	019-1920-84000	31.00
2/19/2025	0 Illinois Department of Revenue	01/25 Sales Tax	019-1940-84000	1.00
2/19/2025	0 IMRF	01/25 IMRF Contributions	001-0000-20311	131,648.25
2/20/2025	0 Amanda Larson	Minority/Woman owned Business Startup incentive.	054-0000-83100	169.04
2/20/2025	0 Beau Lehnhausen	Meals - Peoria Fire Academy Wk 1 - BLehnhausen	001-0000-10706	123.00
2/20/2025	0 BlueCross BlueShield of Illinois	03/25 Health Insurance Premiums	078-0000-20315	457,730.48
2/20/2025	0 D & T Demolition LLC	Emergency Demolition due to Fire	023-0000-20102	183,650.00
2/20/2025	0 D & T Demolition LLC	Emergency Demolition due to Fire	023-0000-55420	183,650.00
2/20/2025	0 Derek VanUnnik	Officiate 6 games 2/15	019-1940-51400	240.00
2/20/2025	0 Derek VanUnnik	Officiate 8 games 2/16	019-1940-51400	320.00
2/20/2025	0 Galesburg CUSD #205	GHS Tennis Court Lighting - City portion per agreement	059-0000-83100	99,679.50
2/20/2025	0 James Hartshorn	Officiate Vball 5 games - 2/19	019-1940-51400	200.00
2/20/2025	0 James Nelson	Meals - Peoria Fire Academy - JNelson	001-0000-10706	123.00
2/20/2025	0 Joseph Sartin	Officiate 8 games 2/16	019-1940-51400	320.00
2/20/2025	0 Joseph Sartin	Officiate 6 games 2/15	019-1940-51400	240.00
2/20/2025	100725 Knox County Records Office	File 1 Water/Sewer/Refuse lien	061-0000-51000	63.00
2/20/2025	0 Kyle Shaw	Meals - Peoria Fire Academy - KShaw	001-0000-10706	123.00
2/20/2025	0 Robbie Hinkle	Officiate 3 games 2/16	019-1940-51400	120.00
2/20/2025	0 Waste Management, Inc.	01/25 Refuse Pickup #5-33430-33004	067-0000-59502	215,797.72
2/21/2025	0 Beau Lehnhausen	Non Safety Boot	001-0605-67500	\$167.92
2/21/2025	0 Ben Caruana	Non Safety Boot	001-0605-67500	\$86.35
2/21/2025	0 John Seitz	Non Safety Boot	001-0605-67500	\$229.99
2/21/2025	0 Kyle Harms	Non Safety Boot	001-0605-67500	\$28.00
2/21/2025	0 Michael Carlson	Non Safety Boot	001-0605-67500	\$129.00
2/21/2025	0 Tyler Brackett	Non Safety Boot	001-0605-67500	\$65.39
			Grand Total	\$ 1,591,149.85



City Council Meeting

Agenda Item Overview

March 3, 2025

AGENDA ITEM: Resolution naming the property at 652 West Second Street “Cooke Park”.

SUMMARY RECOMMENDATION: The City Manager and the Director of Parks and Recreation recommend Council approve the attached resolution.

BACKGROUND: City Council approved the purchase of the property at 652 West Second Street in December of 2022 with the vision of developing a park. An OSLAD Grant was awarded to the City in the amount of \$500,000.00, in January 2024. Matching funds have been budgeted and the process has begun to develop a park on this property this year.

Staff have engaged with a group of citizens that live near the property to determine desired amenities at the new park. Throughout several discussions, the group expressed a desire to acknowledge the property’s past as the Cooke School campus and recommended naming the park “Cooke Park”.

Cooke School was originally named in honor of Milo D. Cooke (June 4, 1819 - May 12, 1889) who was a teacher, school board member, and Police Magistrate. He was a supporter of music being taught in schools and a member of the Young Men's Literary and Library Association, which was the beginning of the movement toward a tax-supported library that would be free and open to the public.

BUDGET IMPACT: None

SUPPORTING DOCUMENTS:

1. Resolution

Resolution No. _____

**A RESOLUTION AUTHORIZING THE NAMING OF THE PROPERTY LOCATED AT 652 WEST
SECOND STREET AS COOKE PARK**

WHEREAS, the City of Galesburg purchased the east portion of the lot at 849 South Henderson Street, Galesburg, Illinois; and

WHEREAS, the property is now recognized as 652 West Second Street;

WHEREAS, the City of Galesburg has begun the process to develop a park on this property;

WHEREAS, the property was once part of the Cooke Elementary School Campus; and

WHEREAS, the citizens of the surrounding neighborhood would like to keep the property linked to its past;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Galesburg, Knox County, Illinois as follows:

SECTION 1: The property at 652 West Second Street Galesburg, Illinois shall be named and officially referred to as "Cooke Park".

SECTION 2: This resolution shall be in full force and effect from and after its approval and passage as provided by law.

Approved this _____ day of _____, 2025, by roll call vote as follows:

Roll Call #:

Ayes: _____

Nays: _____

Absent: _____

Abstain: _____

Peter Schwartzman, Mayor

ATTEST:

Kelli R. Bennewitz, City Clerk



City Council Meeting

Agenda Item Overview

March 3, 2025

AGENDA ITEM: Bid for removal of wood waste from the oversized brush drop-off site located on Pickard Road.

SUMMARY RECOMMENDATION: The City Manager, Director of Parks & Recreation and Purchasing Agent recommend the City Council approve the bid from Legacy Corporation of Illinois (East Moline, IL) in the amount of \$27,500.00 to remove the existing wood waste from the oversize brush drop off site located on Pickard Road.

BACKGROUND: The city has requested bids to have excess wood waste from storms, tree work throughout the city, and wood waste dropped off by City residents removed from the holding area located on Pickard Road. The city last had this pile cleared in the Spring of 2024 and the current bid is for all wood waste accumulated at the site from that time.

The bid was advertised in the local paper, made available on the city website and provided to vendors who have responded to this request in the past. Legacy Corporation of Illinois provided the low and best bid in the amount of \$27,500.00. The city has worked with this vendor in the past and is confident in their capabilities to complete the task. City Staff recommend approval for this project.

BUDGET IMPACT: The Forestry Division (15%) and the Refuse Fund (85%) have both budgeted sufficient funds for this shared expense.

SUPPORTING DOCUMENTS:

1. Bid Tabulation

Bid for 2025 Spring Brush Clean Up

Bid Date: 02/19/25 11:00 am

Attended by: T.Miller/D.Miles

Company	Jimax Landscape LLC	Legacy Corporation of Illinois
City, State	Peoria, IL	East Moline, IL
Lump Sum Bid	\$31,300.00	\$27,500.00
Available Start Date	3/10/2025	3/1/2025
Completion Date	4/1/2025	4/1/2025

*****Low and Best Bid*****



City Council Meeting

Agenda Item Overview

March 3, 2025

AGENDA ITEM: Engineering Agreement for the Airport Master Plan Update

SUMMARY RECOMMENDATION: The City Manager and Director of Public Works recommend approval of the standard agreement for consultant services for the Airport Master Plan update project.

BACKGROUND: At the May 6, 2024 meeting, City Council approved and Agency Agreement with the Illinois Department of Transportation (IDOT) for Phase 1 of the Airport Master Plan update project. Since that time, IDOT has rescinded that agreement and recommended that the Airport Master Plan update be completed in one phase instead of multiple phases. City staff and the City's airport consultant concur with that recommendation. The next step in the process is to approve an engineering agreement with Hanson Engineering for the planning work necessary to complete the update of the Airport Master Plan. The Airport Master Plan was last updated in 2004. To program and obtain funding for future airport projects, it is required that the City update their Airport Master Plan.

In 2022, the City approved Hanson Engineering to be on retainer to serve as the City's airport consultant for a period of five years. The engineering agreement is for a total amount not to exceed \$407,762.00. The project is funded by Federal, State and Local funds with the City's share of the project being \$13,794. City staff recommend approval of the agreement with Hanson Engineering for the Airport Master Plan Update project.

BUDGET IMPACT: The City's share of the project will be paid from the Utility Tax Fund (Fund 59). The Federal and State share of the project will be paid from the Grants Fund (Fund 13) and reimbursed to the City.

SUPPORTING DOCUMENTS:

1. Engineering Agreement

**STANDARD AGREEMENT FOR CONSULTANT SERVICES AT ILLINOIS AIRPORTS
FOR ARCHITECTURAL/ENGINEERING (A/E), PLANNING AND SPECIAL SERVICES**

Authorized for use by
The Illinois Department of Transportation
Division of Aeronautics
Effective: June 2012

☐ Preliminary Assessment and Schematic Design ☐ Construction Phase Services
☐ Design Phase Services ☒ Planning and Special Services

THIS AGREEMENT, made at Galesburg Illinois,
this _____ day of _____ in the year 2025
by and between the City of Galesburg (Illinois) (hereinafter referred
to as the "Sponsor"), and Hanson Professional Services Inc. (hereinafter referred to as the
"Consultant"). This Agreement expires 5 years from the date of execution.

WITNESSETH

The Sponsor intends to undertake the accomplishment of a project pursuant to the development of a
public air navigation facility known as the Galesburg Municipal Airport
in Knox County County, state of Illinois; and the project shall be identified as the
Illinois Project No. GBG-5139 and SBG Project No. AIP Project ;
The following is the detailed project title and description from the Illinois Department of Transportation's
Office of Planning and Programming (OP&P) program letter which shall be carried through the
development of the project (attach supplemental information as necessary in Section I.H., Detailed Scope
of Services):

Airport Master Plan Update

A detailed sketch of the proposed work, labeled ATTACHMENT P, shall be attached.

In consideration of the benefits which will accrue to the parties hereto by virtue of the Agreement and the
respective covenants herein contained, IT IS MUTUALLY COVENANTED AND AGREED as follows:

The Consultant agrees to furnish executed "Certification of Engineer" and certain professional engineering
services enumerated herein-after, in connection with the implementation and development of the aforesaid
project.

The Department of Transportation, Division of Aeronautics within the state of Illinois shall act as Agent of
the Owner/Sponsor for all matters involving the development of any public air navigation facility by virtue of

the Illinois Aeronautics Act. The Illinois Aeronautics Act requires and directs the Illinois Department of Transportation, Division of Aeronautics (hereinafter referred to as the "Department") to "*regulate and supervise aeronautics within this state*", with "*aeronautics*" defined as "*...the design, establishment, construction, extension, operation, improvement, repair or maintenance of airports...*". The Department shall not expend any funds appropriated, or made available...for any work upon any such project that is not contracted for and constructed or developed under the supervision or direction of the Department. Financial assistance may include reimbursement to eligible airport Sponsors for...engineering costs directly related to projects financed in whole or in part by federal/state monies provided such engineering costs were approved by the Department prior to the payment of these costs by the airport Sponsor. The approval of engineering costs prior to payment shall qualify those costs for federal/state reimbursement but shall not constitute an obligation of federal/state funds.

Since the services contemplated under this Agreement are professional in nature, it is understood that the Consultant, acting as an individual, partnership, firm or other legal entity, is of professional status and will be governed by professional ethics in their relationship to the Department and the Sponsor. The Department acknowledges the professional and ethical status of the Consultant by approving this Agreement and the associated fees for federal/state eligibility (either in whole or part) on the basis of their qualifications and experience and determining their compensation by mutually satisfactory negotiations.

Any additions/deletions, revisions/modifications to this Agreement without the expressed written consent of the Department shall void this Agreement as it relates to state and federal funding participation eligibility.

I. ARCHITECTURAL/ENGINEERING (A/E), PLANNING AND SPECIAL SERVICES

The Consultant agrees to perform various professional engineering and planning services and provide necessary and required information pursuant to the accomplishment of the above referenced project.

It is understood that meetings will be common to all phases. The Consultant will coordinate project kick-off, pre-design and pre-construction meetings and project status update meetings, as required, in order to resolve project issues with the Department, Sponsor and/or other regulatory and review agencies. The Department shall be notified of scheduled agency meetings and given the opportunity to participate. Meetings for which effort will be billed shall be thoroughly documented by minutes with copies distributed to the Sponsor and the Department within 10 days of the meeting. Failure to properly document meeting discussions could result in the loss of part or all of the professional services compensation eligibility associated with this activity.

A. PRELIMINARY ASSESSMENT AND SCHEMATIC DESIGN

~~This phase includes activities required for agency coordination and permit development, non-routine surveys, testing and architectural/engineering preliminary design considerations of a project. Elements of this phase may include development of architectural schematic building designs and reports, non-routine geological and field investigations (soil borings and pavement cores), DCP testing, FWD testing (when used to evaluate pavement as part of a strengthening project), coordination of FAA reimbursable agreements, coordination of utility relocation agreements, coordination of force account activity (must be pre-approved by the Department in writing).~~

~~The Consultant shall furnish and/or perform engineering reconnaissance necessary for the preparation and development of an engineering report, bidding documents (design plans and specifications) including topographic field surveys, crack surveys, and sampling and testing for routine soils investigations (in accordance with ATTACHMENT J – Testing Schedule & ATTACHMENT K – Testing Rates & Cost Summary).~~

~~This phase will culminate in the submittal of a detailed engineering report with project alternatives and design recommendations and project completion timeline assessment.~~

~~The Consultant shall furnish an engineering report in accordance with standard practices and the provisions of ATTACHMENT E – Engineering Report. The report will include an analysis of preliminary surveys, geotechnical testing and alternative designs and include final project design recommendations.~~

~~The project completion timeline assessment will identify necessary effort required to complete the final project design (complete construction plans and specifications). This phase of project development will represent approximately 35% of the project design timeline. Project formulation should be consistent with the TIP submittal and the program letter project description (ATTACHMENT R). If not, identify components that have changed as a result of the preliminary assessment and schematic design analysis.~~

~~A detailed scope of services shall be attached with anticipated labor effort and costs delineated in ATTACHMENTS A / A1.~~

B. DESIGN PHASE SERVICES

~~This phase shall include activities required to accomplish a project design in accordance with the established Aeronautics letting schedule project design timeline and approved letting date determined at the pre-design meeting. Requests for time extensions beyond the previously agreed to submittal deadline dates (as established in the Department's Letting Schedule, ATTACHMENT Q, and this Agreement) must be made to the Department in writing not less than 5 days prior to the due date of the submittal. The request for extension must be signed by~~

~~a principal/officer of the Consultant's firm. Incomplete submittals will not be accepted. Milestone submittals include the engineering report (at 35% design timeline), plan / spec review (at 80% design timeline) and final submittal of all deliverables (at 100% design timeline). A detailed scope of services shall be attached with anticipated labor effort and costs delineated in ATTACHMENTS B / B1. Elements of this phase may include:~~

~~1. CONSTRUCTION PLANS, SPECIAL PROVISIONS AND ESTIMATES~~

~~The Consultant shall prepare and furnish for Department review and comment construction plans, special provisions and construction Safety Plan (per guidance explained in FAA AC 150/5370-2F (or current) Operational Safety on Airports during Construction) at the 80% project design timeline with detailed estimate of costs, estimated DBE participation goal and working/calendar day flow chart, for the particular design authorized in this Agreement.~~

~~2. CLARIFICATION OF PLANS~~

~~The Consultant shall render clarification of the construction plans and specifications, when and if such clarification is deemed necessary.~~

~~3. BIDDING ASSISTANCE~~

~~The Consultant shall assist the Sponsor and/or Department in the bidding process, analyze and summarize bid results.~~

C. CONSTRUCTION PHASE SERVICES

~~This phase shall include all basic services after the award. A detailed scope of services shall be attached with anticipated labor effort and costs delineated in ATTACHMENTS C / C1.~~

~~1. OFFICE ENGINEERING~~

~~a. SHOP DRAWINGS~~

~~Review the detailed construction, shop and erection drawings submitted by the contractor(s) for compliance with design concepts.~~

~~b. SUPPLEMENTARY SKETCHES~~

~~Preparation of elementary and supplementary sketches plus estimates required to resolve actual field conditions.~~

~~c. RECORD DRAWINGS~~

~~The Consultant shall prepare Record Drawings within thirty (30) days after the official Notification from the Department of the Official Acceptance of the Construction Work; and after approval by the Department, furnish said Department with one (1) set of such record drawings. The submittal format shall be in accordance with the current policies of the Department.~~

~~d. MATERIALS CERTIFICATION~~

~~Prior to reporting a pay item quantity for payment, the materials used and incorporated in, or associated with the pay item, shall be verified for specification compliance by the Consultant. The Consultant shall obtain and review all certifications and/or test results required by the policies of the Department and the Department's *Manual for Documentation of Airport Materials*. At the completion of, or any time prior to the completion of the final quantity of a pay item, the Consultant shall submit the aforementioned material certifications and/or test results, that were utilized for acceptance of material, to the Department for review and final approval. Prior to final payment of engineering services under this agreement, the Consultant shall have~~

submitted required certifications and test results to the Department, and the Consultant shall have signed the Department's MATERIALS CERTIFICATION FORM.

2. FIELD ENGINEERING

a. RESIDENT ENGINEER APPROVAL

The Consultant agrees to furnish the name and qualifications of the Resident Engineer in writing for approval of the participating agencies prior to the preconstruction conference that shall attend said preconstruction conference and shall perform the various professional engineering services required of the Resident Engineer in 2.b. thru 2.f. below and inspection of construction.

b. DAILY DIARY

The Resident Engineer shall maintain a daily diary. Copies shall be forwarded to the Department (ATTACHMENT F).

c. DUTIES OF RESIDENT ENGINEER

Furnish full time (unless part time is approved by the Sponsor and/or Department) Resident Engineering of construction including project inspection, field testing, and furnish surveying at the site of the work, whose duties shall include all reasonable, proper and customary duties as are usually and customarily furnished in connection with the general engineering of construction of such improvements, including but not limited to the following:

- i. Performance of acceptance and quality assurance tests when required by Department policy and/or contract specification. Examples of these tests include but are not limited to: Testing concrete for slump and air content; testing concrete for strength; testing bituminous concrete pavement for density using the nuclear method and using the Bulk Specific Gravity Method. Obtaining representative samples of miscellaneous materials such as paint, geotextile fabric, joint sealer, epoxy, polyester resin, etc. for testing as necessary, and/or as directed by the Department; performance of field density tests of earthwork embankments, backfills and subgrade; field density tests of subbase and base courses, and moisture content tests on materials where applicable; and, laboratory proctor tests where applicable. Test Reports shall be submitted to the Department within three (3) working days of the date the test was conducted.
- ii. Inspection/Measurement/Oversight of construction to determine that the work was completed in substantial conformance with the approved plans and specifications, and in compliance with the requirements set forth in the contract documents. All stop or start work orders shall be issued by the Department; the Resident Engineer shall recommend the orders. Document pay item quantities reported for pay in accordance with the latest revision of the Department's *Airport Construction Documentation Manual*.
- iii. Preparation and forwarding to the Department of periodic project reports required by the Department. Bi-weekly construction reports will be submitted to the Department, within three (3) calendar days of the end of the contractor's work week.
- iv. To obtain and review for specification compliance, material certifications and/or test results for all materials prior to their use in the construction.

v. ~~To reject for inclusion in the project, any materials that are delivered without certification and/or test results, or materials delivered with certification that has been found to be in noncompliance, or any defect found through visual inspection which renders the material unsuitable for inclusion in the project. The Department shall be notified when any rejections are made. Materials that are delivered without certification and/or test results may be stockpiled or stored in a manner acceptable to the Resident Engineer until such time as the certification and/or test result arrive and are reviewed and accepted by the Resident Engineer.~~

vi. ~~Preparation of Reports required per the Sponsor's NPDES permit while providing on-site services, retaining all support documentation.~~

vii. ~~Participate in audits performed to determine that the project is proceeding accordingly per the plans and specifications and adhering to AIP grant requirements.~~

d. ~~FINAL INSPECTION~~

~~Initiate a request, upon substantial completion of all construction work, for a final inspection by the Department. When necessary, a punch list of uncompleted items and electrical checklist (if applicable) on the project shall be established at the final inspection. Submit a final acceptance letter (punch list complete) which shall certify to the Department and the Sponsor that, to the best of the Consultant's knowledge, information and belief, the work involved has been done in substantial conformance with the plans, specifications, and Contract Document, as the same shall have been modified, or supplemented by change order, supplementary contract or otherwise, and that such work is acceptable.~~

e. ~~SAFEGUARD THE SPONSOR~~

~~Endeavor to safeguard the Sponsor against any defects and deficiencies on the part of the Contractor. The Resident Engineer does not guarantee the performance of the contract by the Contractor, except that the Resident Engineer shall ensure that, to the best of the Resident Engineer's knowledge, information and belief, the work has been done in substantial conformance with the approved plans and specifications and advise the Sponsor and/or the Department in writing of any known noncompliance set forth in the contract. This does not in any way mean that the Resident Engineer is a guarantor of the Contractor's work. The Resident Engineer assumes no responsibility for safety in, on or about the job site, nor shall the Resident Engineer have any responsibility for the safety or adequacy of any equipment, building component, scaffolding, forms or other work aids provided by the contractor, nor is the Resident Engineer responsible for the superintendence of the contractor's work or any acts of the contractor.~~

f. ~~OTHER ENGINEERING SERVICES~~

~~Furnish other Engineering Services which may be required by the Sponsor, including surveys. Sub-surface investigations, sampling, testing, and analysis of soils, offsite inspection of materials, laboratory testing, and inspection and control at central mixing plants. Where tests must be conducted by commercial laboratories, only those laboratories approved by the Department will be utilized. If any of these services are conducted by outside firms, the Resident Engineer shall submit copies of the executed contract for such services as specified in Section III.B., of this Agreement. The charges for such services shall be specified in the contract and will remain in effect until completion of the services and acceptance by the Consultant. Certified copies of the~~

results of all tests required by the Department under this paragraph are to be mailed to the Department within five (5) calendar days after the tests are completed.

g. **FINAL QUANTITIES**

Final quantities associated with the accepted construction work shall be submitted to the Department within thirty (30) days after final acceptance of the construction work.

D. PLANNING AND SPECIAL SERVICES

This phase may involve activities or studies unrelated to or outside of the scope of basic design and construction phase engineering services routinely performed by the Consultant. Those activities may include master plan and airport layout plan development, environmental studies and assessments, PCI surveys, FWD testing (when used to evaluate pavement as part of a publication revision), first-order NGS monument surveys, boundary surveys, aeronautical surveys, photogrammetric surveys and topographic mapping, preparation of property ownership plats and easements, appraisal and land acquisition services, benefit / cost analysis studies, RSA determination studies, drainage studies and analyses, FEMA/FIRM map revisions and GIS updates. A detailed scope of services shall be attached with anticipated labor effort and costs delineated in ATTACHMENTS D / D1.

~~E. ENDORSEMENT OF DOCUMENTS~~

~~The Consultant will endorse and seal all final draft reports, contract plans, maps, right of way plats, and special provisions for construction contract documents. Such endorsements must be made by a person, duly licensed or registered in the appropriate category by the Department of Financial and Professional Regulation of the state of Illinois, being employed by the Consultant and responsible for the portion of the services for which license registration is required. These sealed documents will serve as the record documents for the services covered by the terms of the Agreement.~~

~~F. DELIVERABLES~~

~~At a minimum, the Consultant shall provide the Department (copy Sponsor upon request) the following deliverables:~~

- ~~1. Final project estimate of costs complete w/ professional services fees and sponsor reimbursement estimates.~~
- ~~2. DBE participation goal and breakout of DBE work.~~
- ~~3. QA verification of ELM Engineers Estimate for Schedule of Prices.~~
- ~~4. Calendar day estimate of construction and detailed breakout of critical work items and associated production rates.~~
- ~~5. One set of final construction plans (half size) and special provisions — sealed by the Consultant and executed by the Sponsor.~~
- ~~6. One copy of the construction Safety Plan (per guidance explained in FAA AC 150/5370-2F (or current) Operational Safety on Airports during Construction).~~
- ~~7. Original executed Consultant Project Certification (ATTACHMENT N).~~
- ~~8. Executed DBE Final Documentation (ATTACHMENT O).~~
- ~~9. Electronic copy/access of all information (via CD, electronic submittal or ftp site).~~

G. NOTICE-TO-PROCEED (NTP)

The Consultant shall not commence any phase of the work until the "official notice-to-proceed" (NTP) has been issued in writing either by the Sponsor or Department (via Office of Planning and Programming).

Services to be performed by the Consultant under this Agreement shall become eligible for funding participation consideration as of the date of the written NTP. The dated project program notification letter (i.e. Program Letter) from the Department's Office of Planning and Programming, indicating the project's inclusion in the state program and the estimated funding participation sources/levels, shall constitute the NTP. The Consultant shall schedule a project

phase kick-off meeting (pre-design, pre-construction, etc) with the Sponsor and the Department at the earliest possible convenience upon the Sponsor's receipt of this letter.

For projects not covered by a program letter or with program letter pending, the Sponsor may issue the written NTP with concurrence from the Department. In such cases, the Sponsor is fully liable for all costs incurred as a result of such authorization pending future reimbursement once the project is programmed and a program letter is issued. The Sponsor/Consultant is required to schedule a project phase kick-off meeting (pre-design, pre-construction, etc) with the Sponsor and the Department at the earliest possible convenience.

A copy of the program letter shall be included as ATTACHMENT R of this Agreement.

In the absence of a written, dated notice-to-proceed, the execution date of this Agreement shall be used to determine the eligibility of service dates.

The Sponsor and the Department are not liable, and shall not authorize payment to the Consultant, for any services performed prior to the date of notice to proceed or the execution of this Agreement (whichever takes precedent). All effort, regardless of the notice-to-proceed authorization, is subject to review and eligibility funding determination.

H. DETAILED SCOPE OF SERVICES (Attach / insert here).

The Galesburg Municipal Airport (GBG) airport layout plan (ALP) was prepared in 1996 and is in need of an update due to a change in users and Federal Aviation Administration (FAA) design standards. However, the primary runway is also in need of rehabilitation. To expedite the analysis of the primary runway, so that it can be eligible for FAA grant funding. *The Airport Master Plan consisting of an ALP and narrative report was planned to be conducted in two phases. It is being consolidated into one study, but with the same phasing so that the analysis of the primary runway will still be expedited within the study.*

The purpose of this Airport Master Plan is to identify future facility needs to serve current and future users at GBG. The products of this Airport Master Plan will be an ALP drawing set identifying existing conditions and proposed future development and a narrative report documenting the rationale for the proposed future development. Included as part of the ALP will be an updated Exhibit "A" Property Map.

Until the new aerial mapping is available, to be included as part of Phase II, the study will use existing mapping and aerial photography available in the public domain. The initial exhibits are not anticipated to be updated after the new aerial mapping is completed.

This study will be performed per the direction of City of Galesburg (Sponsor), and reviewed by Illinois Department of Transportation Aviation Section (IDOT) and FAA Chicago Airports District Office. This scope of services is developed in accordance with the existing guidance documents from the FAA and IDOT including applicable portions of:

- FAA Advisory Circulars (AC) 150/5070-6B Change 2, *Airport Master Plans*
- FAA AC 150/5300-13B Change 1, *Airport Design*
- FAA AC 150/5000-17 Critical Aircraft and Regular Use Determination
- FAA Airport Standard Operating Procedure (SOP) 2.00, *FAA Review and Approval of Airport Layout Plans*
- FAA SOP 3.00, *FAA Review of Exhibit 'A' Airport Property Inventory Maps*
- FAA SOP 8.00: *Runway Safety Area Determination*
- FAA Order 5100.38D: *Airport Improvement Program Handbook*
- FAA AC 5190-4B: *Airport Land Use Compatibility Planning*
- Title 14 CFR Part 77: *Safe, Efficient Use and Preservation of the Navigable Airspace*
- FAA Order 5050.4B: *National Environmental Policy Act (NEPA)*,
- FAA Order 1050.1F: *Environmental Impacts: Policies and Procedures*
- FAA Environmental Desk Reference for Airport Actions
- FAA Forecast Review and Approval Instruction, August 12, 2024.

All services will be performed in accordance with applicable FAA advisory circulars, standards, guidance and/or agency orders and IDOT guidance current at the time of execution of the Agreement.

Phase I

The initial work will focus on preparing the aviation forecasts and the primary runway facility requirements and alternatives.

Critical items for the Phase I study include:

- Determination of critical aircraft
- Primary runway dimensions and associated object free and safety areas for critical aircraft including runway line of sight.
- Primary runway protection zone and runway approach protection.
- Opportunities to better accommodate the high level of tail dragger activity associated with the National Stearman Fly-in.

A runway safety analysis (RSA) for GBG identified the need to improve the RSA to current FAA standards. A review of the RSA will be conducted. A more detailed RSA alternatives analysis will occur once the updated mapping being prepared as part of this project is available.

Task 1 – Kick-off Meeting

A virtual kick-off meeting not to exceed one hour will be conducted to initiate the project with Sponsor, IDOT and FAA.

An in-person kick-off meeting not to exceed two hours will be held with airport representatives, key stakeholders, and IDOT will be invited to attend. This meeting will be used to present the study process; identify critical aircraft currently using or projected to use the airport; gather inventory information; conduct a strength, weakness, opportunity and threat assessment; and establish goals and guiding principles for the study. At least two Hanson staff members will participate in the kick-off meeting.

Sponsor Responsibilities: identify key stakeholders

Deliverables: Kick-off meeting agendas and meeting summaries.

Task 2 –Inventory Site Visit

Concurrent with the in-person kick-off meeting, the airport inventory process will be initiated. The in-person kick-off meeting and inventory site visit will be one day with at least two Hanson staff members participating. Previous studies for GBG, including IDOT aviation data, FAA national aeronautical data resources, and community plans will be reviewed as a background for the planning process. The following resources will be reviewed as part of the inventory process including but not limited to:

- Existing documents and user data – previous planning document for GBG, Illinois State Aviation System Plan (IASP), National Plan of Integrated Airport Systems (NPIAS), most recent pavement condition index study, Transportation Improvement Plan (TIP), available environmental studies, and community plans.
- Existing airport facilities - airfield and surrounding airspace, airside facilities, ground access, vehicle parking, utilities, meteorological data and other airport facilities and equipment such as fencing, perimeter roads, any security systems, and airport equipment for maintenance.
- Data on airport management structure, minimum standards, rules and regulations, leases, special events, and other airport operational documents will be collected and reviewed.

- Interviews with key tenants and users identified by the Sponsor will be conducted. To the extent feasible, these interviews will be conducted in-person on the same day as the kick-off meeting. Where an in-person interview is not able to be scheduled, virtual interviews will be conducted.
- Regional socioeconomic data available from the U.S. Census Bureau or state resources.
- Historical airport activity data – from local, state and FAA resources.

The initial data review and compilation will be to support the aviation forecasts and primary runway facility requirements and alternatives analysis. The balance of the data will be reviewed and compiled in Task 7.

Sponsor Responsibilities: Share applicable data including operations and based aircraft.

Deliverable: A summary of inventory data related to the primary runway will be included in the Phase I forecast and primary runway narrative report.

Task 3 – Aviation Forecasts

Future facility needs at GBG are anticipated to be driven by the larger aircraft operating, desiring to operate at GBG (critical aircraft) and the need to accommodate a large number of aircraft for the National Stearman fly in, not the total level of operations. Therefore, existing forecast resources and coordination with key users will be used as the basis for the forecast.

Task 3.1 Evaluation of Historic Data and Previous Forecasts

The FAA's terminal area forecast (TAF), as the best available record of historical operations, and basedaircraft.com for based aircraft records, supplemented by user and Sponsor data will be used to identify the existing conditions to project overall activity for the 20 year planning period. Projections from the IASP will be reviewed. FAA Traffic Flow Management System Counts (TFMSC) collects data generated when pilots file an instrument flight plan or an aircraft enters into the enroute computer system. This data will be reviewed to identify the larger users of GBG. Twelve months of GBG Flight Aware data (third party provider) will also be purchased and used to identify the aircraft using GBG, time of day they are operating, and as available the runway used.

Task 3.2 Identify Critical Aircraft

Using the available historical resources coupled with any user data gathered by the Sponsor, the existing and future critical aircraft and their associated activity levels will be identified per FAA guidance in AC 150/5000-17, Critical Aircraft and Regular Use Determination. A survey of the key users operating larger aircraft at GBG will be conducted. This data will be used in documenting the critical aircraft and justification of the runway length at GBG to the FAA. The recommended critical aircraft will be identified along with the Runway Design Code (RDC) for existing and future conditions for each runway.

Task 3.3 Prepare Baseline Forecasts

Future growth projections will consider the national growth rate for the type of aircraft for the 20 year forecast and local conditions. *Due to a lack of reliable, detailed historical data for based aircraft and operations, new regression statistical analysis is not able to and will not be prepared for the aviation activity forecasts.* As part of the aviation forecasts, the annual operations,

local/itinerant operations, based aircraft fleet mix, critical aircraft, monthly operations, busy day and peak hour activity levels will be identified.

On August 12, 2024, the FAA issued new Aviation Forecast Review and Approval Instructions Memorandum. For nontowered general aviation airports with less than 90,000 annual operations, detailed operations forecasts are not required. While this guidance allows for a notation of less than 90,000 annual operations, the level of operations is needed for assessing runway utilization and could be needed for any future environmental studies. Therefore, an operational forecast will be developed giving consideration to national trends factoring in any local factors driving growth of aviation activity in the airport's service area.

Task 3.4 Prepare Aviation Activity Working Paper and Forecast Review

A working paper will be prepared to document the forecast methodologies and projected aviation activity, based aircraft and critical aircraft at GBG. Per the August 2024 FAA Forecast Review and Approval Instructions Memorandum, the final forecasts through 10 years should differ from the applied annual growth rates in the current FAA's Aerospace Forecasts by less than 10 percent at year 5, and 15 percent at year 10, as calculated from the forecast base year. Hanson will coordinate the formal review of the selected forecasts with the IDOT-Aeronautics, as well as the FAA, and incorporate any comments as appropriate.

Sponsor Responsibilities: Assist in gathering applicable operational data. Review Aviation Forecast portion of Phase I narrative report and provide comments.

Deliverable: Written aviation activity forecast for GBG to be part of the Phase I narrative report. This aviation activity summary will be submitted to IDOT and FAA to request approval or concurrence with the forecasts and critical aircraft. Up to 3 conference calls anticipated not to exceed an hour are included in this task to address IDOT and FAA forecast and critical aircraft review comments. At least one Hanson staff member will participate in these calls.

Task 4 – Primary Runway Facility Requirements

Using the aviation forecasts and critical aircraft analysis, the primary runway facilities to support the forecast activity will be identified. To assist in facility sizing, the total level of operations and fleet mix conducting the operations will be taken into account.

Based upon the critical aircraft, the future runway and associated safety, object free and protection zone dimensions will be identified. The runway requirements will include consideration of the visibility minimums associated with existing or potential future instrument approaches.

Based upon the critical aircraft, parallel taxiway requirements and configuration per the FAA's revised standards in Advisory Circular 150/5300-13B, Change 1, will also be identified to support the movement of aircraft related to the primary runway. This includes a review of any taxiways that provide a direct connection from an apron to the primary runway.

Sponsor responsibilities: Review and provide comments on primary runway facility requirements summary.

Deliverable: Written primary runway facility requirements summary for GBG primary runway. The primary runway facility requirements document will be provided to the Sponsor and IDOT for review and comment, so the comments can be incorporated into the primary alternatives analysis. Up to one virtual coordination call, anticipated not to exceed one hour, with at least two Hanson staff members participating will be conducted with the Sponsor and IDOT to address comments.

Task 5 – Primary Runway Alternatives Analysis

The primary alternatives analysis will use the facility requirements information to identify potential alternatives to meet those needs. The primary alternatives will be reviewed to identify preferred alternatives for development and their respective timing.

Based upon the critical aircraft identified in Task 3, up to three alternatives will be developed for the primary runway to address runway dimensions and any improvements to the RSA and other surfaces associated with the runway. An runway protection zone (RPZ) alternatives analysis is not included.

The parallel taxiway serving the primary runway will be included in the alternatives analysis. Consideration will be given to any modifications to the existing taxiway system to meet current FAA design standards. One Hanson staff member will make an in-person presentation of the alternatives analysis at an Airport Commission meeting. The time and expenses related to this presentation are part of the meetings in Task 6.

Sponsor Responsibilities: Review primary runway and parallel taxiway alternatives analysis working paper and provide comments.

Deliverable: Written primary runway and parallel taxiway alternatives analysis containing graphic depiction of the alternatives, bulleted list of advantages/disadvantages and identification of the preferred alternatives. One virtual meeting, anticipated not to exceed one hour, with at least two Hanson staff members will be conducted to discuss the primary alternative with the Sponsor and IDOT after their review of the primary runway alternatives narrative report.

Task 6 – Phase I Study Design, Project Administration and Meetings

The Phase I study will be initiated by drafting a preliminary scope of work. This draft scope of work will be used to lead scoping discussions with airport staff and IDOT to identify and refine the goals.

During the study, periodic progress reports will be submitted to the Sponsor and IDOT. These reports will describe the work completed in the previous month, the work to be accomplished, any problem or barriers encountered and any actions required by the Sponsor, IDOT or FAA. The report will also address actual work accomplished against the schedule goals with a description of any slippage if it occurs. In-person attendance by one Hanson staff member at three Airport Commission meetings to provide project updates, is also included in this task. Attendance at one of the Airport Commission meetings will be the presentation of the alternatives. The other two will be during the analysis and coordinated with the Sponsor and will address the analysis as it is prepared including forecasts and primary runway facility requirements.

This task also includes the ongoing monitoring of project budget and schedule, internal team coordination, quality assurance/control review etc. to ensure proper completion and delivery of the project and resulting documents.

Phase II

Phase II of the study will assess the airport facilities other than the primary runway and prepared the ALP. It will incorporate the Phase I analysis.

While all facilities will be reviewed, critical items identified for Phase II of the study include:

- Other than the primary runway, runway dimensions and associated object free and safety areas for critical aircraft including runway line of sight.
- Other than the primary runway, runway protection zone and runway approach protection.
- Planning for future development while preserving areas used to accommodate the National Stearman Fly-in.
- Additional aeronautical and nonaeronautical development areas.

The runway safety analysis for GBG has identified the need to improve the RSA, off the end of and adjacent to the existing runways to current FAA standards. A detailed alternatives analysis will be conducted on RSA improvements. This analysis will include a review of the aircraft operating at GBG to determine the critical aircraft for each runway. The RSA analysis will occur once the updated mapping being prepared as part of this project is available.

Task 7 – Background and Inventory

Task 7.1 Data Analysis – The Phase I study will gather the previous studies for GBG, including IDOT aviation data, FAA national aeronautical data resources, and community plans. This task will include a review of the previously collected material as a background for the planning process, building upon the analysis in Phase I analysis for the airport facilities other than the primary runway.

Task 7.2 Prepare Inventory Working Paper - Draft inventory chapter will be prepared for review by the Sponsor. This chapter will provide a general overview of the existing airport development and community surrounding the Airport. The Phase I inventory narrative report will be incorporated into this document.

Sponsor Responsibilities: Provide access to or copies of existing GBG studies. Review draft background and inventory working paper.

Deliverables: Written background and inventory working paper.

The Aviation Forecasts will be prepared and submitted for review and approval or concurrence as part of the Phase I study. Therefore, they are not included in the Phase II scope of work.

Task 8– Facility Requirements

Using the aviation forecasts and critical aircraft analysis, the facilities to support the forecast activity will be identified. To assist in facility sizing, the total level of operations and fleet mix of the aircraft conducting the operations will be taken into account.

Task 8.1 Runway Requirements - Based upon the critical aircraft, the existing and future runway and associated safety, object free and protection zone dimensions will be identified. The information from the Phase I study will be used for the primary runway. The runway requirements will include consideration of the visibility minimums associated with existing approaches to the runway and identify need for potential instrument approaches to the crosswind runway. The runway analysis will also consider turf areas on the airport. This analysis will consider runway separation standards in FAA AC 150/5300-13B, Change 1 and FAA Order JO 7110.65W: *Air Traffic Control*, which allows for closer spacing of runways for simultaneous use by small aircraft. As a part of this task the airfield demand/capacity will be analyzed.

Task 8.2 Taxiway Requirements - Based upon the critical aircraft, taxiway requirements and configuration per the FAA's revised standards in Advisory Circular 150/5300-13B, Change 1, will also be identified to support the airside and landside movement of aircraft. This includes a review of any taxiways that provide a direct connection from an apron to a runway.

Task 8.3 Landside Requirements - Using the aviation forecasts, the landside facilities including apron, hangars (corporate and t-hangar), auto parking, fuel facilities and terminal space will be identified. The frequency and fleet mix of the aircraft operating at GBG will be considered in this analysis.

Task 8.4 Nonaeronautical Development - After identifying the aeronautical facility requirements, any areas of opportunity for nonaeronautical development will be identified. These areas will be further vetted in the alternatives analysis process.

Task 8.5 Emerging Technologies - Emerging trends in advanced air mobility systems aviation will be considered including electric conventional aircraft and vertical takeoff and landing aircraft. These trends will be identified to allow GBG to be best positioned to support the evolving aviation industry. Critical infrastructure siting needs will be identified. Discussion of vertiport versus use of existing airside facility will be included. FAA Engineering Brief 105: *Vertiport Design* will be used as the FAA standards guidance for this analysis. Consideration of airside charging station needs and locations will be evaluated as part of this task. Location relative to electric service will be considered along with the airspace requirements of these aircraft. *Assessing utility capabilities is outside the scope of work.*

Task 8.6 Prepare Facility Requirements Working Paper - Draft facility requirements working paper will be prepared for review by the Sponsor. This chapter will provide a comparison of the existing facilities to the future needs based on the aviation activity forecast and FAA standards.

Sponsor Responsibilities: Review draft facility requirements working paper and provide comments.

Deliverables: Written facility requirements working paper.

Task 9 – Environmental Overview

Using publically available resources, the list of environmental factors from FAA Order 1050.1F, *Environmental Impacts: Policies and Procedures* will be reviewed to determine those not applicable and those that are potentially applicable at GBG. The potentially applicable factors will be taken into consideration during the alternatives analysis. No field analysis will be conducted during this task. *No noise contours will be prepared as part of this task.*

Sponsor Responsibilities: Review environmental overview and provide comments.

Deliverable: Written environmental overview in tabular form identifying each of the environmental factors and the publically available data used to identify whether or not the factor is applicable to alternatives analysis at GBG.

Task 10 – Alternatives Analysis

The alternatives analysis will use the facility requirements information to identify potential alternatives to meet those needs. The alternatives will be reviewed to identify preferred alternatives for development and their respective timing. The preferred alternatives will be combined into a development plan.

Task 10.1 Alternatives Analysis – Alternatives will be identified for the airfield facilities as identified below. Some of the alternatives are interdependent and will be prepared as a development concept.

- Airfield Alternatives - Based upon the critical aircraft identified in aviation forecast, up to three (3) alternatives will be developed for the overall airfield to address improvements to the RSA and other surfaces associated with the runway. Alternatives will also be considered (max. 3) to continue to support the turf operational areas. The primary runway alternatives from the Phase I study will be incorporated into the working paper. No RPZ alternatives analysis will be conducted.
- Taxiway Alternatives - The taxiway alternatives will consider any additional taxiway development needed to support any proposed airfield development, as well as modifications to the existing taxiway system to maximize landside development and meet current FAA design standards. GBG has direct access between the apron and runway. Up to three (3) alternatives will be considered to address this updated FAA design standard. Any other taxiway development alternatives would be tied into the proposed landside alternatives.
- Landside Alternatives - Based on the landside facility requirements, alternatives for further apron expansion, hangar expansion or other landside development to support the based aircraft and aircraft operations will be considered. Consideration will be given to up to three (3) alternatives to maximize the landside development. The landside alternatives analysis will consider areas to be protected that are to support the annual National Stearman Fly-in.
- Nonaeronautical - After the areas required to directly support aeronautical use are identified the remaining areas will be considered for potential nonaeronautical use alternatives. The nonaeronautical use alternatives will also include any land required to meet environmental permitting requirements such as for drainage. Up to two (2) layouts

of potential highest and best use of nonaeronautical land will be identified considering surrounding land use and other site amenities. This task will be conducted simultaneously with other tasks in this element and result in a series of overall development options.

- Emerging Technologies - Areas to reserve for emerging technologies will be identified as part of the alternatives analysis.

Task 10.2 Alternatives Evaluation - The conceptual development alternatives will be evaluated based upon the goals and objectives identified for the planning process. They will be evaluated for compliance with FAA design standards, operational performance, best planning practices, and environmental and fiscal factors. In particular, they will be evaluated for:

- Ease of operations
- Conformance to best practices for safety and security
- Conformance to the intent of FAA design standards and other appropriate planning guidelines
- Providing highest and best on-and off-airport land use
- Allowing for forecast growth throughout the planning period and beyond as applicable
- Balance between functional area and types of users
- Providing flexibility to adjust to unforeseen changes
- Ability to meet Sponsor's vision
- Conformance with appropriate local, regional, and state transportation plans and other applicable plans, developments of regional impact or zoning
- Technical feasibility
- Socially and politically feasible
- Ability to meet user's needs
- Minimizing or ability to mitigate environmental impacts
- Financial feasibility for implementation

Task 10.3 Recommended Development Plan - To identify a preferred or recommended development plan, consideration of the alternatives' evaluation, stakeholder input, and Sponsor's preferences for the functional area will be assessed.

Task 10.4 Alternatives Review Meeting - Up to two meetings will be held during the alternatives analysis process with the Sponsor. IDOT will also be invited to attend. The purpose of these meetings is to coordinate the alternatives with the Sponsor and IDOT. Up to one of these meetings will be held at GBG, anticipated to last about two hours, and if warranted by the proposed development, key users and community representatives may be invited to provide an opportunity to receive their input. In addition, throughout the study, draft documents will be provided to the Sponsor for posting on their website for public review and comment, if desired. The second meeting would be virtual, not to exceed two hours. Any feedback from the public will be taken into consideration. Up to two Hanson staff members will participate in each meeting. Hanson will prepare an agenda and any meeting materials as well as a meeting summary.

Task 10.5 Prepare Alternatives Analysis Working Paper – Draft alternatives analysis working paper will be prepared for review by the Sponsor. This working paper will document the alternatives considered, the evaluation process, the recommended development concept and the rationale for its selection. To make the document more readable, if needed, more technical information may be included as an appendix.

Deliverables: Written alternatives analysis working paper containing graphic depiction of the alternatives, bulleted list of advantages/ disadvantages and identification of the preferred alternatives. Up to two alternatives coordination meetings with the Sponsor and IDOT to coordinate the alternatives analysis and identify the preferred development and associated meeting agendas and summaries.

Task 11 Development Plan

Task 11.1 Prepare Development Plan - A development plan will be identified by compiling the preferred alternatives into short- (1-5 years), intermediate- (6-10 years) and long-term (11-20 years) development with rough order of magnitude (ROM) cost estimates in current dollars. The development plan will be presented in a tabular format with the project, timing and estimated cost. Potential federal, state and local funding for the project will be identified. As a part of the development plan, the anticipated level of environmental documentation for the development items will be identified.

Task 11.2 Update Transportation Improvement Program (TIP) - Based upon the recommendations of the planning process, the five-year TIP will be updated to align with the plan's recommendation.

Task 11.3 Prepare Development Plan Working Paper - Development plan working paper will be prepared for review by the Sponsor. This working paper will document the projects included in the implementation plan, ROM construction costs, triggering events and key activities and responsibilities to initiate the project. To make the document more readable, if needed, more technical information may be included as an appendix.

Sponsor Responsibilities: Review draft development plan working paper and provide comments.

Deliverables: Written development plan working paper including summary graphic of preferred development and phased development plan planning level cost estimates. Attendance at two Airport Commission meetings is included in Task 14. One of the meetings would be used to present the preferred development plan.

Task 12 – Airport Layout Plan

The purpose of this task is to prepare the ALP drawing set and submit it for IDOT/FAA approval. This ALP will also assist the Sponsor in meeting FAA Grant Assurance 29, of maintaining an up to date ALP. The ALP will be prepared per the applicable requirements of FAA Standard Operating Procedure (SOP) 2.00, *FAA Review and Approval of Airport Layout Plans, Review Checklist* by depicting the proposed development over the planning period for airspace review. The checklist in SOP 2.00 will be completed as part of this task.

Task 12.1 Cover Sheet – A cover sheet will be prepared and include, at a minimum, title and revision blocks, airport sponsor approval block, Date of ALP, Index of Sheets, IDOT approval block, State outline with county boundaries highlighted, location map and vicinity map.

Task 12.2 Data Sheet – The data sheet will contain tables for runway data, airport data, declared distances, any modifications of design standards. It will also contain the wind rose data.

Task 12.3 Existing Airport Layout Drawing (ALD) – The existing ALD will be prepared to reflect the existing airside and landside features of the airport. The applicable items and labels per SOP 2.00 will be included on this drawing including but not limited to runway and taxiway details, on-airport buildings, ground contours, airport boundary, RPZs, airport reference point, runway coordinates and elevations, building restriction lines and safety areas.

Task 12.4 Future Airport Layout Drawing (ALD) – The future ALD will be prepared to reflect both the existing and future airside and landside features of the airport. The applicable items and labels per SOP 2.00 will be included on this drawing including but not limited to runway and taxiway details, on-airport buildings, ground contours, airport boundary, RPZs, airport reference point, runway coordinates and elevations, building restriction lines and safety areas.

Task 12.5 Terminal Area Drawing – The terminal area drawing will depict facilities in the landside area at a larger scale than used on the ALD. The drawing will show existing and proposed apron/terminal and fixed base operator buildings, conventional and T-hangars and aircraft fueling facilities.

Task 12.6 Airport Airspace Drawing – Using a USGS Quadrangle Map(s) or aerial as the base, the Title 14 Code of Federal Regulation (CFR) Part 77 (Part 77) surfaces for the most restrictive existing and future development will be drawn for the airport. Objects that violate the Part 77 surfaces that are not identified on the Inner Portion of the Approach Surface Drawings will be included on this sheet and associated data tables. These sheets will also include Part 77 information and an isometric (profile) view of the Part 77 surfaces. Object information beyond the limits of the aerial survey will be collected from available existing data sources, including, but not limited to FAA Obstacle Data Team (ODT) Digital Obstacle File (DOF).

Task 12.7 Inner Portion of Approach Surface Drawings (estimate a total of 8 sheets for drawings and data) – Using an aerial base map, a runway inner portion of approach surface drawing will be prepared for each runway end. These approach sheets will include at a minimum the existing and/or future property lines and easements, runway safety area, runway object free area, runway obstacle free zone runway protection zone, ground contours, Part 77 surfaces and AC 150/5300-13B, Change 1 surfaces (approach and any applicable departure surfaces). Plan and profile views will be included as well as obstruction data tables for each applicable approach surface.

Task 12.8 Departure Surfaces Drawing (estimate a total of 4 sheets for drawing and data) – Using an aerial base map, a runway departure drawing will be prepared for each runway end. FAA required content and scale for these sheets allows for two runway ends to be on the same sheet. Presently both runway ends have an associated departure surface. The departure surface sheet will include, at a minimum, the existing and/or future property lines and easements, runway safety area, runway object free area, runway obstacle free zone runway protection zone, ground contours, and AC 150/5300-13B, Change 1 surfaces (applicable

departure surfaces). Plan and profile views will be included as well as obstruction data tables for each departure surface.

Task 12.9 Runway Profile Sheet – A sheet will be prepared to show the full-length runway centerline profile including the RSA off each runway end. This sheet will also contain the five-foot line of sight along the length of the runways.

Task 12.10 Airport Land Use Drawing – Using an aerial base map, a land use drawing will be prepared to depict the on-airport land use. The off-airport land use that appears on this sheet will also be identified from existing documents. The boundaries of local government will be identified.

Task 12.11 Exhibit "A" Airport Property – The Exhibit "A" Property Map will include a graphic depiction of the property and data tables. The airport property data will be gathered from the 2004 GBG Exhibit "A" Property Line Map and compiled into a data table indicating at a minimum the parcel number, county parcel identification number, owners name, date of acquisition, any FAA or IDOT grant funding, type of ownership, acreage and other notes. Any applicable easement data will also be compiled into a table including easement number, easement granted from/to, acreage, recording data, and notes. The metes and bounds parcel information will be from the 2004 GBG Exhibit "A" Property Map. *No new boundary survey is included.* The updated Exhibit "A" will follow FAA SOP 3.00, FAA Review of Exhibit 'A' Airport Property Inventory Maps.

Task 12.13 Farm Plan – The areas available for farming on airport property based on existing development, with associated height limitations, will be indicated on this drawing. This drawing will be prepared to meet the IDOT farm plan requirements.

Task 12.14 Airport Layout Plan Approval Coordination

Prior to the ALP submittal, Section 743 coordination will occur with the FAA to identify short-term improvements that will be requested for an FAA Section 743 determination. The agency approval of the airport layout plan typically requires 6-12 months or more to complete. This task is to maintain contact with the reviewing agencies while it is under study and to address any questions that may arise and to make any modifications to the drawings or narrative report based on IDOT and/or FAA review comments.

Sponsor Responsibilities: Review draft ALP drawing set and provide comments.

Deliverables: A preliminary draft ALP set will be submitted to and reviewed with the Sponsor. Following the incorporation of the Sponsor's comments, the Preliminary Draft ALP will be submitted electronically to IDOT for review. Up to one virtual meeting with at least one Hanson staff member participating will be used to coordinate IDOT comments. IDOT comments will be addressed to produce an ALP for FAA review. The ALP will be submitted to FAA Chicago ADO for FAA Airspace Review. An electronic copy and up to two full size hard copies, upon request, of the ALP will be provided for ALP review and approval by FAA and IDOT. If needed, a virtual meeting will be conducted with at least one Hanson staff member participating to coordinate FAA ALP review comments. IDOT would also be invited to participate in this meeting.

Task 13 – Narrative Report

A narrative report will be prepared by compiling the working papers with any updates to provide the rationale for the proposed development included in the ALP drawing set. The narrative report will include background and inventory, aviation activity forecast, facility requirements, environmental overview, alternatives analysis and a development plan. Draft and final versions of the narrative report will be produced and submitted electronically for review in conjunction with the ALP. Up to three (3) hard copies of the report will be provided for review upon request.

Task 14 – Phase II Study Design and Project Administration

Task 14.1 Study Design - Phase II of the study will be initiated by drafting a scope of work for the remaining analysis, airport layout plan and narrative report. This draft scope of work will be used to lead scoping discussions to identify and refine the goals, objectives and special issues for the GBG plan. This coordination will also be used to identify key stakeholders. The discussions will be conducted as virtual meetings. The goals and objectives identified during this coordination will be documented to be included in the study documentation.

A project schedule will be developed based upon the scope of work once a date of anticipated notice to proceed is established.

Task 14.2 Project Management and Communication - The planning process will be actively managed from initiation to close out to provide oversight, quality control/quality assurance, schedule adherence, and regular communication with client for client satisfaction with work products. Included in these efforts are internal team coordination, miscellaneous communication with IDOT-Aeronautics, and FAA regarding project status, tracking project milestones against the project schedule and budget, preparing project invoices, project closeout and other miscellaneous tasks not captured in the specific tasks above. In-person attendance at up to two (2) Airport Commission meetings by one Hanson staff member to provide project updates, is also included in this task. One will be to discuss the preferred development plan. The other will be during the analysis and coordinated with the Sponsor and will address the analysis as it is prepared including facility requirements. This task also includes monthly virtual coordination calls with the airport sponsor for up to 24 months, not to exceed one hour per call.

Task 14.3 Consultant Team Coordination - This task consists internal coordination and negotiating and contracting with subconsultant members of the Hanson Team that prepare specific tasks in the scope of work. Hanson will oversee the subconsultants' efforts, quality of work and deadlines. Subconsultant work will be reviewed and edited by Hanson. Subconsultant invoices will be reviewed by Hanson and included with monthly invoice for the Sponsor.

Task 14.4 Quality Assurance and Control - Hanson's quality assurance/quality control will be applied to all project work products. The work products will be reviewed by Hanson staff who is not actively working on the project for completeness per scope of work, and readability by the general public.

Sponsor Responsibilities: Participate in coordination calls/meetings, process invoices in a timely manner, address any questions or concerns to Hanson project manager.

Deliverables: Timely invoices and supporting documentation and response to client questions and concerns.

Task 15 - Aerial Photography and Mapping and Safety Critical Survey

Task 15.1 Aerial Mapping - New aerial photography will be flown in full leaf-on condition as required by the FAA. The aerial mapping will be produced and the AGIS files uploaded to the FAA Airports GIS Program website for FAA and National Geodetic Survey (NGS) approval. This process will follow all current FAA requirements and standards, including submission of Survey Scope of Work, Control Plan and Imagery Plan prior to actual survey activities. The survey and aerial imagery data collected for AGIS will also be used to create the ALP drawing set to comply with the latest FAA SOP standards.

The survey control will utilize existing NGS Control Points; no Primary Airport Control Station (PACS) or Secondary Airport Control Station (SACS) will be established.

The current FAA standards for aerial photography and obstruction surveys are established in the following Advisory Circulars (AC):

AC 150/5300-16B: *General Guidance and Specifications for Aeronautical Surveys: Establishment of Geodetic Control and Submission to the National Geodetic Survey.*

AC 150/5300-17C: *Standards for Using Remote Sensing Technologies in Airport Surveys*

AC 150/5300-18B: *General guidance and Specification for Submission of Aeronautical Surveys to NGS: Field Data Collection and Geographic Information Standards*

Aerial mapping and imagery services will be provided by subconsultants. ***The aerial mapping/aeronautical obstruction survey scope of work is attached.***

Task 15.2 Ground Control and Safety Critical Facilities Ground Survey - To support the aerial mapping, ground control points will be surveyed. The existing NGS points will be used for control. The ground control points needed to support the aerial mapping will be identified by the aerial mapping subconsultant. A photograph of the control points along with their location and elevation will be provided.

As outlined in FAA AC 150/5300-18B, Table 2-1 for an ALP, per FAA requirements the runway and other safety critical facilities will be ground surveyed. Each paved runway centerline will be surveyed every 50 feet. Each runway end, any displaced thresholds, and runway intersections will also be surveyed. The ends of the turf landing areas will also be surveyed.

Each on-airport NAVAID will be surveyed for location using North American Datum of 1983 (NAD 83) and elevation using North American Vertical Datum of 1988 (NAVD 88). The data will be provided in the State Plane Coordinate System, U.S. feet. The NAVAIDS at GBG include PAPI, REILs, MALSR, localizer, glideslope, AWOS and DME.

Task 15.3 Feature Attribution - As part of the survey, field attribution for all required airport features will be collected. These features include aircraft gate, airfield light, airport (airfield) sign, apron, building, construction area, fence, gate, parking lot, road centerline, runway, shoulder (runway or taxiway), tank site, and taxiway.

Sponsor Responsibilities: Set up an AGIS project in FAA Airport Data and Information Portal and grant permission to consultants.

Deliverables: FAA AGIS compliant airport base map uploaded to FAA Airports GIS Program website.

Schedule

The preparation of the Airport Master Plan – ALP and narrative report will take 18-24 months, depending on the timing of the project initiation and availability of leaf-on conditions to obtain aerial mapping photography. The agency reviews are outside of Hanson's control and could extend the project schedule. A project schedule will be prepared for the kick-off meeting. It will be reviewed and updated if needed after all project agreements are in place and the FAA forecast review, if it extends beyond the scheduled time frame. The FAA ALP airspace review is likely to extend beyond the project preparation time frame.

Exclusion

Redo of analysis due to change in FAA guidance documents including advisory circulars, orders, and memorandum, or a change to critical aircraft requirements, is outside this scope of work and would require an additional phase of master planning.

II. CONSULTANT COMPENSATION

The Sponsor agrees to pay the Consultant as compensation for rendering the professional services hereinabove described and submitted using the standard Department invoice forms (ATTACHMENTS G & H). Burden and overhead rates entered into this Agreement shall be in effect for the length of the agreement and will not be adjusted, except as may be determined under an audit of costs by the Auditor General or the Department. The rates used in this Agreement shall be the latest audited or provisional approved rates by IDOT as of the date of execution of this Agreement (approval letter must be attached). Should the rate change in the time between the final approval notification of fees and the execution of this Agreement, hours will be adjusted accordingly so that there is no increase in the final approved not-to-exceed amount.

Any professional services effort performed beyond the not-to-exceed limits expressed below, and for which a future amendment will be sought, will be performed under all Agreement provisions as the original contracted work. The dollar value of such effort is not considered approved for payment until review and approval by the Department.

A. PRELIMINARY ASSESSMENT AND SCHEMATIC DESIGN

For services outlined in Section I.A., Preliminary Assessment and Schematic Design, and further detailed in Section I.H., Detailed Scope of Services,

1. a lump sum payment of \$ N/A
(representing approximately 35% of the total estimated professional services compensation for design phase services as determined from the TIP request). The fee shall be paid as a lump sum when the preliminary assessment and schematic design phase deliverables (outlined in Section I.A.) are approved and accepted by the Department.

B. DESIGN PHASE SERVICES

For services outlined in Section I.B., Design Phase Services, and further detailed in Section I.H., Detailed Scope of Services,

1. a cost plus a fixed payment of \$ N/A
total amount not to exceed \$ N/A
unless a major change or addition to the scope of services is required by the Department or extensions of time are necessary for completion of the project. All justification for amendments shall be documented with effort recorded separate from the hours approved under this Agreement. All amendment requests must be supported by justification per Section III.M., Amendments to the Agreement. The payment of this fee shall be made in monthly installments submitted by the Consultant and approved by the Department. The final charges shall be submitted after the Design Phase Services have been performed, approved and all deliverables accepted by the Department in accordance with the guidance outlined in Section I.F. This period of time expires 30 days after award of the construction contract. Any submittal after this time shall not be considered eligible for payment / reimbursement by the Department unless extended by the Department.
2. a lump sum payment of \$ N/A
unless a major change or addition to the scope of work is required by the Department or extensions of time are necessary for completion of the project. All justification for amendments shall be documented with effort recorded separate from the hours approved under this Agreement. All amendment requests must be supported by justification per Section III.M., Amendments to the Agreement. The fee shall be paid as a lump sum when the design phase deliverables (outlined in Section I.F.) are approved and accepted by the Department.

C. CONSTRUCTION PHASE SERVICES

For services outlined in Section I.C., Construction Phase Services, and further detailed in Section I.H., Detailed Scope of Services,

1. a cost plus a fixed payment of \$ N/A
total amount not to exceed \$ N/A
unless a major change or addition to the scope of work is required by the Department or extensions of time are necessary for completion of the project. All justification for amendments shall be documented with effort recorded separate from the hours approved under this Agreement. All amendment requests must be supported by justification per Section III.M., Amendments to the Agreement. The payment of this fee shall be made in monthly installments submitted to and approved by the Sponsor (and/or Department if applicable). The final charges shall be as soon as possible after official notification from the Consultant of the acceptance of the construction work. A time line will be submitted at each billing cycle after 50% which will indicate a projection of the completed engineering fee vs. the contractor's progress.

If more than one contract exists for the project, the monthly invoices submitted by the Consultant shall detail the amounts of work accomplished under each separate contract. The invoices shall also indicate the dates that the services were performed. If these services are furnished by the Consultant by obtaining such services outside the Consultant's organization, the Consultant shall be reimbursed at his actual cost for obtaining these services. However, the total payment to the Consultant shall be within the "not to exceed" amount as previously stated unless an amendment to this agreement is approved by the Sponsor (and/or Department if applicable).

D. PLANNING AND SPECIAL SERVICES

For services outlined in Section I.D., Planning and Special Services, and further detailed in Section I.H., Detailed Scope of Services,

1. a cost plus a fixed payment of \$ 42,452.28
total amount not to exceed \$ 407,762.00
unless a major change or addition to the scope of work is required by the Department or extensions of time are necessary for completion of the project. All justification for amendments shall be documented with effort recorded separate from the hours approved under this Agreement. All amendment requests must be supported by justification per Section III.M., Amendments to the Agreement. The payment of this fee shall be made in monthly installments submitted to and approved by the Sponsor. The final charges for the Special Services Phase shall be submitted within forty-five (45) days after official notification from the Consultant of the acceptance of the construction work or within 45 days after official notification from the Department of acceptance of other non-construction projects unless extended by the Department.
2. a lump sum payment of \$ N/A
unless a major change or addition to the scope of work is required by the Department or extensions of time are necessary for completion of the project. All justification for amendments shall be documented with effort recorded separate from the hours approved under this Agreement. All amendment requests must be supported by justification per Section III.M., Amendments to the Agreement. The fee shall be paid as a lump sum when the deliverables are approved and accepted by the Department.

III. SPECIAL CONDITIONS

The Consultant shall render the services in accordance with generally accepted Professional Standards.

A. TERMINATION

(Reference: 49 CFR Part 18.36(i)(2); FAA Order 5100.38)

The Sponsor, by written seven (7) day notice, may terminate this agreement in whole or in part at any time, because of the failure of the other party to fulfill his agreement obligations. Upon receipt of such notice, the Consultant shall: (1) immediately discontinue all services affected (unless the notice directs otherwise), and (2) deliver to the Sponsor all data, drawings, specifications, reports, estimates, summaries and such other information and materials as may have been accumulated by the Consultant in performing this agreement whether completed or in process.

1. If the termination is due to the failure of the Consultant to fulfill his agreement obligations, the Sponsor may take over the work and prosecute the same to completion by agreement or otherwise. In such case, the Consultant shall be liable to the Sponsor for any additional cost occasioned to the Sponsor thereby.
2. If, after notice of termination for failure to fulfill agreement obligations, it is determined that the Consultant had not so failed, the termination shall be deemed to have been effected for the convenience of the Sponsor.
3. It is hereby understood and agreed that should the agreement be terminated, the Consultant shall be entitled to and shall receive a fee based on the amount of work accomplished and approved by the Department up to the day of notification of termination. The fee shall be equal to the sum of the actual number of man-hours of each category of work applied at a negotiated hourly rate, plus any outside services approved by the participating agencies and accomplished prior to the notification. If terminated under Section III.HH., Breach of Contract Terms, the Consultant will not be entitled to profit on the work accomplished.

B. CHANGE IN CONSTRUCTION PLANS

It is hereby understood and agreed that if the construction plans are completed in accordance with criteria and/or decisions made by the Sponsor (and/or the Department if applicable), and approved by the Department, and said construction plans are substantially changed or revised, for any reason other than the fault of the Consultant in preparing same, then the Consultant shall be entitled to compensation for rendering the services necessary to complete the changes. The amount of this fee shall be negotiated between the Sponsor, Consultant and the Department, and approved by the Department, and an amendment to the agreement should be accomplished prior to authorizing the Consultant to proceed with the changes. The fee shall be due and payable when the revisions are approved by the Sponsor and the Department.

It is the Consultants responsibility to notify the Department as soon as possible when changes/revisions are identified that are beyond the scope of services contemplated under this Agreement.

C. HOLD HARMLESS

The Consultant shall be responsible to pay for all labor, material and equipment costs incurred and for any and all damages to property or persons to the proportionate extent arising out of the negligent performance of services under this agreement and shall indemnify and save harmless the Sponsor, (and/or the Department if applicable), their officers, agents and

employees from all third party suits, claims, actions or damages of any nature whatsoever to the proportionate extent resulting there from. These indemnities shall not be limited by the listing of any insurance coverage. If any errors, negligent acts and/or omissions are made by the Consultant in any phase of the work under this agreement, the correction of which may require additional field or office work, the Consultant will be promptly notified and will be required to perform such additional services as may be necessary to correct these errors, negligent acts and/or omissions without undue delay and without additional cost to the Sponsor (and/or the Department if applicable). The Consultant shall be responsible for any damages incurred as a result of his errors, negligent acts and/or omissions and for any losses or cost to repair or remedy construction as a result of his errors, omission and/or negligent acts, to the extent such error, omission or negligent act breaches the Professional Standard of care. The Consultant shall not be responsible for any consequential damages of the Sponsor or the Department. Neither the Consultant, nor the Sponsor, nor the Department shall be obligated for the other parties' negligence or for the negligence of others.

D. DRAWING OWNERSHIP

It is further mutually agreed by the parties hereto that reproducible copies of the drawings, computer disks, tracings, construction plans, specifications and maps prepared or obtained under the terms of the contract shall be delivered to and become the property of the Sponsor and basic survey notes and sketches, charts, computations and other data shall be made available upon request of the Sponsor. If any information is used by the Sponsor or another Consultant such use or reuse by the Sponsor or others shall be at the sole risk and without liability or legal exposure to the Consultant.

E. CONTRACT FOR OUTSIDE SERVICES

If any of the services outlined in Section I. are furnished by the Consultant by obtaining such services outside the Consultant's organization, the Consultant shall provide an executed contract between the person(s) or firm and the Consultant outlining the services to be performed and the charges for the same. Two (2) copies of the executed contract shall be submitted to the participating agencies for approval prior to the services being performed; all covenants and Special Conditions shall be included and binding on all subcontracts.

F. FORMERLY NOTICE TO PROCEED (See Section I.G.)

G. SUBLET AGREEMENT

Each party binds himself, his partners, successors, executors, administrators and assigns, to the other part of this agreement and to the partners, successors, executors, administrators and assigns for such other party at all covenants of this Agreement.

Except as above, neither the Sponsor nor the Consultant shall assign, sublet or transfer his interest in this agreement without the written consent of the other party hereto.

H. AGREEMENT EXPIRES

This agreement expires upon final approval and acceptance of the completed project(s) by the Sponsor (and/or Department as applicable), and after all final engineering charges have been paid to the Consultant as of the date of project close-out or after five years from the date of execution, whichever comes first. Payment liability by the State is as outlined above (see Section I.G., Notice to Proceed and Section II., Consultant Compensation).

I. EQUAL EMPLOYMENT OPPORTUNITY

(Reference: 49 CFR Part 21; FAA AC 150/5100-15A or latest revision)

The Consultant agrees to conduct the services in compliance with all the requirements imposed by or pursuant to Title VI of the Civil Rights Act of 1964, Part 21 of the Regulations of the Secretary of Transportation, and Executive Order No. 11246, "Equal Employment Opportunity," as amended.

During the performance of this contract, the Consultant, for itself, its assigns and successors in interest (hereinafter referred to as the "Consultant") agrees as follows:

1. Compliance with Regulations. The Consultant shall comply with the Regulations relative to nondiscrimination in federally assisted programs of the Department of Transportation (hereinafter, "DOT") Title 49, Code of Federal Regulations, Part 21, as they may be amended from time to time, (hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of this contract.
2. Nondiscrimination. The Consultant, with regard to the work performed by it during the contract, shall not discriminate on the grounds of race, color, or national origin in the selection and retention of subconsultants, including procurements of materials and leases of equipment. The Consultant shall not participate either directly or indirectly in the discrimination prohibited by Section 21.5 of the Regulations, including employment practices when the contract covers a program set forth in Appendix B of the Regulations.
3. Solicitations for Subcontracts, Including, Procurements of Materials and Equipment. In all solicitations either by competitive bidding or negotiation made by the Consultant for work to be performed under a subcontract, including procurements of materials or leases of equipment, each potential subconsultant or supplier shall be notified by the Consultant of the Consultant's obligations under this contract and the Regulations relative to nondiscrimination on the grounds of race, color, or national origin.
4. Information and Reports. The Consultant shall provide all information and reports required by the Regulations or directives issued pursuant thereto and shall permit access to its books, records, accounts, other sources of information and its facilities as may be determined by the sponsor or the Federal Aviation Administration (FAA) to be pertinent to ascertain compliance with such Regulations, orders, and instructions. Where any information required of a Consultant is in the exclusive possession of another who fails or refuses to furnish this information, the Consultant shall so certify to the sponsor or the FAA, as appropriate, and shall set forth what efforts it has made to obtain the information.
5. Sanctions for Noncompliance. In the event the Consultant's noncompliance with the nondiscrimination provisions of this contract, the sponsor shall impose such contract sanctions as may determine to be appropriate, including, but not limited to:
 - a. withholding of payments to the Consultant under the contract until the Consultant complies, and/or
 - b. cancellation, termination, or suspension of the contract, in whole or in part.

Incorporation of Provisions. The Consultant shall include the provisions of paragraphs 1 through 5 (above) in every subcontract, including procurement of materials and leases of equipment, unless exempt by the Regulations or directives issued pursuant thereto. The Consultant shall take such action with respect to any subcontract or procurement as the sponsor may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, however, that in the event an Consultant becomes involved in, or is threatened with, litigation with a subconsultant or supplier as a result of such direction, the Consultant may request the sponsor and/or Department to enter into such litigation to protect the interests of the sponsor and, in addition, the Consultant.

DISADVANTAGED BUSINESS ENTERPRISE (DBE) ASSURANCES

1. Policy. It is the policy of the Department of Transportation (DOT) that disadvantaged business enterprises as defined in 49 CFR Part 23 shall have the maximum opportunity to participate in the performance of contracts financed in whole or in part with Federal funds under this agreement. Consequently, the DBE requirements of 49 CFR Part 23 applies to this agreement.
2. DBE Obligation. The Consultant agrees to ensure that disadvantaged business enterprises as defined in 49 CFR Part 23 have the maximum opportunity to participate in the performance of contracts and subcontracts financed in whole or in part with Federal funds provided under this agreement. In this regard, all Consultants shall take all necessary and reasonable steps in accordance with 49 CFR Part 23 to ensure that disadvantaged business enterprises have the maximum opportunity to compete for and perform contracts. Consultants shall not discriminate on the basis of race, color, national origin, or sex in the award and performance of DOT-assisted contracts.

J. OPEN ACCESS TO DOCUMENTS

(Reference: 49 CFR Part 18.36(i); FAA Order 5100.38)
(Public Act 90-0572 Section 20-65; Public Act 87-991)

The Consultant shall maintain, for a minimum of 5 years after the completion of the contract, adequate books, records, and supporting documents to verify the amounts, recipients, and uses of all disbursements of funds passing in conjunction with the contract; the contract and all books, records, and supporting documents related to the contract shall be available for review and audit by the Auditor General; and the Consultant agrees to cooperate fully with any audit conducted by the Auditor General and to provide full access to all relevant materials. Failure to maintain the books, records, and supporting documents required by this Section shall establish a presumption in favor of the State for the recovery of any funds paid by the State under the contract for which adequate books, records, and supporting documentation are not available to support their purported disbursement.

K. CERTIFICATION OF CAPACITY TO CONTRACT

(Public Act 90-0572, Section 50-13)

It is unlawful for any person holding an elective office in this State, holding a seat in the General Assembly, or appointed to or employed in any of the offices of State government, or who is an officer or employee of the Illinois Building Authority or the Illinois Toll Highway Authority, or who is the wife, husband or minor child of any such person, to have or acquire any contract, or any direct pecuniary interest in any contract therein, whether for stationery, printing, paper or for any services, materials or supplies, which will be wholly or partially satisfied by the payment of funds appropriated by the General Assembly of the State of Illinois or in any contract of the Illinois Building Authority or the Illinois Toll Highway Authority. Payments made for a public aid recipient are not payments pursuant to a contract with the State within the meaning of this Section.

It is unlawful for any firm, partnership, association or corporation in which any such person is entitled to receive more than 7 1/2% of the total distributable income to have or acquire any such contract or direct pecuniary interest therein.

It is unlawful for any firm, partnership, association or corporation in which any such person together with his spouse or minor children is entitled to receive more than 15%, in the aggregate, of the total distributable income to have or acquire any such contract or direct pecuniary interest therein.

Nothing in this Section invalidates the provisions of any bond or other security hereto or hereafter offered for sale or sold by or for the State of Illinois.

This Section does not affect the validity of any contract made between the State and an officer or employee of the State or member of the General Assembly, his spouse, minor child or any combination of such persons, if that contract was in existence before his election or employment as such officer, member, or employee. Such a contract is void, however, if it cannot be completed within 6 months after such officer, member, or employee takes office, or is employed.

This Section does not apply to (1) a contract for personal services as a teacher or school administrator between a member of the General Assembly or his spouse, or a State officer or employee or his or her spouse, and any school district, public community, college district, the University of Illinois, Southern Illinois University or any institution under the control of the Board of Governors of State Colleges and Universities or under the control of the Board of Regents or (2) a contract for personal service of a wholly ministerial character including but not limited to services as a laborer, clerk, typist, stenographer, page, bookkeeper, receptionist or telephone switchboard operator, made by a spouse or minor child of an elective or appointive State officer or employee or of a member of the General Assembly or (3) payments made to a member of the General Assembly, a State officer or employee, his or her spouse or minor child acting as a foster parent, homemaker, advocate, or volunteer for or in behalf of a child or family served by the Department of Children and Family Services.

Any person convicted of a violation of this Section shall be guilty of a business offense and shall be fined not less than \$1,000 nor more than \$5,000.

The appropriate Certification of Capacity to Contract will be executed in Section III.X., of this agreement.

L. THE CONSULTANT SELECTION

(Reference: 49 CFR Part 18; FAA AC 5100-14D or latest revision)

(30 ILCS 535; IDOT-Aeronautics Administrative Bulletin: 2010-02)

The City of Galesburg (Illinois) hereby certifies that it
(Sponsor)

has completed the prescribed qualifications based consultant selection procedures.

The firm of Hanson Professional Services Inc. of Springfield, IL has
(Consultant) (Location)

been selected to provide the engineering services required for the project on:

November 22, 2022

(Date)

A copy of the executed Retainer Agreement identifying the project covered by this Agreement is included as ATTACHMENT U.

M. AMENDMENTS TO THE AGREEMENT

All effort recorded to document a claim for additional compensation must be delineated separately from the original scope of services with personnel, classifications, dates worked, rates, hours and services thoroughly detailed and clearly identified.

The Department shall be notified of potential amendment requests at the earliest possible opportunity once it has been determined that any of the following three circumstances may exist. Any amendments to the Agreement which increases the fee or the time of performance must contain one of the following written determinations (with support documentation) depending upon the circumstances of the change.

1. The undersigned determine that the circumstances which necessitate this change were not reasonably foreseeable at the time the contract was signed.
2. The undersigned determine that the circumstances which necessitate this change were not within the contemplation of the contract as signed.
3. The undersigned determine that this change is in the best interest of the state of Illinois and is authorized by law.

Date

Sign Name

Print Name

Title

Any professional services effort performed beyond the not-to-exceed limits expressed in Section II. Consultant Compensation, and for which a future amendment will be sought, will be performed under all Agreement provisions as the original contracted work. The dollar value of such effort is not considered approved for payment until review and approval by the Department.

N. CERTIFICATION OF CONSULTANT

(Public Act 90-0572 Section 50-5)

I hereby certify that I am Vice President (title) and duly authorized representative of the firm Hanson Professional Services Inc. whose address is 1525 South Sixth Street, Springfield, Illinois and that neither I nor the above firm I here represent has:

1. employed or retained for a commission, percentage, brokerage, contingent fee, or other consideration, any firm or person (other than a bona fide employee working solely for me or the above Consultant) to solicit or secure this Agreement,
2. agreed, as an express or implied condition for obtaining this contract, to employ or retain the services of any firm or person in connection with carrying out the Agreement, or
3. paid or agreed to pay to any firm, organization, or person (other than a bona fide employee working solely for me or the above Consultant) any fee, contribution, donation, or consideration of any kind for, or in connection with, procuring or carrying out the contract; except as here expressly stated (if any):

The firm certifies by execution:

1. it has not been convicted of bribery or attempting to bribe an officer or employee of the State of Illinois, nor has the firm made an admission of guilt of such conduct which is a

matter of record, nor has an official, agent, or employee of the firm committed bribery or attempted bribery on behalf of the firm and pursuant to the direction or authorization of a responsible official of the firm, nor has the firm been barred from being awarded a contract or subcontract.

2. it has not been barred from contracting with a unit of state or local government as a result of a violation of the Criminal Code of 1961.

I acknowledge that this certification is to be furnished to the Federal Aviation Administration of the United States' Department of Transportation in connection with this contract involving participation of Airport Improvement Program (AIP) funds and is subject to applicable state and Federal laws, both criminal and civil.

2/11/2025
Date


Sign Name
Robert A. Waller
Print Name
Vice President
Title

O. FEDERAL TAXPAYER IDENTIFICATION NUMBER

The following statement is made under penalty of perjury:

"The Firm's correct Federal Taxpayer Identification Number is 37-0844717

This firm is doing business as a (please check one):

 Individual Partnership X Corporation"

P. DISADVANTAGED BUSINESS ENTERPRISE (DBE) PARTICIPATION

(Reference: 49 CFR Part 26)

Contract Assurance (§26.13) - The Consultant or subconsultant shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract. The Consultant shall carry out applicable requirements of 49 CFR Part 26 in the award and administration of DOT assisted contracts. Failure by the Consultant to carry out these requirements is a material breach of this contract, which may result in the termination of this contract or such other remedy, as the recipient deems appropriate.

In keeping with the DBE plan adopted by the Sponsor, the Consultant shall take all necessary and reasonable steps to attain DBE participation in this contract.

The work for each subconsultant should be listed separately. If the subconsultant is being utilized to meet the project DBE goal, they must be prequalified in that category and certified as a DBE in that category. Please indicate that they are certified in that category. The certification list is available on the Department's website on the "Doing Business" menu under Small Business Enterprises and IL UCP directory <http://www.dot.il.gov/ucp/ucp.html#DBE> Directory. The percent of work is computed based on the individual subconsultant's work effort in each category.

Firm Name: N/ASubcontract Amount (\$): 0.00

Prequalification Category	% of Work	DBE Certification
<u>Arch\Engineering, Professional</u>	<u>0.00</u>	<u>541370-Surveying</u>
<u>Arch\Engineering, Professional</u>	<u>0.00</u>	<u>541380-Testing Lab</u>

If more than one subconsultant is being used, attach additional sheets.

NOTE: All final payment requests shall include a completed ATTACHMENT O - DBE Final Documentation or the complete information on the Consultant's format.

Q. DISCRIMINATION

(Reference: 49 CFR Part 21; FAA AC 150/5100-15A or latest revision)

(Executive Order 11246 of September 24, 1965; 41 CFR Part 60)

The Consultant agrees not to commit unlawful discrimination in employment in Illinois and further agrees to take affirmative action to ensure that no unlawful discrimination is committed.

R. DUES/FEES TO CLUBS WHICH DISCRIMINATE

(775 ILCS 25/2 Source: P.A. 85-909)

The Consultant of the business entity certifies that it is not prohibited from selling goods or services to the State of Illinois because it pays dues or fees on behalf of its employees or agent or subsidizes or otherwise reimburses them for payment of their dues or fees to any club which unlawfully discriminates.

S. CONFLICT OF INTEREST

(Public Act 90-0572 Section 50-13)

The Consultant agrees to comply with the provision of the Illinois Public Act prohibiting conflict of interest and all the terms, conditions and provisions of those Sections apply to this contract and are made a part of this contract the same as though they were incorporated and included herein.

T. FELONY CONVICTION

(Public Act 90-5072 Section 50-10)

The Consultant certifies that if he/she or the business entity has been convicted of a felony, at least five years has passed since the completion of the sentence as of the contract date.

U. ILLINOIS HUMAN RIGHTS NUMBER

The Consultant must have an Illinois Department of Human Rights prequalification number, or have an application on file with the Illinois Department of Human Rights office at the State of Illinois Center, Suite 10-100, 100 West Randolph, Chicago, Illinois 60601 (refer to Department of Human Rights form).

(#IDHR PC-1/IL 442-0010). IDHR #91932-00.

V. EDUCATIONAL LOAN DEFAULT

(5 ILCS 385).

The Consultant certifies that, if this agreement is with an individual or individuals, that he/she is not in default on an educational loan.

W. DRUG FREE WORKPLACE

(30 ILCS 580).

If the Consultant has 25 or more employees, the following certification shall apply and, by signing this document, the Consultant certifies as follows:

1. The Consultant certifies that he will provide a drug free workplace in compliance with the Drug Free Workplace Act ("Act"). Specifically, Consultant certifies he will do the following:
 - a. Publish a statement:
 - i. Notifying employees that the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance, including cannabis, is prohibited in the Consultants workplace.
 - ii. Specifying the actions that will be taken against employees for violations of such prohibition.
 - iii. Notifying the employee that, as a condition of employment on this agreement, the employee will:
 - 1) abide by the terms of the statement; and
 - 2) notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than 5 days after such conviction.
 - b. Establish a drug free awareness program to inform employees about:
 - i. the dangers of drug abuse in the workplace;
 - ii. the Consultant policy of maintaining a drug free workplace;
 - iii. any available drug counseling, rehabilitation, and employee assistance programs; and
 - iv. the penalties that may be imposed upon employees for drug violations.

- c. Give a copy of the statement described above to each employee engaged in the performance of the contract and post the statement in a prominent place in the workplace.
- d. Notify the State within 10 days after receiving notice under part (a)(3)(B) above from an employee or otherwise receiving actual notice of such conviction.
- e. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program by, any employee who is so convicted, as required by §5 of the Act.
- f. Assist employees in selecting a course of action in the event drug counseling, treatment, and rehabilitation is required and indicate that a trained referral team is in place.
- g. Make a good faith effort to continue to maintain a drug free workplace through implementation of §3 of the Act.

If an individual, the Consultant further certifies that he will not engage in the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance in the performance of the agreement.

X. CAPACITY TO CONTRACT
(Public Act 90-0572)

The Consultant certifies that the Corporation's certificate of Authority to do business in Illinois, is in good standing with the Secretary of State's Office.

CERTIFICATION OF CAPACITY TO CONTRACT

Public Act 90-0572 prohibits certain persons and entities from having or acquiring any contract with the State of Illinois and from having or acquiring any direct pecuniary interests in any contract with the State of Illinois, whether for materials, services, supplies, printing or stationery. This prohibition does not extend to certain contracts for personal services of a ministerial nature as provided for in the Act.

(Corporation)

The undersigned, being a duly authorized officer and the duly elected Secretary of

Hanson Professional Services Inc., a corporation, hereby certify that they have read Public Act 90-0572 Section 50-13 and that they have checked the records of the corporation and that no person who is entitled to receive individually more than 7 1/2% of the total distributable income of the corporation, or together with their spouse or minor child more than 15% of the total distributable income of the corporation, is (i) an elected State official, a member of the General Assembly, an appointed State officer, a State employee; (ii) an officer or employee of the Illinois Toll Highway Authority or of the Illinois Building Authority; or (iii) a spouse or a minor child of any such enumerated person.

Hanson Professional Services Inc.

Corporation



BY

Robert A. Waller, Vice President

Printed Name & Title

2/11/2025
Date



BY

Jeff Ball, President

Printed Name & Title

CERTIFICATION OF CAPACITY TO CONTRACT

Public Act 90-0572 prohibits certain persons and entities from having or acquiring any contract with the State of Illinois and from having or acquiring any direct pecuniary interests in any contract with the State of Illinois, whether for materials, services, supplies, printing or stationery. This prohibition does not extend to certain contracts for personal services of a ministerial nature as provided for in the Act.

(Partnerships and Non-Corporate Firms and Associations)

The undersigned, being each and every one of the partners/members/associates/(other) of

_____, hereby certify on behalf of themselves individually, that they have read Public Act 90-0572 Section 50-13 and that (i) they are not an elected State official, a member of the General Assembly, an appointed State officer, a State employee; an officer or employee of the Illinois Toll Highway Authority or of the Illinois Building Authority; nor a spouse or minor child of any such enumerated person; or (ii) that they are such an enumerated person but that they are not entitled to receive individually more than 7 1/2% of the total distributable income of the partnership/firm/association, or together with their spouse or a minor child more than 15% of the total distributable income of the partnership/firm/association.

_____ day of _____, AD, 20_____

BY _____

BY _____

Printed Name & Title

Printed Name & Title

d/b/a _____
(Name)

CERTIFICATION OF CAPACITY TO CONTRACT

Public Act 90-0572 prohibits certain persons and entities from having or acquiring any contract with the State of Illinois and from having or acquiring any direct pecuniary interests in any contract with the State of Illinois, whether for materials, services, supplies, printing or stationery. This prohibition does not extend to certain contracts for personal services of a ministerial nature as provided for in the Act.

(Individual Consultants)

I, _____
(Name)

hereby certify that I have read Public Act 90-0572 Section 50-13 and I further certify (i) that I am not an elected State official, a member of the General Assembly, an appointed State officer, a State employee; (ii) that I am not an officer or employee of the Illinois Toll Highway Authority or of the Illinois Building Authority; and (iii) that I am not a spouse or a minor child of any such official, member, officer or employee.

____ day of _____, AD, 20____

BY _____

Printed Name & Title

d/b/a _____
(Name)

Y. CERTIFICATION REGARDING LOBBYING

(Reference: 49 CFR Part 20, Appendix A)

Certification for Contracts, Grants, Loans and Cooperative Agreements.

The Consultant certifies compliance with Section 319 of Public Law 101-102 and to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an Officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying", in accordance with its instructions.
3. The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, US Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Z. INTERNATIONAL BOYCOTT

(Applicable to contracts in excess of \$10,000):

The Consultant certifies that neither it nor any substantially-owned affiliated company is participating or shall participate in an international boycott in violation of the provisions of the U.S. Export Administration Act of 1979 or the regulations of the U.S. Department of Commerce promulgated under that Act. The Consultant makes the certification set forth in Section 5 of the International Anti-Boycott Certification Act.

AA. NON-APPROPRIATION CLAUSE

Obligations of the State will cease immediately without penalty or further payment being required in any fiscal year the Illinois General Assembly fails to appropriate or otherwise make available sufficient funds for payment of this Agreement.

BB. DEBT CERTIFICATION

The Consultant certifies that it, or any affiliate, is not barred from being awarded a contract under 30 ILCS 500/50-11 and 50-12. The Consultant further acknowledges that the contracting State agency may declare the contract void if the preceding certification is false or if the contractor, or any affiliate, is determined to be delinquent in the payment of any debt to the State during the term of the contract.

CC. GOODS FROM CHILD LABOR ACT

The Consultant certifies in accordance with Public Act 94-0264 that no foreign made equipment, materials, or supplies furnished to the State under the contract have been produced in whole or in part by the labor of any child under the age of 12.

DD. QUALIFICATION BASED SELECTION ACT

(Reference: 49 CFR Part 18.36; FAA Order 5100.38; FAA AC 150/5100-14 (latest))

The parties hereby certify that there was compliance with the provisions of the State of Illinois' Architectural, Engineering and Land Surveying Qualifications Based Selection Act, Chapter 30 ILCS 535 in the procurement of the services covered by this Agreement.

EE. CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION

(Reference: 49 CFR Part 29; FAA Order 5100.38)

The Consultant certifies, by submission of this proposal or acceptance of this contract, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency. It further agrees by submitting this Agreement that it will include this clause without modification in all lower tier transactions, solicitations, proposals, contracts, and subcontracts. Where the Consultant or any lower tier participant is unable to certify to this statement, it shall attach an explanation to this solicitation/proposal.

FF. RIGHTS TO INVENTIONS

(Reference: 49 CFR Part 18.36(i)(8); FAA Order 5100.38)

All rights to inventions and materials generated under this contract are subject to regulations issued by the FAA and the Sponsor of the Federal grant under which this contract is executed.

GG. TRADE RESTRICTION CLAUSE

(Reference: 49 CFR Part 30.13; FAA Order 5100.38)

The Consultant or subconsultant, by submission of an offer and/or execution of a contract, certifies that it:

1. is not owned or controlled by one or more citizens of a foreign country included in the list of countries that discriminate against U.S. firms published by the Office of the United States Trade Representative (USTR);
2. has not knowingly entered into any contract or subcontract for this project with a person that is a citizen or national of a foreign country on said list, or is owned or controlled directly or indirectly by one or more citizens or nationals of a foreign country on said list;
3. has not procured any product nor subcontracted for the supply of any product for use on the project that is produced in a foreign country on said list.

Unless the restrictions of this clause are waived by the Secretary of Transportation in accordance with 49 CFR 30.17, no contract shall be awarded to a Consultant or subconsultant who is unable to certify to the above. If the Consultant knowingly procures or subcontracts for the supply of any product or service of a foreign country on said list for use on the project, the Federal Aviation Administration may direct through the Sponsor cancellation of the contract at no cost to the Government.

Further, the Consultant agrees that, if awarded a contract resulting from this solicitation, it will incorporate this provision for certification without modification in each contract and in all lower

tier subcontracts. The Consultant may rely on the certification of a prospective subconsultant unless it has knowledge that the certification is erroneous.

The Consultant shall provide immediate written notice to the sponsor if the Consultant learns that its certification or that of a subconsultant was erroneous when submitted or has become erroneous by reason of changed circumstances. The subconsultant agrees to provide written notice to the contractor if at any time it learns that its certification was erroneous by reason of changed circumstances.

This certification is a material representation of fact upon which reliance was placed when making the award. If it is later determined that the Consultant or subconsultant knowingly rendered an erroneous certification, the Federal Aviation Administration may direct through the Sponsor cancellation of the contract or subcontract for default at no cost to the Government.

Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render, in good faith, the certification required by this provision. The knowledge and information of a contractor is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

This certification concerns a matter within the jurisdiction of an agency of the United States of America and the making of a false, fictitious, or fraudulent certification may render the maker subject to prosecution under Title 18, United States Code, Section 1001.

HH. BREACH OF CONTRACT TERMS

(Reference: 49 CFR Part 18.36)

Any violation or breach of terms of this contract on the part of the Consultant or their subconsultants may result in the suspension or termination of this contract or such other action that may be necessary to enforce the rights of the parties of this agreement. The duties and obligations imposed by the Contract Documents and the rights and remedies available thereunder shall be in addition to and not a limitation of any duties, obligations, rights and remedies otherwise imposed or available by law.

II. BAN ON TEXTING WHILE DRIVING

(Reference: Executive Order 13513)

In accordance with Executive Order 13513, Federal Leadership on Reducing Text Messaging While Driving, October 1, 2009, and DOT Order 3902.10, Text Messaging While Driving, December 30, 2009, the Consultant or subconsultant is encouraged to:

1. Adopt and enforce workplace safety policies to decrease crashes caused by distracted drivers including policies to ban text messaging while driving when performing any work for, or on behalf of, the Federal government, including work relating to a grant or subgrant.
2. Conduct workplace safety initiatives in a manner commensurate with the size of the business, such as:
 - a. Establishment of new rules and programs or re-evaluation of existing programs to prohibit text messaging while driving; and
 - b. Education, awareness, and other outreach to employees about the safety risks associated with texting while driving.

The Consultant or subconsultant must insert the substance of this clause on banning texting when driving in all contracts and subcontracts.

Policies and procedures for procurement of professional services are established in Federal Regulation Title 49 CFR Part 18, Uniform Administrative Requirements for Grants and Cooperative Agreements. The Airport and Airway Improvement Act (AAIA) of 1982, as amended, serves as the enabling legislation. The parties agree that these policies and procedures have been followed.

IN WITNESS WHEREOF, the parties hereto have affixed their hand and seals at

Galesburg, Illinois, this _____, **2025**.
(city) (date) (year)

ATTEST:

(SEAL)

City of Galesburg (Illinois)
(Sponsor Name)
37-6000875
(Federal Employee's Identification Number)

BY

Printed Name & Title

BY

Printed Name & Title

ATTEST:

(SEAL)



Hanson Professional Services Inc.
(Consultant Name)
37-0844717
(Federal Employee's Identification Number)

BY



Robert A. Waller, Vice President
Printed Name & Title

BY



Jeff Ball, President
Printed Name & Title

LIST OF ATTACHMENTS

<u>ATTACHMENT A / A1</u> –	PRELIMINARY ASSESSMENT AND SCHEMATIC DESIGN PHASE SERVICES <u>ESTIMATE OF COSTS / SALARY EXPENSES</u>
<u>ATTACHMENT B / B1</u> –	DESIGN PHASE SERVICES <u>ESTIMATE OF COSTS / SALARY EXPENSES</u>
<u>ATTACHMENT C / C1</u> –	CONSTRUCTION PHASE SERVICES <u>ESTIMATE OF COSTS / SALARY EXPENSES</u>
<u>ATTACHMENT D / D1</u> –	PLANNING AND SPECIAL SERVICES <u>ESTIMATE OF COSTS / SALARY EXPENSES</u>
<u>ATTACHMENT E</u> –	ENGINEERING REPORT (General Guidance)
<u>ATTACHMENT F</u> –	RESIDENT ENGINEER'S DIARY (Standard Format)
<u>ATTACHMENT G</u> –	COST PLUS FIXED PAYMENT INVOICE (Standard Format)
<u>ATTACHMENT H</u> –	LUMP SUM INVOICE (Standard Format)
<u>ATTACHMENT I</u> –	EFFORT DETAIL BREAKDOWN (Standard Format)
<u>ATTACHMENT J</u> –	TESTING SCHEDULE
<u>ATTACHMENT K</u> –	TESTING RATES & COST SUMMARY
<u>ATTACHMENT L</u> –	SUMMARY OF PAYROLL BURDEN AND FRINGE COSTS
<u>ATTACHMENT M</u> –	SUMMARY OF OVERHEAD AND INDIRECT COSTS
<u>ATTACHMENT N</u> –	PROJECT CERTIFICATION
<u>ATTACHMENT O</u> –	DBE FINAL DOCUMENTATION
<u>ATTACHMENT P</u> –	PROJECT SKETCH
<u>ATTACHMENT Q</u> –	PROJECT LETTING SCHEDULE
<u>ATTACHMENT R</u> –	OP&P PROGRAM LETTER
<u>ATTACHMENT S</u> –	CURRENT IDOT PROVISIONAL PAYROLL BURDEN / FRINGE EXPENSE AND GENERAL / ADMINISTRATIVE EXPENSE RATE LETTER
<u>ATTACHMENT T</u> –	CONSULTANT'S PRELIMINARY ESTIMATE OF PROBABLE CONSTRUCTION COSTS
<u>ATTACHMENT U</u> –	RETAINER AGREEMENT

ATTACHMENT A**PRELIMINARY ASSESSMENT AND SCHEMATIC DESIGN PHASE SERVICES****ESTIMATE OF COSTS**

<u>Category</u>	<u>Amount (\$)</u>	
1. <u>Direct Salary Costs</u>	_____	(ATTACHMENT A-1)
2. <u>Labor and General and Administrative Overhead</u> ¹	_____	
3. <u>Direct Nonsalary Expenses</u>		
Lodging ^{2,3}	_____	
Meals/Per Diem ^{2,3}	_____	
Transportation ²	_____	
Materials & Supplies	_____	
Printing	_____	
CADD time ⁴	_____	
Other Costs (excluding outside services)	_____	
4. <u>Fixed Payment</u> ⁵	_____	
5. <u>Outside Services</u>	_____	
	Lump Sum	
Total Amount Not to Exceed	N/A	(Rounded Down)

Estimated cost of total professional design phase services from TIP: \$ N/A

NOTES:

- 1/ A letter from IDOT with approval or provisional payroll burden / fringe and general / administrative expense rates must be attached (ATTACHMENT S) for verification of rates.
- 2/ Current approved rates established by State of Illinois - Governors Travel Control Board.
- 3/ Shall not be used in calculation of fixed payment amount.
- 4/ CADD incorporated into approved overhead and burden rate.
- 5/ Fixed Payment (Profit) = (14.5%)x[Direct Salary Costs + (OH&B)x(Direct Salary Costs) + Transportation + Materials & Supplies + Printing + CADD time + Other Costs (excluding outside services)].

ATTACHMENT B
DESIGN PHASE SERVICES
ESTIMATE OF COSTS

<u>Category</u>	<u>Amount (\$)</u>	
1. <u>Direct Salary Costs</u>	<u>0.00</u>	(ATTACHMENT B-1)
2. <u>Labor and General and Administrative Overhead</u> ¹	<u>0.00</u>	
3. <u>Direct Nonsalary Expenses</u>		
Lodging ^{2,3}	<u>0.00</u>	
Meals/Per Diem ^{2,3}	<u>0.00</u>	
Transportation ²	<u>0.00</u>	
Materials & Supplies	<u>0.00</u>	
Printing	<u>0.00</u>	
CADD time ⁴	<u>0.00</u>	
Other Costs (excluding outside services)	<u>0.00</u>	
4. <u>Fixed Payment</u> ⁵	<u>0.00</u>	
5. <u>Outside Services</u>	<u>0.00</u>	
	Cost Plus Fixed Payment	
OR	Total Amount Not to Exceed	<u>0.00</u> (Rounded Down)
	Lump Sum	
	Total Amount Not to Exceed	<u>N/A</u>

Estimated Construction Cost: \$ N/A (ATTACHMENT T)

Attach a sketch labeled ATTACHMENT P in sufficient detail to clearly delineate the proposed areas of work.

NOTES:

- 1/ A letter from IDOT with approval or provisional payroll burden / fringe and general / administrative expense rates must be attached (ATTACHMENT S) for verification of rates.
- 2/ Current approved rates established by State of Illinois - Governors Travel Control Board.
- 3/ Shall not be used in calculation of fixed payment amount.
- 4/ CADD incorporated into approved overhead and burden rate.
- 5/ Fixed Payment (Profit) = (14.5%)x[Direct Salary Costs + (OH&B)x(Direct Salary Costs) + Transportation + Materials & Supplies + Printing + CADD time + Other Costs (excluding outside services)].

ATTACHMENT C
CONSTRUCTION PHASE SERVICES
ESTIMATE OF COSTS

<u>Category</u>	<u>Amount (\$)</u>	
1. <u>Direct Salary Costs</u>	<u>0.00</u>	(ATTACHMENT C-1)
2. <u>Labor and General and Administrative Overhead</u> ¹	<u>0.00</u>	
3. <u>Direct Nonsalary Expenses</u>		
Lodging ^{2,3}	<u>0.00</u>	
Meals/Per Diem ^{2,3}	<u>0.00</u>	
Transportation ²	<u>0.00</u>	
Materials & Supplies	<u>0.00</u>	
Printing	<u>0.00</u>	
CADD time ⁴	<u>0.00</u>	
Other Costs (excluding outside services)	<u>0.00</u>	
4. <u>Fixed Payment</u> ⁵	<u>0.00</u>	
5. <u>Outside Services</u>	<u>0.00</u>	
Cost Plus Fixed Payment		
Total Amount Not to Exceed	<u>0.00</u>	(Rounded Down)

Estimated Number of Calendar Days: N/A

Estimated Days of On-Site Resident Engineer Services: N/A

NOTES:

- 1/ A letter from IDOT with approval or provisional payroll burden / fringe and general / administrative expense rates must be attached (ATTACHMENT S) for verification of rates.
- 2/ Current approved rates established by State of Illinois - Governors Travel Control Board.
- 3/ Shall not be used in calculation of fixed payment amount.
- 4/ CADD incorporated into approved overhead and burden rate.
- 5/ Fixed Payment (Profit) = (14.5%)x[Direct Salary Costs + (OH&B)x(Direct Salary Costs) + Transportation + Materials & Supplies + Printing + CADD time + Other Costs (excluding outside services)].

ATTACHMENT C-1

CONSTRUCTION PHASE SERVICES

ESTIMATE OF SALARY EXPENSES

Classification*	Hours	\$Rate/Hour	Cost (\$)
Principal		90.00	
Sr. Project Manager – ES-VII		87.05	
Project Manager – ES-VII		80.88	
Senior Project Engineer – ES-VI		68.29	
Project Engineer – ES-V		56.91	
Engineer – ES-III		41.53	
Senior Electrical Engineer – Max		87.05	
Electrical Engineer – ES-IV		48.17	
Senior Engineering Technician – T-VII		49.41	
Engineering Technician – T-IV		35.44	
Project Administrator – A-V		35.53	
Administrative Assistant – A-IV		31.27	
Total	- (hours)	- (average)	- (total direct salary costs) (ATTACHMENT C)

* Classifications may be adjusted as per Consultant's work force. Rates dated January 2, 2025, unless otherwise noted.

** Actual rate shown.

ATTACHMENT D
PLANNING AND SPECIAL SERVICES
ESTIMATE OF COSTS

<u>Category</u>	<u>Amount (\$)</u>	
1. <u>Direct Salary Costs</u>	<u>109,289.84</u>	(ATTACHMENT D-1)
2. <u>Labor and General and Administrative Overhead</u> ¹	<u>179,672.50</u>	
3. <u>Direct Nonsalary Expenses</u>		
Lodging ^{2,3}	<u>660.00</u>	
Meals/Per Diem ^{2,3}	<u>544.00</u>	
Transportation ²	<u>2,240.00</u>	
Materials & Supplies	<u>1,000.00</u>	
Printing	<u>50.00</u>	
CADD time ⁴	<u>0.00</u>	
Other Costs (excluding outside services)	<u>532.00</u>	
4. <u>Fixed Payment</u> ⁵	<u>42,452.28</u>	
5. <u>Outside Services</u>	<u>71,332.00</u>	
OR		
Cost Plus Fixed Payment		
Total Amount Not to Exceed	<u>407,762.00</u>	(Rounded Down)
Lump Sum		
Total Amount Not to Exceed	<u>N/A</u>	

NOTES:

- 1/ A letter from IDOT with approval or provisional payroll burden / fringe and general / administrative expense rates must be attached (ATTACHMENT S) for verification of rates.
- 2/ Current approved rates established by State of Illinois - Governors Travel Control Board.
- 3/ Shall not be used in calculation of fixed payment amount.
- 4/ CADD incorporated into approved overhead and burden rate.
- 5/ Fixed Payment (Profit) = (14.5%)x[Direct Salary Costs + (OH&B)x(Direct Salary Costs) + Transportation + Materials & Supplies + Printing + CADD time + Other Costs (excluding outside services)].

ATTACHMENT D-1**PLANNING AND SPECIAL SERVICES**ESTIMATE OF SALARY EXPENSES

Classification*	Hours	\$Rate/Hour	Cost (\$)
Principal	32	86.00	2,752.00
Sr. Project Manager – ES-VII	368	79.71	29,333.28
Senior Aviation Engineer – ES-VI	253	68.29	17,277.37
Project Engineer – ES-V	32	56.91	1,821.12
Aviation Planner – ES-IV	729	48.17	35,115.93
Engineer – ES-III	400	36.28	14,512.00
Environmental Specialist – ES-V	2	56.91	113.82
Biologist – ES-II	22	37.97	835.34
Surveyor (PLS)**	4	60.00	240.00
Surveyor**	120	45.24	5,428.80
Project Administrator – A-VI	42	44.29	1,860.18
Total	2,004 (hours)	54.59 (average)	109,289.84 (total direct salary costs) (ATTACHMENT D)

* Classifications may be adjusted as per Consultant's work force. Rates dated January 2, 2025, unless otherwise noted.

** Actual rate shown.

ATTACHMENT E

ENGINEERING REPORT (General Guidance)

The Engineering Report is to be prepared by the Consultant and submitted to the Sponsor and/or Department, if possible, prior to starting Plans and Specifications. The Report shall include, at a minimum, a discussion of the following elements which are applicable and any other elements deemed necessary by the Department:

1. Introduction, project overview and consistency with approved ALP, justification, scope, authorization, funding, required environmental actions and schedule.
2. Investigations and evaluations, including pavement history, PCI information, topographic survey data, soil sampling and testing, boring logs, CBR test results, subgrade stabilization considerations, and seasonal frost issues.
3. Pavement design considerations, including pavement types and/or alternates; any unusual design and reasons therefore, selection of design CBR value, traffic distribution, and reported pavement strength.
4. Rehabilitation, strengthening and/or overlay work shall be detailed as to the type of work required, including existing pavement conditions, material selection considerations, thickness design and economic analysis.
5. Construction features which vary from FAA criteria should be identified including the problem(s) facts, alternative solutions, and/ or desired solution. Is the desired solution the most economical?
6. Items such as materials sources, soils, drainage, water for construction, cost of land vs. development, contractor resources, available finances, and stage development. The report should say how these factors affected the decisions made by the Consultant in the design.
7. Explanation of drainage design criteria including explanation of drainage districts data INPUT and off-site drainage impact on design. Include drainage calculations and modeling.
8. Special considerations for local circumstances such as available material, equipment, contractors, and airport sponsored events.
9. Consultant's choice of options for the lighting design; similar explanation of choices made for the drainage, fencing, turfing and marking, including decisions regarding cover crop seeding.
10. Approach conditions which will result from proposed work and comparison with FAA criteria.
11. Analysis of potential RSA determination (if applicable).
12. Development of PCN for runway strengthening and rehabilitation projects.
13. Description of non-AIP work and quantity separation from AIP eligible items.
14. Identify work to be done by others such as utility companies and airports sponsor forces.
15. The Consultant's preliminary estimate of construction costs, fees and expenses shall be included.
16. A discussion of project safety concerns (per guidance explained in FAA AC 150/5370-2F (or current) Operational Safety on Airports during Construction) shall be included.
17. A discussion of project phasing / sequencing and estimate of construction calendar days shall be included.

ATTACHMENT G

Hanson Professional Services Inc.
 1525 South Sixth Street
 Springfield, IL 62703
 Phone: (217) 788-2450
 Fax: (217) 788-2503

Invoice No: _____
 Project No: _____
 Invoice Date: _____
 Partial: _____
 Final: _____

Project Title: _____

Phase: _____

Agreement Date: _____

Amendment Date: _____

AIP Project No.: _____

Program Letter Date: _____

IL Project No.: _____

Airport _____

County _____

FOR PROFESSIONAL SERVICES RENDERED FROM: _____ - _____

Contract Maximum Amount: _____

	PREVIOUS BALANCE	CURRENT BILLING	PROJECT TO DATE BILLING
Direct Salaries			
Overhead Burden			
Total Direct Salaries & Overhead			
Premium Labor Cost			
Total Direct Labor			
Percent Complete	#N/A	#N/A	#N/A
Fixed Fee			
Direct Costs of Services by Others			
Direct Expenses			
Total Amount Invoiced			
Less: Amount Previously Invoiced			
Amount Due This Invoice			

I CERTIFY THIS BILLING IS CORRECT
 TO THE BEST OF MY KNOWLEDGE.

(Name/Date) _____

APPROVED BY IDA ENGINEERING: _____

Project Summary					
Previous	Current	Project to Date	Remaining	Payments	Outstanding

ATTACHMENT H

Hanson Professional Services Inc.
 1525 South Sixth Street
 Springfield, IL 62703
 Phone: (217) 788-2450
 Fax: (217) 788-2503

Invoice No:
 Project No:
 Invoice Date:
 Partial:
 Final:

Project Title: _____
 Phase: _____

Agreement Date: _____ IL Project No.: _____
 Amendment Date: _____ Airport _____
 AIP Project No.: _____ County _____
 Program Letter Date: _____

FOR PROFESSIONAL SERVICES RENDERED FROM: _____ - _____

PROJECT TO
DATE BILLING

Lump Sum Fee (or Maximum Payable per Engineering Agreement) _____
 Percent of Work Complete #N/A
 Fees Earned to Date #N/A
 Less: Amount Previously Billed #N/A
 Amount Due This Invoice #N/A

I CERTIFY THIS BILLING IS CORRECT
 TO THE BEST OF MY KNOWLEDGE.

(Name/Date) _____

APPROVED BY IDA ENGINEERING: _____

Project Summary					
Previous	Current	Project to Date	Remaining	Payments	Outstanding

ATTACHMENT I**EFFORT DETAIL BREAKDOWN (Standard Format)**

Page ____ of ____ Pages

Airport: _____

Illinois Project No. _____

Federal Project No. _____

Invoice No. _____

Date: _____

ENGINEERING COSTS BREAKDOWN

Agreement Paragraph Governing Services	Service Performed	Date Performed	Employee's Name and Classification	Hours	Rate	Amount

Total _____

ENGINEERING FIRM

Name _____

Address _____

Prepared By _____

Date _____

NOTE:

This format is for general information; however the consultant's format containing the essential data may be acceptable.

ATTACHMENT J**TESTING SCHEDULE**

Testing Schedule - anticipated for the Preliminary Assessment and Schematic Design, Design and Construction phases of the project.

Description	Approximate Number
ASTM D 421, Particle Size Analysis	
ASTM D 2217	
ASTM C 422	
ASTM D 698, Moisture-Density Relations of Soil	
ASTM D 1557	
ASTM D 427, Shrinkage Factors of Soil	
ASTM D 2434, Permeability of Granular Soils	
AASHTO T 194, Determination of Organic Materials in Soils by Wet Combustion	
ASTM D 1883, Bearing Ratio of Laboratory Compacted Soil	
AASHTO T 222, Modulus of Soil Reaction	
ASTM D 2487, Soil Classification "Unified System"	
ASTM D 2113, Soil Borings	
ASTM C 207, Hydrated Lime	
ASTM C 131, Abrasion	
ASTM C 88, Soundness	
ASTM D 946, Penetration	
ASTM D 3381, Viscosity	
ASTM D 1559, Marshall Method	
ASTM C 136, Gradation	
ASTM D 2172, Extraction and Gradation	
ASTM D 2726, Bulk Specific Gravity	
ASTM D 2041, Maximum Theoretical Specific Gravity	
ASTM D 2950, Nuclear Density	
ASTM C 117 Washed Aggregate Sample	
ASTM D 4318, Liquid Limit, Plastic Limit, Plasticity Index	
ASTM C 127, Absorption and Specific Gravity	
ASTM C 128	
ASTM C 566, Moisture Content	
ASTM C 31, PCC Test Cylinders	
ASTM C 141, Slump	
ASTM C 231, Air Content	
ASTM C 78, Flexural Strength	
ASTM C 138, Yield, Cement Content	
ASTM D 412, Rubber in Tension	
ASTM D 1664, Striping Test	

The testing form shall be adjusted to the specific project. The consultant shall not assume IDOT will provide any testing and inspections. Payment for these services shall be at the rates established in ATTACHMENT K. - TESTING RATES & COST SUMMARY.

ATTACHMENT K

TESTING RATES & COST SUMMARY

[illegible]

ATTACHMENT L (Optional)**SUMMARY OF PAYROLL BURDEN AND FRINGE COSTS**

	% of Direct Productive Payroll
Federal Insurance Contributions Act (FICA)	12.63
State and Federal Unemployment Compensation	0.41
Worker's Compensation Insurance	0.36
Paid Holidays, Vacation, Sick Leave, and Jury Duty	18.23
Severance Pay	0.14
Incentive Compensation	14.97
Pension and Retirement Benefits	13.07
Employee Group Insurance	14.99
Total Payroll Burden and Fringe Benefit Costs	74.80

NOTE:

A letter from IDOT with approval or provisional payroll burden / fringe and general / administrative expense rates must be attached (ATTACHMENT S) for verification of rates.

ATTACHMENT M (Required)**SUMMARY OF OVERHEAD AND INDIRECT COSTS**

	% of Direct Productive Payroll
Indirect salaries	49.31
Occupancy expenses – rent, utilities, and maintenance	9.53
Business insurance	2.53
Depreciation – furniture, fixtures, and building	1.33
Reproduction and printing costs	0.11
Office supplies and postage	0.90
Telephone	0.18
Computer Expenses	14.36
Legal and Accounting Services	0.84
Employees travel expenses	0.69
Services and consultant fees	1.76
Training and educational non-salary expenses (professional development)	2.20
Fees, licenses, dues, publications (technical and professional)	1.11
Equipment rental	0.07
Taxes except Federal Income Tax	1.86
Business development and Marketing expenses	0.39
Recruiting and relocating expense	1.07
Vehicle costs	0.37
Survey, material testing, and engineering supplies	0.21
Other indirect expenses	0.17
Gain/Loss of disposition of assets	0.00
Facilities capital cost of money	0.61
General and Administrative Overhead Expenses	89.60
TOTAL OVERHEAD (Sum of Attachment L + Attachment M Values)	164.40

NOTE: A letter from IDOT with approval or provisional payroll burden / fringe and general / administrative expense rates must be attached (ATTACHMENT S) for verification of rates.

ATTACHMENT N

AIRPORT: _____
 IL. PROJ. NO.: _____
 IL. BLOCK GRANT PROJ. NO.: _____
 CONTRACT NO.: _____

Project Description:

Pursuant to Federal Aviation Regulations, Part 152, as amended, and as a condition to receiving any Federal and/or State financial assistance through a Grant Offer from the FAA and/or State of Illinois – Department of Transportation for the proposed airport development project, it is hereby represented, to the best of our knowledge, information and belief that:

1. The Consultant has been selected to provide the necessary professional services for the project described herein and identified in the Professional Services Request For Qualifications (RFQ). Copy of Retainer attached (ATTACHMENT U).
 Selection Date: _____
2. Project is clearly delineated on the approved Airport Layout Plan.
 Approval Date: _____
3. The project is environmentally cleared.
☐ YES ☐ NO DOCUMENT TYPE: ☐ CATEX ☐ EA ☐ EIS ☐ FONSI
 Approval Date: _____
4. All Corps/EPA permits and other regulatory agency reviews/approvals/mitigation have been satisfied and there are no known encumbrances to the completion of the project.
☐ YES ☐ NO
5. Plans were prepared in accordance with FAA approved standards and advisory circulars; and , the specifications were prepared in accordance with the FAA approved *Illinois Standard Specifications For Construction Of Airports*, along with the Division of Aeronautics' most current Policy Memorandums and "Handout" Specifications, except as noted by attached Modification to Standards (MOS) which has been addressed and justified in the engineering report and submitted to and approved by the Engineer of Design.
☐ YES ☐ NO
 Approval Date of MOS (If applicable): _____
6. The design conforms to the approved programmed project scope.
☐ YES ☐ NO
7. Provisions have been included for safety during construction (per guidance explained in FAA AC 150/5370-2F (or current) Operational Safety on Airports during Construction).
☐ YES ☐ NO
8. The plans, special provisions and quantities have been thoroughly checked in accordance with best management practices by the Consultant for accuracy and consistency, and are in conformance with AC 150/5300-13 (latest edition). All contract deliverables referenced in Section I.F. DELIVERABLES have been submitted, received and determined acceptable.
☐ YES ☐ NO

Date _____

By: _____ P.E.
 Project Engineer (Consultant)

Date _____

By: _____
 Sponsor

Date _____

By: _____ P.E.
 Aeronautics Design Engineer

Date _____

By: _____ P.E.
 Aeronautics Engineer of Design

ATTACHMENT O**DBE FINAL DOCUMENTATION****Prime Consultant**

Name _____

Address _____

Telephone _____

Subject

Airport _____

Illinois Project No. _____

Federal Project No. _____

DBE Subconsultant

Name _____

Address _____

Telephone _____

Contract Amounts

Consultant Contract Amount _____

DBE Contract Amount _____

DBE Participation (%) _____

This documentation verifies the services provided and the amount paid to the DBE Subconsultant on the above captioned contract. The undersigned certifies that the services reported herein were executed by the DBE, that the DBE actually provided the services and that the services reported herein conform to the services reported in the approved Professional Services Agreement together with any amendments approved by the Sponsor and/or Division as applicable.

Description of Service Provided	Contract Amount	Amount Paid	Difference (+/-)
1.			
2.			
3.			
4.			
5.			
6.			
Totals			

DBE Contract amount has been met or exceeded [☐] Yes [☐] No (*check one*).

DBE Contract amount not met – Shortfall \$ _____ (*documentation explaining shortfall attached*).

Prime Consultant**DBE Subconsultant**

Print Name _____

Print Name _____

Title _____

Title _____

Signature _____

Signature _____

Date _____

Date _____

ATTACHMENT P
PROJECT SKETCH

NOT APPLICABLE

ATTACHMENT Q

PROJECT LETTING SCHEDULE

NOT APPLICABLE

ATTACHMENT R

OP&P PROGRAM LETTER

**Illinois Department of Transportation**

Office of Planning and Programming
2300 South Dirksen Parkway / Springfield, Illinois / 62764

January 28, 2025

Mr. Aaron Gavin
Interim Director of Public Works
Galesburg Municipal Airport
1 Lloyd Steaman Dr
Galesburg, IL 61401

Mr. Gavin,

The Illinois Department of Transportation's Airport Improvement Program provides funding for projects at airports throughout the state to ensure the continuation of safe and efficient operations at these facilities and maximize opportunities for economic development in Illinois.

This program is based on Federal Aviation Administration (FAA) funding levels established in federal legislation. Federal shares typically range from 70% to 95%, per federal statute. The State and Local match will be split equally for all portions of projects which are deemed eligible for Federal funding. All other portions deemed ineligible for Federal funds must be funded with additional Local match without State participation.

Funding for the Illinois AIP is dependent upon receipt of Federal funds and legislative authorization of state appropriations. **In the event the Illinois General Assembly fails to appropriate funds or the appropriated funds are insufficient, the Airport Sponsor must pay the State and Local match as itemized below, including any amount which exceeds the total project cost.**

Proposed development and land acquisition projects must be shown on an approved and current Airport Layout Plan (ALP) and Exhibit "A" Airport Property Inventory Map and must have cleared IDOT and FAA environmental processing. Land acquisition projects must also have already acquired the land or have a signed purchase agreement.

For projects seeking FAA Discretionary funds, these requirements must be completed and evidence of FAA approval must be provided to IDOT Division of Aeronautics (Aeronautics).

IDOT (GRANTOR) and the airport Sponsor (GRANTEE) hereby agree that they will pay the below stated amounts of all project costs. GRANTEES are responsible for all planning, environmental, and design services costs prior to project letting and may seek reimbursement within the project at the time of award. **In addition, the GRANTEE must pay such additional project costs that exceed the sum of the GRANTOR's and the FAA's funds, as are herein committed for this Project.**

Galesburg Municipal Airport
January 28, 2025
Page 2

The project detailed herein was selected for your airport from project requests submitted to Aeronautics after holding Transportation Improvement Program (TIP) meetings. AIP projects were selected based on the FAA's National Priority System, as well as other state and local priorities. Bipartisan Infrastructure Law (BIL) projects are selected based upon airport Sponsor requests, eligibility, and available funds. IDOT programmed the following project for your airport to be included in the Fiscal Year (FY) 2025 Proposed AIP:

The project "Airport Master Plan Update" will be funded as follows:

Federal BIL (FY22, FY23, FY24)	\$342,774
State Match	\$52,194
Local Match	\$13,794
Total Project Cost	\$408,762

*If this project is seeking AIP Federal Discretionary Funds from the Federal Aviation Administration (FAA) until such time the funds are received by the Department this project is not guaranteed.

BIL funding will be announced in the beginning of the Federal FY. As such, if a project is programmed with FY 2025 BIL Funds, those funds are not available at the time of issuing this letter. Programmed FY 2025 BIL funds are an estimate based upon the previous FY funding for the airport. BIL funds may vary in amounts slightly from year to year.

If additional funds are deemed necessary post award, an amendment to the Grant Agreement must be developed and approved by the GRANTOR before any additional funding may be allocated.

The Office of Intermodal Project Implementation (Aeronautics) letting schedule for construction projects must be strictly followed to ensure projects are advertised and brought to letting in an organized manner. The letting schedule allows for 30 weeks to develop a project from the date of the pre-design meeting to the letting.

To ensure eligibility of professional services for state and federal funding participation, you are required to satisfy the qualifications based selection process and enter into a retainer agreement, or professional services A/E agreement with the consultant of record selected for the project prior to any costs being incurred. This should take place prior to the project initiation/pre-design meeting. Aeronautics will facilitate this process, as well as the initial development and review of fees.

Galesburg Municipal Airport
January 28, 2025
Page 3

The project contained in this letter is officially programmed for development provided all state and federal requirements have been met. It is now the Airport Sponsor's responsibility to initiate the professional services phase of the project. Please contact Aeronautics, either directly or through your consultant, to schedule a project initiation meeting.

Please initiate this project within 12 months of the date of this letter or this project will no longer be considered programmed. Projects are initiated by scheduling a predesign meeting for design/construction projects or a project initiation meeting for planning and environmental projects.

To initiate Airport Development, Equipment, or Design-only projects please contact Mr. Joe Staats, P.E. – Section Chief of Airport Design at 217.785.5746.

To initiate projects for Planning & Environmental please contact Mr. David Salgado, P.E. – Section Chief of Programming Planning, and Environment at 217.524.1580.

To initiate projects involving Land Acquisition or Easement Acquisition please contact Mr. Travis Richardson, - Section Chief of Land Acquisition at 217.785.5017.

Please contact Mr. David Salgado in Aeronautics at 217.524.1580 or me in the Office of Planning and Programming at 217.782.4118 if you have questions regarding this program letter.

Sincerely,

 / t.d.

BJ Murray
Section Chief, Aviation Program & Planning
Office of Planning and Programming

ATTACHMENT S**CURRENT IDOT PROVISIONAL PAYROLL BURDEN / FRINGE EXPENSE AND GENERAL /
ADMINISTRATIVE EXPENSE RATE LETTER****Illinois Department of Transportation**

2300 South Dirksen Parkway / Springfield, Illinois / 62764

June 21, 2024

Subject: PRELIMINARY ENGINEERING
Consultant Unit
Prequalification File

Shelby Swango
HANSON PROFESSIONAL SERVICES INC.
1525 South Sixth Street
Springfield, IL 62703

Dear Shelby Swango,

We have completed our review of your "Statement of Experience and Financial Condition" (SEFC) which you submitted for the fiscal year ending Dec 31, 2023. Your firm's total annual transportation fee capacity will be \$92,800,000.

Your firm's payroll burden and fringe expense rate and general and administrative expense rate totaling 164.40% are approved on a provisional basis. The rate used in agreement negotiations may be verified by our Bureau of Investigations and Compliance in a pre-award audit. Pursuant to 23 CFR 172.11(d), we are providing notification that we will post your company's indirect cost rate to the Federal Highway Administration's Audit Exchange where it may be viewed by auditors from other State Highway Agencies.

Your firm is required to submit an amended SEFC through the Engineering Prequalification & Agreement System (EPAS) to this office to show any additions or deletions of your licensed professional staff or any other key personnel that would affect your firm's prequalification in a particular category. Changes must be submitted within 15 calendar days of the change and be submitted through the Engineering Prequalification and Agreement System (EPAS).

Your firm is prequalified until December 31, 2024. You will be given an additional six months from this date to submit the applicable portions of the "Statement of Experience and Financial Condition" (SEFC) to remain prequalified.

Sincerely,
Jack Elston, P.E.
Bureau Chief
Bureau of Design and Environment

ATTACHMENT T

CONSULTANT'S PRELIMINARY ESTIMATE OF PROBABLE CONSTRUCTION COSTS

NOT APPLICABLE

ATTACHMENT U
RETAINER AGREEMENT
(SEE NEXT PAGE - APPENDED)

**AGREEMENT FOR CONSULTANT SERVICES
(RETAINER AGREEMENT)**

THIS AGREEMENT, made at Galesburg, Illinois, this 22 day of November, in the year 2022 by and between the
City of Galesburg

(sometimes hereinafter also referred to as the "Owner", or "Sponsor"), as Party of the First Part, and
Hanson Professional Services Inc. (Hanson)

(hereinafter referred to as the "Consultant"), as Party of the Second Part.

WITNESSETH:

WHEREAS, the Owner intends to sponsor the accomplishment of a development program, in stages, of a public air navigation facility known as Galesburg Municipal Airport (hereafter referred to as "Airport"), in Knox, State of Illinois; and

WHEREAS, the Owner wishes to have the Consultant available to perform certain projects as described in the Owner's development program; and

WHEREAS, the development program shall be described as:

1. Update Airport Master Layout Plan (Layout Plan and Narrative Report)
2. Update Exhibit "A" Property Line Map
3. Rehab Taxiway B (Construction Phase Only)
4. Rehab North portion of Apron (250 ft by 675 ft & Realign Taxiway Connector)
5. Modifications or Replacement of Fuel Farm Facility with Two 10,000-gallon ASTs and Card Readers
6. Procurement of Snow Removal Equipment
7. Rehab Entrance Roadway and Parking Lot
8. Rehabilitate Runway 3-21 (150 ft by 5,800 ft)
9. Improve Runway Safety Areas On All Four Runway Ends w/ Associated Approach Lighting & Environmental Clearances

WHEREAS, the Department of Transportation, Office of Intermodal Project Implementation-Aeronautics, State of Illinois is the authorized Agent of the Owner under the proposed development program (it may be hereinafter referred to as "Aeronautics").

WHEREAS, the Consultant agrees to furnish an executed "Certification of Engineer" and certain professional consulting services enumerated hereinafter, in connection with projects assigned to the Consultant by the Owner under the development program.

NOW, THEREFORE, for and in consideration of the mutual promises made by the parties hereto, **IT IS MUTUALLY COVENANTED AND AGREED** as follows:

I. CONSULTING SERVICES

- A. As an independent contractor, the Consultant agrees to furnish and perform various professional consulting services in accordance with the usual and customary standards for such services in the local area, applicable legal standards and State of Illinois, Office of Intermodal Project Implementation-Aeronautics and Federal Aviation Administration requirements, upon request of the Owner and its principal representative, for the preparation of the above referenced projects. The parties mutually acknowledge that Owner may or may not currently possess funding for many of the aforementioned tasks (recitals above). Therefore, this Agreement does not obligate the Owner to proceed with all of the aforementioned tasks described, and the Owner reserves the right to not utilize the Consultant for some or all of these tasks during the term of this Agreement.
- B. When the Owner elects to proceed with a project, the parties hereto agree to negotiate in good faith and to execute an Agreement for Architectural, Engineering and Planning Services for Airports covering the specifically defined parts of the scope of work which are to be funded under a specific project. The Agreement(s) will cover the Design, Construction, and Planning and Special Services Phases of the specific project. Should the Owner and Consultant not reach agreement on services and/or conditions within 30 calendar days, either party may, after written notice, terminate this Agreement, in whole or in part. No fees will be earned or payable to the Consultant until the agreement on services and/or conditions is finalized and approved by the Owner, except for any preparatory work such as surveys, investigations, studies, and other work performed in anticipation of the parties' agreement and which was authorized by the Owner.

II. CHARGES FOR CONSULTING SERVICES

- A. The Owner agrees to pay the Consultant as compensation for rendering the professional consulting services herein above described in Section I, Paragraphs A and B, as agreed to between the parties.
- B. For services of the Consultant provided at the request of the Owner that are not otherwise included as a part of a specific project Agreement, the Consultant will be compensated for its reasonable and customary charges, after prior written acceptance of the proposed charges by the Owner, and only for those tasks performed which are not made necessary due to the fault or error of the Consultant.
- C. Either party by a written thirty (30) day notice, may terminate this agreement in whole or in part at any time, because of the failure of the other party to fulfill its agreement obligations. Upon receipt of such notice, the Consultant shall: (1) immediately discontinue services affected (unless the notice directs otherwise), and (2) upon payment in full of all monies due to the Consultant, deliver to the Owner available data, drawings, specifications, reports, estimates, summaries and such other information and materials as may have accumulated

by the Consultant in performing this agreement whether completed or in process. If, after the Owner's notice of termination for failure to fulfill agreement obligations, it is determined that the Consultant had not so failed, the termination shall be deemed to have been affected for the convenience of the Owner.

III. SPECIAL CONDITIONS

- A. The Owner acknowledges the Consultant's drawings and specifications, including available documents on electronic media, and basic survey notes and sketches, charts, computations and other data produced by the Consultant under this Agreement are instruments of the Consultant's professional service. Nevertheless, the information, drawings and specifications prepared under this Agreement shall become the property of the Owner upon completion of the services and payment in full of all monies due to the Consultant.

The Consultant may remove any information from any drawings, computer disks, tracings, construction plans, specifications, maps, survey notes and sketches, charts, computations and other data deemed to be proprietary, copyrighted or confidential in nature. The Owner will not make or permit to be made any modification to the drawings and specifications, as approved, without the prior written authorization of the Consultant. The Owner agrees to waive any claim against the Consultant arising from any unauthorized transfer, reuse or modification of the information, drawings and specifications.

- B. The Consultant shall proceed to furnish consulting services on any part of the scope of work, only after the request for services has been made in writing by the Owner.
- C. Each party binds himself, his partners, successors, executors, administrators and assigns, to the other party of this Agreement and to the partners, successors, executors, administrators and assigns for such other party as to all covenants of this Agreement.
- D. Unless otherwise terminated as provided herein, this agreement expires upon final approval and acceptance of the completed project(s) listed in the development program or within **five (5) years** of the execution of this agreement, whichever occurs first.
- E. The Consultant agrees to conduct the services in compliance with the requirements imposed by or pursuant to Title VI of the Civil Rights Act of 1964, Part 21 of the Regulations of the Secretary of Transportation, and Executive Order No. 11246, "Equal Employment Opportunity", as amended.
- F. The Consultant agrees that the Owner, Aeronautics, the Federal Aviation Administration, the Comptroller General of the United States, or any of their duly authorized representatives, shall have access to any books, documents, papers and records of the Consultant which are directly pertinent to the specific grant program for the purpose of making audit, examination, excerpts and transcriptions.

IV. SPECIAL PROVISIONS

- A. No portion of the services may be subcontracted by Consultant without the prior consent of the Owner.
- B. This agreement shall be construed and enforced in accordance with the laws of the State of Illinois and Owner and Consultant hereby consent to the jurisdiction of said State.

C. During the performance of this contract, the Consultant, for itself, its assignees and successors in interest agrees as follows:

1. The Consultant shall comply with the Regulations relative to nondiscrimination in federally assisted programs of the Department of Transportation (DOT) Title 49, Code of Federal Regulations, Part 21, as they may be amended from time to time, (hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of this contract.
2. The Consultant, with regard to the work performed by it during the contract, shall not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors, including procurement of materials and leases of equipment. The Consultant shall not participate either directly or indirectly in the discrimination prohibited by Section 21.5 of the Regulations, including employment practices when the contract covers a program set forth in Appendix B of the Regulations.
3. In all solicitations either by competitive bidding or negotiation made by the Consultant for work to be performed under a subcontract, including procurement of materials or leases of equipment, each potential subcontractor or supplier shall be notified by the Consultant of the Consultant's obligations under this contract and the Regulations relative to nondiscrimination on the grounds of race, color, or national origin.
4. The Consultant shall provide available information and reports required by the Regulations or directives issued pursuant thereto and shall permit access to its books, records accounts, other sources of information, and its facilities as may be determined by the Owner or the Federal Aviation Administration (FAA) to be pertinent to ascertain compliance with such Regulations, orders, and instructions. Where any information required of the Consultant is in the exclusive possession of another who fails or refuses to furnish this information, the Consultant shall so certify to the Owner or the FAA, as appropriate, and shall set forth what efforts it has made to obtain the information.
5. In the event of the Consultant's noncompliance with the nondiscrimination provisions of this contract, the Owner shall impose such contract sanctions as it or the FAA may determine to be appropriate, including, but not limited to:
 - a. Withholding of payments to the Consultant under the contract until the Consultant complies, and/or,
 - b. Cancellation, termination, or suspension of the contract, in whole or in part.
6. The Consultant shall include the provisions of Paragraphs 1 through 5 in every subcontract, including procurement of material and leases of equipment, unless exempt by the Regulations or directives issued pursuant thereto. The Consultant shall take such action with respect to any subcontract or procurement as the Owner or the FAA may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, however, that in the event the Consultant becomes involved in, or is threatened with, litigation with a subcontractor or supplier as a result of such direction, the Consultant may request the Owner to enter into such litigation to protect the interests of the Owner and, in addition, the Consultant may request the United States to enter into such litigation to protect the interests of the United States.

- D. The Consultant agrees to ensure that minority business enterprises as defined in 49 CFR Part 23 have the maximum opportunity to participate in the performance of contracts and subcontracts financed in whole or in part with Federal funds provided under this agreement.
- E. Except as otherwise provided for under this Agreement regarding obligations from early termination in Paragraph II. C., the Owner may terminate this agreement in whole or in part for its sole convenience by furnishing written thirty (30) day notice of such termination to the Consultant. If a contract for a specific project is terminated for convenience or if a default termination of a specific project agreement is converted to a termination for convenience under paragraph II.C., above, the Owner will be obligated to compensate the Consultant its fee based on the amount of work accomplished up to the day of notification of termination, plus any outside services approved by the participating agencies and accomplished prior to the notification. Profit paid to the Consultant shall be limited to the standard percentage applied solely to the amount of work that has been completed by the Consultant at the time of the stop work notice.
- F. The parties hereby certify that there was compliance with the provisions of the State of Illinois' Architectural, Engineering and Land Surveying Qualifications Based Selection Act, Chapter 30 ILCS 535; and Federal guidance included in 49 CFR Part 18.36, FAA Order 5100.38, and FAA AC 150/5100-14 (current at time of selection), in the procurement of the services covered by this Agreement.

IN WITNESS WHEREOF, the parties hereto have affixed their hand and seals at Galesburg,
 Illinois, this 22 day of November, 2022.

CITY OF GALESBURG

ATTEST:
 (SEAL)

BY: Kelli R. Bennewitz
 TITLE: City Clerk

BY: Larry Cox
 TITLE: Deputy Mayor

Federal Employer's Identification Number
 (F.E.I.N.)

State of: **Illinois**

County of: **Knox**

This instrument was acknowledged before me on November 22, 2022, by
Kelli Bennewitz + Larry Cox.

Michelle M. Boos
 Notary Public

My Commission Expires: 2/25/23



HANSON PROFESSIONAL SERVICES INC.ATTEST:
(SEAL)

BY: Robert A. Waller
 TITLE: Assistant Vice President
91932-00

Illinois Human Rights Number

BY: Dennis J. Hollahan
 TITLE: Vice President
37-0844717

Federal Employer's Identification Number
(F.E.I.N.)State of: **Illinois**County of: **Sangamon**This instrument was acknowledged before me on December 6, 2022, by

Robert A. Waller and Dennis J. Hollahan

Dawn Hirlinger
 Notary Public

My Commission Expires:

10-26-2025



City Council Meeting

Agenda Item Overview

March 3, 2025

AGENDA ITEM: Consider moving forward with the demolition process on properties located at 1037 N. Seminary Street (garage), 745 Ave B, (residence & detached garage), 1514 S. Seminary Street (residence), 1916 E. Main Street (residence), 1309 E. Main Street (residence & detached garage), 714 Mulberry Street (residence & detached garage), 794 E. Berrien Street (residence & detached garage), 201 Blaine Avenue (residence).

SUMMARY RECOMMENDATION: The City Manager, Director of Community Development and Code Compliance Supervisor recommend the City Council authorize demolition proceedings for these properties.

BACKGROUND: After an inspection of the properties, the Building Inspector sent the required notification to the listed owners of the properties requesting compliance. The following are the responses to the violations.

1037 N. Seminary Street. In the years 2023 & 2024 Property Compliance Officers have cited the garage for housing violations. Both instances were taken to Administrative Adjudication, which resulted in fines. Those fines have remained unpaid, and no repairs have been made to the structure. The front wall appears to have shifted and is in danger of collapse. In October of 2024, the Building Inspector sent a letter to the listed owner. A follow-up inspection noted that no attempt at repairs had been made.

745 Avenue B. A letter was sent to the listed owner in July of 2024. A follow-up inspection noted that no attempt had been made to fix the building. The property has \$706 in unpaid property maintenance fees and water service was disconnected in November of 2024. The chimney has loose and missing bricks and is in danger of collapse; there is an improperly boarded window on the second story allowing weather to infiltrate the structure; the porch roof has begun to collapse and is separating from the structure; the accessory structure is completely dilapidated with large sections of the roof missing.

1514 S. Seminary Street. A letter was sent to the listed owner in August of 2024. A follow-up inspection noted that no attempt had been made to fix the building. The property has been cited numerous times for nuisance violations resulting in \$2,740.25 in unpaid property maintenance fees. The property has not had active water service since June of 2016. The residence has holes through the roof on the south side of the property; the soffit is open allowing for bird and rodent

entry; the brick is in need of repair with large sections requiring severe tuckpointing; the bulkhead to the basement has separated from the structure.

1916 E. Main Street. A letter was sent to the listed owner in January of 2025. A person who is residing at the property contacted the Code Compliance Supervisor and stated that she had not spoken to the listed owner in months and did not know where he could be located. Community Development has had no contact with the listed owner. A follow-up inspection noted there has been no attempt to fix the property. The roof of the residence is dilapidated and can no longer service its intended function; there are holes in the fascia and missing fascia allowing for rodent entry; the rear porch has collapsed; there are broken and rotted windows that are boarded up that will need replaced; the front porch roof and porch are collapsing.

1309 E. Main Street. A letter was sent to the listed owner in January of 2025. The daughter of the listed owner contacted the Code Compliance Supervisor. She stated that her father was elderly and could not perform the repairs that were necessary to the vacant structure. She stated that she would be in town in April and would like to meet to discuss the property. She was informed of the City's intent to proceed with demolition procedures in the meantime. The property has not had an active water service since December of 2007. The property has dilapidated siding that is falling off exposing the wall sheathing to the elements; the roof is dilapidated and no longer performing its intended function; and the accessory building is leaning and starting to collapse.

714 Mulberry Street. A structure fire on December 12, 2024 severely damaged the second story of the residence burning completely through the attic. The structure was deemed a complete and total loss. The owners have spoken to community Development and have stated they do not have the means to demolish the structure.

794 E. Berrien Street. This property was placarded as uninhabitable in March of 2024. It has been cited numerous times for nuisance violations resulting in \$8,304.87 in unpaid property maintenance fees. A letter was sent to the listed owner in January of 2025. A follow up inspection noted that no attempt had been made to fix the property. The foundation has collapsed in the southeast corner; the foundation needs tuckpointing and repair in multiple places; the structure is sagging above the area where the foundation has failed; There are openings above the second story windows allowing for weather and rodent infiltration; and the accessory building is in a dilapidated state.

201 Blaine Avenue. A structure fire in June of 2003 severely damaged the second story of the residence. There are multiple holes in the roof of the second story and water damage to the lower levels. Community Development placarded the property as uninhabitable due to the unsafe nature of the structure. A letter was sent to the registered owner in November of 2024. A follow up inspection showed no attempt to fix the property. The building inspector reached out to State Farm who insured the property to confirm that funds had been held back in the event the city had to demolish the structure.

BUDGET IMPACT: The demolition costs are estimated to be:

- 1037 N. Seminary (garage) \$6,000- \$9,000
- 745 Avenue B (residence & detached garage) \$15,000- \$17,000
- 1514 S. Seminary (residence) \$18,000- \$20,000
- 1916 E. Main (residence) \$18,000- \$20,000
- 1309 E. Main (residence & detached garage) \$15,000- \$17,000
- 714 Mulberry (residence & detached garage) \$20,000- \$23,000
- 794 E. Berrien (residence & detached garage) \$15,000- \$17,000
- 201 Blaine (residence) \$20,000- \$23,000

SUPPORTING DOCUMENTS:

1. Fifteen-day notices and photos
2. 714 Mulberry fire report
3. 201 Blaine fire report



Demolition Notice

10/30/2024

Re: 1037 N SEMINARY ST, GALESBURG IL 61401,
PIN #: 9911104005
Legal Description: FAIR GROUND ADDN LOT 73 BLK 5

Dear Property Owner:

This is to advise you that the building and accessory building owned by you, or in which you claim interest, located at 1037 N SEMINARY ST in the City of Galesburg, Knox County, Illinois, is in dangerous and unsafe conditions by reason of the State of Illinois Municipal Code for unsafe properties (65 ILCS 5/Art. 11 Div. 31)

You are further notified that you have fifteen days from the date of this letter to contact this department or repair and/or replace the areas listed below:

Please repair or replace the following items:

Garage in dilapidated condition, front wall appears to be shifted and at risk of collapse.

The list is based upon a visual inspection was performed on 10/30/2024. This property will be re-inspected on 11/18/2024. This notice is given pursuant to the applicable statutes of the State of Illinois. If you do not properly repair or replace the listed items or contact this office within the fifteen day time period, the City will proceed with demolition action against the property.

If you have any other questions or need additional information, please contact me at 309-345-3617.

Sincerely,

Inspections Division
City of Galesburg, Il.

1037 N Seminary





Demolition Notice

07/05/2024



Re: 745 AVENUE B, GALESBURG IL 61401,
PIN #: 9916428004
Legal Description: WESTERN ADDN LOT 4 BLK 1

Dear Property Owner:

This is to advise you that the building and accessory building owned by you, or in which you claim interest, located at 745 AVENUE B in the City of Galesburg, Knox County, Illinois, is in dangerous and unsafe conditions by reason of the State of Illinois Municipal Code for unsafe properties (65 ILCS 5/Art. 11 Div. 31)

You are further notified that you have fifteen days from the date of this letter to contact this department or repair and/or replace the areas listed below:

Please repair or replace the following items:

Chimney on house bricks loose and missing, window on the second floor boarded up from the inside allowing for weather infiltration, roof over porch appears to be collapsing on the north side (roof movement visible from road, old tar mark on siding.) Porch steps appear to be dilapidated, residence completely covered in plant growth restricting air flow to prevent mold and rot and providing access to structure for rodents. The accessory structure is dilapidated and is also completely covered with plant growth.

The list is based upon a visual inspection was performed on 07/02/2024. This property will be re-inspected on 07/22/2024. This notice is given pursuant to the applicable statutes of the State of Illinois. If you do not properly repair or replace the listed items or contact this office within the fifteen day time period, the City will proceed with demolition action against the property.

If you have any other questions or need additional information, please contact me at 309-345-3617.

Sincerely,

Inspections Division
City of Galesburg, Il.

745 Ave B





Demolition Notice

08/06/2024



Re: 1514 S SEMINARY ST, GALESBURG IL 61401,
PIN #: 9922278004
Legal Description: GUENTHER SUB DIVISION LOT 1 BLK 2 DOR 97-48-22

Dear Property Owner:

This is to advise you that the building and accessory building owned by you, or in which you claim interest, located at 1514 S SEMINARY ST in the City of Galesburg, Knox County, Illinois, is in dangerous and unsafe conditions by reason of the State of Illinois Municipal Code for unsafe properties (65 ILCS 5/Art. 11 Div. 31)

You are further notified that you have fifteen days from the date of this letter to contact this department or repair and/or replace the areas listed below:

Please repair or replace the following items:

1. Holes through roofing on south side of roof. 2. Soffit open allowing for bird and rodent entry. 3. Basement window appears open. 4. Deck dilapidated and collapsing. 5. Brick in need of severe repair work ,majority needs severe tuckpointing. 6. basement bulkhead torn away from building and has a large opening looks like rodent hole

The list is based upon a visual inspection was performed on 08/06/2024. This property will be re-inspected on 08/21/2024. This notice is given pursuant to the applicable statutes of the State of Illinois. If you do not properly repair or replace the listed items or contact this office within the fifteen day time period, the City will proceed with demolition action against the property.

If you have any other questions or need additional information, please contact me at 309-345-3617.

Sincerely,

Inspections Division
City of Galesburg, Il.

1514 S Seminary





Demolition Notice

01/14/2025



Re: 1916 E MAIN ST, GALESBURG IL 61401,
PIN #: 9913104001
Legal Description: FACTORY ADDN N 1/2 LOT 6 BLK 5

Dear Property Owner:

This is to advise you that the building and accessory building owned by you, or in which you claim interest, located at 1916 E MAIN ST in the City of Galesburg, Knox County, Illinois, is in dangerous and unsafe conditions by reason of the State of Illinois Municipal Code for unsafe properties (65 ILCS 5/Art. 11 Div. 31)

You are further notified that you have fifteen days from the date of this letter to contact this department or repair and/or replace the areas listed below:

Please repair or replace the following items:

Dilapidated roof. Holes through fascia and fascia missing allowing for rodent entry. Collapsed rear porch, impairing proper use of rear entry. Broken rotted and missing windows boarded up will need to be repaired. Front porch roof sagging due to porch broken and sinking, hole in roof of porch up against front wall of house allowing weather to infiltrate

The list is based upon a visual inspection was performed on 01/14/2025. This property will be re-inspected on 01/29/2025. This notice is given pursuant to the applicable statutes of the State of Illinois. If you do not properly repair or replace the listed items or contact this office within the fifteen day time period, the City will proceed with demolition action against the property.

If you have any other questions or need additional information, please contact me at 309-345-3617.

Sincerely,

Inspections Division
City of Galesburg, Il.

1916 E Main





Demolition Notice

01/13/2025



Re: 1309 E MAIN ST, GALESBURG IL 61401,
PIN #: 9911479015
Legal Description: SUMMIT ADDN LOT 1 BLK 1

Dear Property Owner:

This is to advise you that the building and accessory building owned by you, or in which you claim interest, located at 1309 E MAIN ST in the City of Galesburg, Knox County, Illinois, is in dangerous and unsafe conditions by reason of the State of Illinois Municipal Code for unsafe properties (65 ILCS 5/Art. 11 Div. 31)

You are further notified that you have fifteen days from the date of this letter to contact this department or repair and/or replace the areas listed below:

Please repair or replace the following items:

Dilapidated siding falling off exposing inner wall sheathing to the elements. dilapidated roof allowing weather infiltration a not functioning as designed to perform. Accessor Building is leaning to the right and possibly in risk of collapsing.

The list is based upon a visual inspection was performed on 01/13/2025. This property will be re-inspected on 01/28/2025. This notice is given pursuant to the applicable statutes of the State of Illinois. If you do not properly repair or replace the listed items or contact this office within the fifteen day time period, the City will proceed with demolition action against the property.

If you have any other questions or need additional information, please contact me at 309-345-3617.

Sincerely,

Inspections Division
City of Galesburg, Il.

1309 E Main





Demolition Notice

01/13/2025



Re: 714 MULBERRY ST, GALESBURG IL 61401,

PIN #: 9914128001

Legal Description: S W ALLENS SD FIVE ACRE LOTS 3 4 9 & 10 N 9 RDS LOT 15 5 A LOTS 9 & 10

Dear Property Owner:

This is to advise you that the building and accessory building owned by you, or in which you claim interest, located at 714 MULBERRY ST in the City of Galesburg, Knox County, Illinois, is in dangerous and unsafe conditions by reason of the State of Illinois Municipal Code for unsafe properties (65 ILCS 5/Art. 11 Div. 31)

You are further notified that you have fifteen days from the date of this letter to contact this department or repair and/or replace the areas listed below:

Please repair or replace the following items:

Demolition of structure damaged beyond feasible repair by structure fire.

The list is based upon a visual inspection was performed on 01/13/2025. This property will be re-inspected on 01/28/2025. This notice is given pursuant to the applicable statutes of the State of Illinois. If you do not properly repair or replace the listed items or contact this office within the fifteen day time period, the City will proceed with demolition action against the property.

If you have any other questions or need additional information, please contact me at 309-345-3617.

Sincerely,

Inspections Division
City of Galesburg, Il.

714 Mulberry



A **KD161** **IL** **12** **12** **2024** **GF1** **24.008046** **000** ☐ Delete ☐ Change ☐ No Activity **Back to Agenda**

B Location Type ☐ Check this box to indicate that the address for this incident is provided on the Wildland Fire Module in Section B, "Alternative Location Specification." Use only for wildland fires. Census Tract **111** - **111**

☒ **Street address** ☐ **Intersection** **714** **Mulberry** **St**

☐ **In front of** ☐ **Rear of** ☐ **Adjacent to** ☐ **Directions** ☐ **US National Grid**

Galesburg **IL** **61401**

Cross Street, Directions or National Grid, as applicable

C Incident Type **111** **Building fire**

D Aid Given or Received ☒ **None**

1 ☐ **Mutual aid received** 2 ☐ **Auto. aid received** 3 ☐ **Mutual aid given** 4 ☐ **Auto. aid given** 5 ☐ **Other aid given**

E1 Dates and Times **Month** **Day** **Year** **Hour** **Min**

Alarm **12** **12** **2024** **23:08:21**

Arrival **12** **12** **2024** **23:11:20**

Controlled **12** **13** **2024** **03:37:58**

E2 Shifts and Alarms **Local Option** **3** **0** **GF2**

E3 Special Studies **Local Option** **Special Study ID#** **Special Study Value**

F Actions Taken **11** **Extinguishment by fire service personnel**

G1 Resources ☒ Check this box and skip this block if an Apparatus or Personnel Module is used.

G2 Estimated Dollar Losses and Values **LOSSES:** **Property** **\$** **Contents** **\$**

PRE-INCIDENT VALUE: **Property** **\$** **Contents** **\$**

Completed Modules ☒ **Fire-2** ☒ **Structure Fire-3** ☐ **Civilian Fire Cas.-4** ☐ **Fire Service Cas.-5** ☐ **EMS-6** ☐ **HazMat-7** ☐ **Wildland Fire-8** ☒ **Apparatus-9** ☒ **Personnel-10** ☐ **Arson-11**

H1 Casualties ☒ **None** **Deaths** **Injuries**

H2 Detector **Required for confined fires.** **1** ☐ **Detector alerted occupants** **2** ☐ **Detector did not alert them** **U** ☒ **Unknown**

H3 Hazardous Materials Release ☐ **None**

I Mixed Use Property ☒ **Not mixed**

J Property Use ☐ **None**

Structures **131** ☐ **Church, place of worship** **161** ☐ **Restaurant or cafeteria** **162** ☐ **Bar/tavern or nightclub** **213** ☐ **Elementary school, kindergarten** **215** ☐ **High school, junior high** **241** ☐ **College, adult education** **311** ☐ **Nursing home** **331** ☐ **Hospital**

Outside **124** ☐ **Playground or park** **655** ☐ **Crops or orchard** **669** ☐ **Forest (timberland)** **807** ☐ **Outdoor storage area** **919** ☐ **Dump or sanitary landfill** **931** ☐ **Open land or field**

341 ☐ **Clinic, clinic-type infirmary** **342** ☐ **Doctor/dentist office** **361** ☐ **Prison or jail, not juvenile** **419** ☒ **1- or 2-family dwelling** **429** ☐ **Multifamily dwelling** **439** ☐ **Rooming/boarded house** **449** ☐ **Commercial hotel or motel** **459** ☐ **Residential, board and care** **464** ☐ **Dormitory/barracks** **519** ☐ **Food and beverage sales**

539 ☐ **Household goods, sales, repairs** **571** ☐ **Gas or service station** **579** ☐ **Motor vehicle/boat sales/repairs** **599** ☐ **Business office** **615** ☐ **Electric-generating plant** **629** ☐ **Laboratory/science laboratory** **700** ☐ **Manufacturing plant** **819** ☐ **Livestock/poultry storage (barn)** **882** ☐ **Non-residential parking garage** **891** ☐ **Warehouse**

936 ☐ **Vacant lot** **938** ☐ **Graded/cared for plot of land** **946** ☐ **Lake, river, stream** **951** ☐ **Railroad right-of-way** **960** ☐ **Other street** **961** ☐ **Highway/divided highway** **962** ☐ **Residential street/driveway**

981 ☐ **Construction site** **984** ☐ **Industrial plant yard**

Property Use **419** **1- or 2-family dwelling, de**

K1 Person/Entity Involved

Local Option

Business Name (if applicable)

Area Code

Phone Number

☐ Check this box if same address as incident Location (Section B). Then skip the three duplicate address lines.

Mr., Ms., Mrs.

First Name

MI

Last Name

Suffix

714

Number

Prefix

Mulberry

Street or Highway

St

Street Type

Suffix

Post Office Box

Apt./Suite/Room

City

State

ZIP Code

☒ More people involved? Check this box and attach Supplemental Forms (NFIRS-1S) as necessary.

K2 Owner

Local Option

☐ Same as person involved? Then check this box and skip the rest of this block.

Business Name (if applicable)

Area Code

Phone Number

☐ Check this box if same address as incident Location (Section B). Then skip the three duplicate address lines.

Mr., Ms., Mrs.

First Name

MI

Last Name

Suffix

Number

Prefix

Street or Highway

Street Type

Suffix

Post Office Box

Apt./Suite/Room

City

State

ZIP Code



Remarks:

Local Option

-Please refer to Supplemental form for Remarks

Fire Module Required?

Check the box that applies and then complete the Fire Module based on Incident Type, as follows:

- | | |
|---|--|
| ☐ Buildings 111 | Complete Fire & Structure Modules |
| ☐ Special structure 112 | Complete Fire Module & Section I, Structure Module |
| ☐ Confined 113-118 | Basic Module Only |
| ☐ Mobile property 120-123 | Complete Fire & Structure Modules |
| ☐ Vehicle 130-138 | Complete Fire Module |
| ☐ Vegetation 140-143 | Complete Fire or Wildland Module |
| ☐ Outside rubbish fire 150-155 | Basic Module Only |
| ☐ Special outside fire 160 | Complete Fire or Wildland Module |
| ☐ Special outside fire 161-163 | Complete Fire Module |
| ☐ Crop fire 170-173 | Complete Fire or Wildland Module |



ITEMS WITH A ★ MUST ALWAYS BE COMPLETED!

☐ More remarks? Check this box and attach Supplemental Forms (NFIRS-1S) as necessary.

M Authorization

Check box if same as Officer in charge. ☐

pend882

Officer in charge ID

Pendergast, James

Signature

Position or rank

Assignment

Month

Day

Year

pend882

Member making report ID

Pendergast, James

Signature

Position or rank

Assignment

12

Month

13

Day

2024

Year

E3	Supplemental Special Studies	24.008046	000	MM 12	DD 12	YYYY 2024	NFIRS-1S Supplemental
	Local Option	Incident Number	Exposure	Incident Date			

1 Special Study ID# Special Study Value	2 Special Study ID# Special Study Value	3 Special Study ID# Special Study Value	4 Special Study ID# Special Study Value
5 Special Study ID# Special Study Value	6 Special Study ID# Special Study Value	7 Special Study ID# Special Study Value	8 Special Study ID# Special Study Value

L	Remarks:	
	Local Option	

F1, F2, F3 and C1 dispatched to a possible structure fire, flames in the bathroom. Prior to arrival, HQ advised there was 1 subject possibly trapped in the upstairs of the home.

HQ reported there were 4 total occupants, and the caller stopped responding over the phone. A second GHAS rig was requested.

F2 arrived on scene, reported a 2 story wood frame structure with fire and smoke showing primarily on the B/C corner, passing Command. F2 pulled an 1.75" handline and darkened the fire on the B/C window that had self vented. F2 Captain announced they were going to head to the second floor via the front door to effect a rescue. When they reached the front porch, 1 occupant had gotten himself out to the porch, and he was assisted down the steps.

F1 and C1 arrived on scene. C1 announced command and requested a 161-1 call back of 2nd shift. F1 crew assisted F2 Engineer with water supply. C1 performed 360 of the structure.

F2 rescued a canine at this point, and he was given to GPD.

C1 requested all units switch to fire ground channel.

822 secured gas at the meter.

Once water supply was established, F1 crew attempted a VES type search by throwing a ladder to the Delta side. The 1st window they opened was not a room but a window on the stairwell. The ladder was thrown to a second window on the Delta side.

C1 went across the street to ask the residents about the subject on the 2nd floor. I was told by 2 occupants that everyone was out of the house. Confirmed with both occupants a second time that everyone was out. Relayed this information to all crews.

VES was abandoned and F1 crew stretched a 1.75 inch pre-connect and headed up the stairs per request of F2. Ladder was left for secondary egress.

F3 arrived and they were directed to pull another hand line to the B/C corner and C side. F3 reported heavy fire conditions as C side entry way. F3 requested 2.5 inch attack line.

E3	Supplemental Special Studies	MM	DD	YYYY	NFIRS-1S Supplemental
	Local Option				

1 Special Study ID# Special Study Value	2 Special Study ID# Special Study Value	3 Special Study ID# Special Study Value	4 Special Study ID# Special Study Value
5 Special Study ID# Special Study Value	6 Special Study ID# Special Study Value	7 Special Study ID# Special Study Value	8 Special Study ID# Special Study Value

L	Remarks:	
	Local Option	

PAR check, all units in tact. F2 reported high heat conditions and limited visibility.

Looking at thick, dark and heavy smoke emanating from the 2nd story, C1 requested F1 and F2 to return outside

All units began exterior attack on fire that had again vented on B/C corner and C side. We had hopes of making enough of a knock from the outside to return to the second floor and open some walls and ceiling to chase fire, but the conditions did not improve. 2nd PAR check conducted, all personnel accounted for.

Ameren Electric on scene dropped power line to the house from the pole, Ameren gas pinned the meter.

At 1145 C1 announced we were in a defensive mode. The aerial ladder of F1 was deployed, and the rest of our time on scene was exterior attack and overhaul.

The fire made its way through the walls up to the attic and eventually burned through the entire roof.

Once the bulk of the fire was out, F1 aerial ladder was bedded and handlines were left out for hot spots.

GHAS Paramedics transported 3 patients to SMMC ER.

1-800-Boardup was on scene providing food and drinks to the crews, and also contacted Salvation Army and Red Cross for the homeowners.

A	FDID KD161 ★	State IL ★	MM 12	DD 12	YYYY 2024	Station GF1	Incident Number 24.008046 ★	Exposure 000 ★	☐ Delete ☐ Change	NFIRS-1S Supplemental
----------	---------------------	-------------------	--------------	--------------	------------------	--------------------	------------------------------------	-----------------------	--	----------------------------------

K1	Person/Entity Involved	Business Name (if applicable)	Area Code	Phone Number
Local Option				
☐ Check this box if same address as incident location. Then skip these three duplicate address lines.				
Mr., Ms., Mrs. First Name MI Last Name Suffix 714 Mulberry St Number Prefix Street or Highway Street Type Suffix Post Office Box Apt./Suite/Room City State ZIP Code				

K1	Person/Entity Involved	Business Name (if applicable)	Area Code	Phone Number
Local Option				
☐ Check this box if same address as incident location. Then skip these three duplicate address lines.				
Mr., Ms., Mrs. First Name MI Last Name Suffix 714 Mulberry St Number Prefix Street or Highway Street Type Suffix Post Office Box Apt./Suite/Room City State ZIP Code				

K1	Person/Entity Involved	Business Name (if applicable)	Area Code	Phone Number
Local Option				
☐ Check this box if same address as incident location. Then skip these three duplicate address lines.				
Mr., Ms., Mrs. First Name MI Last Name Suffix 83 Garfield Ave Number Prefix Street or Highway Street Type Suffix Post Office Box Apt./Suite/Room City IL 61401				

K1	Person/Entity Involved	Business Name (if applicable)	Area Code	Phone Number
Local Option				
☐ Check this box if same address as incident location. Then skip these three duplicate address lines.				
Mr., Ms., Mrs. First Name MI Last Name Suffix Number Prefix Street or Highway Street Type Suffix Post Office Box Apt./Suite/Room City State ZIP Code				

K1	Person/Entity Involved	Business Name (if applicable)	Area Code	Phone Number
Local Option				
☐ Check this box if same address as incident location. Then skip these three duplicate address lines.				
Mr., Ms., Mrs. First Name MI Last Name Suffix Number Prefix Street or Highway Street Type Suffix Post Office Box Apt./Suite/Room City State ZIP Code				

A	FDID KD161 ★	State IL ★	MM 12	DD 12	YYYY 2024	Station GF1	Incident Number 24.008046 ★	Exposure 000 ★	☐ Delete ☐ Change	NFIRS-2 Fire
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B Property Details B1 1 ☐ Not Residential Estimated number of residential living units in building of origin whether or not all units became involved B2 ☐ Buildings not involved Number of buildings involved B3 , ☐ None ☐ Less than one acre Acres burned (outside fires)	C On-Site Materials or Products ☒ None Complete if there were any significant amounts of commercial, industrial, energy, or agricultural products or materials on the property, whether or not they became involved Enter up to three codes. Check one box for each code entered. On-site material (1) On-site material (2) On-site material (3) On-Site Materials Storage Use 1 ☐ Bulk storage or warehousing 2 ☐ Processing or manufacturing 3 ☐ Packaged goods for sale 4 ☐ Repair or service U ☐ Undetermined
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D Ignition D1 UU ☐ Undetermined Area of fire origin ★ D2 UU ☐ Undetermined Heat source ★ D3 UU ☐ Undetermined Item first ignited ★ 1 ☐ Check box if fire spread was confined to object of origin. D4 Type of material first ignited Required only if item first ignited code is 00 or <70	E1 Cause of Ignition ★ ☐ Check box if this is an exposure report. ➡ Skip to Section G 1 ☐ Intentional 2 ☐ Unintentional 3 ☐ Failure of equipment or heat source 4 ☐ Act of nature 5 ☒ Cause under investigation U ☐ Cause undetermined after investigation	E3 Human Factors ★ Contributing to Ignition Check all applicable boxes ☐ None 1 ☐ Asleep 2 ☐ Possibly impaired by alcohol or drugs 3 ☐ Unattended person 4 ☐ Possibly mentally disabled 5 ☐ Physically disabled 6 ☐ Multiple persons involved 7 ☐ Age was a factor Estimated age of person involved 1 ☐ Male 2 ☐ Female
E2 Factors Contributing to Ignition ★ ☐ None UU ☐ Undetermined Factor contributing to ignition (1) Factor contributing to ignition (2)		

F1 Equipment Involved in Ignition ☒ None ➡ If equipment was not involved, skip to Section G	F2 Equipment Power Source Equipment Power Source	G Fire Suppression Factors ☒ None Enter up to three codes. Fire suppression factor (1) Fire suppression factor (2) Fire suppression factor (3)
F3 Equipment Portability 1 ☐ Portable 2 ☐ Stationary		
Portable equipment normally can be moved by one or two persons, is designed to be used in multiple locations, and requires no tools to install.		

H1 Mobile Property Involved ☒ None 1 ☐ Not involved in ignition, but burned 2 ☐ Involved in ignition, but did not burn 3 ☐ Involved in ignition and burned	H2 Mobile Property Type and Make Mobile property type Mobile property make Year	Local Use ☐ Pre-Fire Plan Available Some of the information presented in this report may be based upon reports from other agencies: ☐ Arson report attached ☐ Police report attached ☐ Coroner report attached ☐ Other reports attached
 Mobile property model License Plate Number State VIN		
Structure fire? Please be sure to complete the Structure Fire form (NFIRS-3).		

I1 Structure Type ☆ If fire was in an enclosed building or a portable/mobile structure, complete the rest of this form. 1 ☒ Enclosed building 2 ☐ Portable/mobile structure 3 ☐ Open structure 4 ☐ Air-supported structure 5 ☐ Tent 6 ☐ Open platform (e.g., piers) 7 ☐ Underground structure (work areas) 8 ☐ Connective structure (e.g., fences) 0 ☐ Other type of structure	I2 Building Status ☆ 1 ☐ Under construction 2 ☒ Occupied & operating 3 ☐ Idle, not routinely used 4 ☐ Under major renovation 5 ☐ Vacant and secured 6 ☐ Vacant and unsecured 7 ☐ Being demolished 0 ☐ Other U ☐ Undetermined	I3 Building Height ☆ Count the roof as part of the highest story. 2 Total number of stories at or above grade 1 Total number of stories below grade	I4 Main Floor Size ☆ , , Total square feet OR , 50 BY , 30 Length in feet Width in feet
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[Back to Agenda](#)

Structure Fire

J1 Fire Origin ☆ 1 Story of fire origin ☐ Below grade	J3 Number of Stories Damaged by Flame Count the roof as part of the highest story. Number of stories w/minor damage (1 to 24% flame damage) Number of stories w/significant damage (25 to 49% flame damage) Number of stories w/heavy damage (50 to 74% flame damage) Number of stories w/extreme damage (75 to 100% flame damage)	K Type of Material Contributing Most to Flame Spread ☐ Check if no flame spread OR if same as Material First Ignited (Block D4, Fire Module) OR if unable to determine. Skip to Section L Item contributing most to flame spread Type of material contributing most to flame spread Required only if item contributing code is 00 or <70.
--	--	---

L1 Presence of Detectors ☆ (In area of the fire) N ☒ None Present 1 ☐ Present U ☐ Undetermined Skip to Section M	L3 Detector Power Supply 1 ☐ Battery only 2 ☐ Hardwire only 3 ☐ Plug-in 4 ☐ Hardwire with battery 5 ☐ Plug-in with battery 6 ☐ Mechanical 7 ☐ Multiple detectors & power supplies 0 ☐ Other U ☐ Undetermined	L5 Detector Effectiveness Required if detector operated. 1 ☐ Alerted occupants, occupants responded 2 ☐ Alerted occupants, occupants failed to respond 3 ☐ There were no occupants 4 ☐ Failed to alert occupants U ☐ Undetermined
L2 Detector Type 1 ☐ Smoke 2 ☐ Heat 3 ☐ Combination smoke and heat 4 ☐ Sprinkler, water flow detection 5 ☐ More than one type present 0 ☐ Other U ☐ Undetermined	L4 Detector Operation 1 ☐ Fire too small to activate 2 ☐ Operated 3 ☐ Failed to operate U ☐ Undetermined Complete Block L5 Complete Block L6	L6 Detector Failure Reason Required if detector failed to operate 1 ☐ Power failure, shutoff, or disconnect 2 ☐ Improper installation or placement 3 ☐ Defective 4 ☐ Lack of maintenance, includes not cleaning 5 ☐ Battery missing or disconnected 6 ☐ Battery discharged or dead 0 ☐ Other U ☐ Undetermined

M1 Presence of Automatic Extinguishing System ☆ N ☒ None Present 1 ☐ Present 2 ☐ Partial System Present U ☐ Undetermined Complete rest of Section M	M3 Operation of Automatic Extinguishing System Required if fire was within designed range 1 ☐ Operated/effective (go to M4) 2 ☐ Operated/not effective (go to M4) 3 ☐ Fire too small to activate 4 ☐ Failed to operate (go to M5) 0 ☐ Other U ☐ Undetermined	M5 Reason for Automatic Extinguishing System Failure Required if system failed or not effective 1 ☐ System shut off 2 ☐ Not enough agent discharged 3 ☐ Agent discharged but did not reach fire 4 ☐ Wrong type of system 5 ☐ Fire not in area protected 6 ☐ System components damaged 7 ☐ Lack of maintenance 8 ☐ Manual intervention 0 ☐ Other U ☐ Undetermined
M2 Type of Automatic Extinguishing System Required if fire was within designed range of AES 1 ☐ Wet-pipe sprinkler 2 ☐ Dry-pipe sprinkler 3 ☐ Other sprinkler system 4 ☐ Dry chemical system 5 ☐ Foam system 6 ☐ Halogen-type system 7 ☐ Carbon dioxide (CO₂) system 0 ☐ Other special hazard system U ☐ Undetermined	M4 Number of Sprinkler Heads Operating Required if system operated Number of sprinkler heads operating	



Demolition Notice

01/14/2025



Re: 794 E BERRIEN ST, GALESBURG IL 61401,
PIN #: 9914178006
Legal Description: E 1/2 LOT 7 BLK 65

Dear Property Owner:

This is to advise you that the building and accessory building owned by you, or in which you claim interest, located at 794 E BERRIEN ST in the City of Galesburg, Knox County, Illinois, is in dangerous and unsafe conditions by reason of the State of Illinois Municipal Code for unsafe properties (65 ILCS 5/Art. 11 Div. 31)

You are further notified that you have fifteen days from the date of this letter to contact this department or repair and/or replace the areas listed below:

Please repair or replace the following items:

foundation appears collapsed in rear eastside ,many areas need tuck pointing and repair. Windows on second floor have large opening above that allows weather and rodent entry, many windows are boarded up and will need to be repaired or replaced, structure above foundation failure appears to have dropped and will need to be restructured after repair to foundation Accessory building (garage) in dilapidated shape needs to be repaired and proper foundation/slab to be under entire building including additions

The list is based upon a visual inspection was performed on 01/14/2025. This property will be re-inspected on 01/29/2025. This notice is given pursuant to the applicable statutes of the State of Illinois. If you do not properly repair or replace the listed items or contact this office within the fifteen day time period, the City will proceed with demolition action against the property.

If you have any other questions or need additional information, please contact me at 309-345-3617.

Sincerely,

Inspections Division
City of Galesburg, Il.

794 E Berrien





Demolition Notice

11/26/2024

Re: 201 BLAINE AVE, GALESBURG IL 61401,
PIN #: 9911452013
Legal Description: JOSIAH HAMILTONS SUB DIV S 15 FT LOT 3 & N 30 FT LOT 4 BLK 2

Dear Property Owner:

This is to advise you that the building and accessory building owned by you, or in which you claim interest, located at 201 BLAINE AVE in the City of Galesburg, Knox County, Illinois, is in dangerous and unsafe conditions by reason of the State of Illinois Municipal Code for unsafe properties (65 ILCS 5/Art. 11 Div. 31)

You are further notified that you have fifteen days from the date of this letter to contact this department or repair and/or replace the areas listed below:

Please repair or replace the following items:

Repair or demolish the structure damaged by fire on 06/04/2023.

The list is based upon a visual inspection was performed on 11/26/2024. This property will be re-inspected on 12/13/2024. This notice is given pursuant to the applicable statutes of the State of Illinois. If you do not properly repair or replace the listed items or contact this office within the fifteen day time period, the City will proceed with demolition action against the property.

If you have any other questions or need additional information, please contact me at 309-345-3617.

Sincerely,

Inspections Division
City of Galesburg, Il.

201 Blaine





CITY OF GALESBURG ILLINOIS



NFIRS Report

Printed On: 06/26/23 10:20

Basic

Incident# : 23-005206 **Report By** : farr872-Farrell, David **Report Date** :
Incident Date/Time : 06/04/2023 05:17 **Incident Location** : 201 Blaine Ave
CSZ : Galesburg, IL61401

B. Location ☐ Address Provided on Wildland Form

Address : 201 Blaine Ave
CSZ : Galesburg, IL 61401
Location Type : Street address
Cross Street/Directions :
Census Tract :

C. Incident Type

Incident Type : 111-Building fire

D. Aid Given or Received

Aid Type : None
Incident# :
State :
Their FDID :

F. Action Taken

Action Taken1 : Extinguishment by fire service personnel
Action Taken2 :
Action Taken3 :

G1. Resources

	Apparatus	Personnel
Suppression : 3		10
EMS : 0		0
Other : 2		2

G2. Estimated Dollar Losses and values

Property Value : \$0.00	Property Loss : \$0.00
Content Value : \$0.00	Content Loss : \$0.00

H1. Casualties ☒ None

	Deaths	Injuries
Fire Service : 0		0
Civilian : 0		0

H2. Detector

Detector :

I. Mixed Use Property

Mixed Property Use :

J. Property Use

Property Use : 1- or 2-family dwelling, detached, manufactured home, mobile home not in transit, duplex.

K1-K2 Person/Entity Involved and Owner

NFIRS	Name	Address	Phone#	DOB	Activity	K2 Owner
☒	[REDACTED]	[REDACTED]		[REDACTED]		[REDACTED]

M. Officer Information

Member Making Report : farr872-Farrell, David	Officer in Charge : farr872-Farrell, David
Position or Rank : Battalion Chief	Position or Rank : Battalion Chief
Assignment :	Assignment :
Report Date :	Date :

Remarks



NFIRS ReportPrinted On: 06/26/23 10:20

Units 51, 52, 53, and 58 responded to a structure fire at 201 Blaine. Dispatch notified flames showing and fully involved. 52 arrived and requested a call back from dispatch. They stated they were going to be "Attack" and were pulling a 1.75" pre-connect hose line. 58 arrived and staged at North and Blaine Avenue. 872 approached and announced assuming command and reported a 4 square type residential structure with 1st and 2nd floor clear and flames coming from 3rd floor.

51 had arrived and were pulling 5" hose supply line from 52 to Hydrant to the south. After 52 was supplied, they became "Search". They also pulled a 2nd 1.75" Pre-connect hose line and extinguished some fire coming out of the Delta (south) side around the 3rd floor dormer.

A ladder was put up and over front porch of the structure.

53 arrived and were in charge of utility control for gas and electric.

51 and 53 drivers became RIT.

Search announced and all clear of basement, 1st and 2nd floor. 3rd floor search was delayed due to some structure collapse and getting up 3rd floor stairway.

Attack and Search made it to 3rd floor and announced an under control and all clear.

51's crew also later did a secondary search announcing another all clear.

Ameren arrived and pinned gas meter and took electrical meter from the home.

53 cleared and 51 was repositioned to be able to get out in case the need for another call.

56 arrived with 813 assuming investigation responsibilities.

51 and 58 cleared leaving 52 and 56 on scene for overhaul and investigation.

Home Owner stated he had an interruption in the power of the home and then found out the structure was on fire. He informed others of the home to get out before the fire dept arrived on scene. He stated the home insured with State Farm. He did not have a phone at this time since his was broken.

52 and 56 later cleared also.



NFIRS Report

Printed On: 06/26/23 10:20

Fire

Incident# : 23-005206 **Report By** : farr872-Farrell, David **Report Date** :
Incident Date/Time : 06/04/2023 05:17 **Incident Location** : 201 Blaine Ave
CSZ : Galesburg, IL61401

B. Property Detail

B1.#Residential Units : 1 ☐ **Not Residential**
B2.#Buildings Burned : ☐ **Building Not Involved**
B3.#Acres Burned : ☐ **None** ☐ **Less Than One Acre**

C. On Site Materials ☐ **On Site Materials None**

Material Description	Storage
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D. Ignition ☐ **Confined to Object**

D1.Area Fire Origin : Bedroom - < 5 persons; included are jail or prison **D2.Heat Source** : Undetermined

D3.Item First Ignited : Undetermined **D4.Material First Ignited** :

E. Cause & Factors

E1.Cause of Ignition : Cause under investigation

E2.Factors Contributing 1 : Undetermined

E2.Factors Contributing 2 :

E3. Human Factors ☒ **None**

☐ Asleep	☐ Possibly impaired by alcohol or drugs
☐ Unattended or unsupervised person	☐ Possibly mentally disabled
☐ Physically disabled	☐ Multiple persons involved
☐ Age was a factor	

F. Equipment Involved in Ignition

F1.Equipment Involved :	F1.Equipment Brand :
F1.Equipment Model :	F1.Year :
F1.Serial Number :	F2.Equipment Power :
F3.Portability :	

G. Fire Suppression Factors

Suppression Factors 1 :

Suppression Factors 2 :

Suppression Factors 3 :

H. Mobile Property Involved

H1.Mobile Property :	H2.Mobile Property Type :
H2.Mobile Property Make :	H2.Plate#/State :
H2.VIN# :	H2.Property Model :
H2.Year :	



NFIRS Report

Printed On: 06/26/23 10:20

Structure

Incident# : 23-005206 **Report By** : farr872-Farrell, David **Report Date** :
Incident Date/Time : 06/04/2023 05:17 **Incident Location** : 201 Blaine Ave
CSZ : Galesburg, IL61401

Structure Information

I1.Structure Type : Enclosed building	I2.Building Status : In Normal use
I3.Stories Above Grade# : 3	I3.Stories Below Grade# : 1
I4.Floor Area :	I4.Floor Length : 30
I4.Floor Width : 30	
J1.Story of Fire Origin : 3 ☐	
J2.Fire Spread : Confined to floor of origin	

K. Material Contributing To Spread

Item Contributing :	Material Contributing :
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L. Detectors Information

L1.Presence : Undetermined	L2.Type :
L3.Power Supply :	L4.Operation :
L5.Effectiveness :	L6.Failure Reason :

M. Automatic Extinguishing System Information

M1.Presence : None Present	M2.Type :
M3.Operation :	M4.No. of Sprinkler Heads :
M5.Failure Reason :	

TOWN OF THE CITY OF GALESBURG

Date: March 3, 2025

Agenda Number: 25-9005

TOWN FUND	<u>\$303.02</u>
GENERAL ASSISTANCE FUND	<u>\$5,624.02</u>
IMRF FUND	<u></u>
SOCIAL SECURITY/MEDICARE FUND	<u></u>
LIABILITY FUND	<u></u>
AUDIT FUND	<u></u>
TOTAL	<u>\$5,927.04</u>

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02/25/25

Accrual Basis

TOWN of the City of Galesburg - TOWN
Advance Pay Vendor Summary by Month
February 11 - February 24, 2025

	TOTAL
NCPERS	96.00
Petty Crew, LLC	167.42
Tri-States Water	39.60
TOTAL	<u>303.02</u>

8:09 AM

02/25/25

Cash Basis

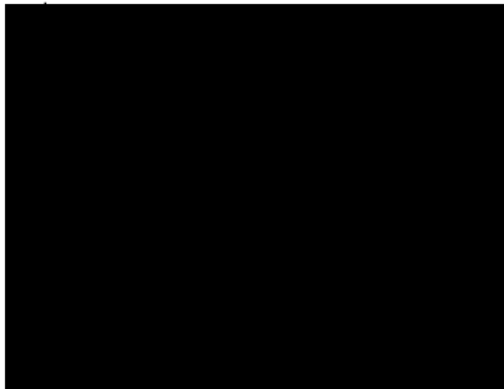
TOWN OF THE CITY OF GALESBURG - GA
General Assistance Advance Payment Report
February 11 2025 - February 24 2025

Date	Num.	Name	Memo	Paid Amount
Expense				
602 - Gen Assistance - Rent				
02/11/2025	25586	LL KCHA		315.00
02/13/2025	25588	LL KCHA		11.00
02/13/2025	25590	LL KCHA		11.00
02/18/2025	25592	LL Sandburg Village Apartm...		28.00
02/18/2025	25594	LL Curtis, Michael		439.00
02/18/2025	25596	LL Rasmussen Mark		400.00
02/18/2025	25597	LL Walter, Lyman		326.28
02/24/2025	25600	LL Steven Huppenbauer		439.00
02/24/2025	25602	LL Finzel, Paul		439.00
Total 602 - Gen Assistance - Rent				2,408.28
605 - Gen Assistance - P & H				
02/24/2025	25601	Purple Hangar		50.00
Total 605 - Gen Assistance - P & H				50.00
612 - Gen Assistance - Misc/Lndry/Tra				
02/13/2025	25589	LL KCHA Laundry		15.00
02/13/2025	25591	LL KCHA Laundry		15.00
02/18/2025	25593	LL Oakbrook Corp/Mary All...		15.00
02/18/2025	25595	LL Oakbrook Corp/Mary All...		20.00
Total 612 - Gen Assistance - Misc/Lndry/Tra				65.00
613 - Emergency Assistance - Rent				
02/21/2025	25599	LL Rose Alvin		1,000.00
Total 613 - Emergency Assistance - Rent				1,000.00
Total Expense				3,523.28
Net Income				-3,523.28

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02/25/25

TOWN OF THE CITY OF GALESBURG - GA
General Assistance Payment Due Report
 February 11 2025 - February 24 2025

Type	Name	Num	Date	Memo	Amount
Feb 11 - 24, 25					
Bill	Hy- Vee National Blvd #1...	G18372	02/19/2025		37.97
Bill	Hy- Vee National Blvd #1...	G18185	02/19/2025		87.70
Bill	Hy- Vee National Blvd #1...	G18269	02/19/2025		98.75
Bill	Hy- Vee National Blvd #1...	G18354	02/19/2025		200.00
Bill	Hy-Vee Main St # 1216	G8368	02/11/2025		200.00
Bill	Hy-Vee Main St # 1216	G18332	02/11/2025		148.57
Bill	Hy-Vee Main St # 1216	G18351	02/11/2025		148.41
Bill	Hy-Vee Main St # 1216	G18346	02/11/2025		191.61
Bill	Hy-Vee Main St # 1216	G18286	02/18/2025		126.72
Bill	Hy-Vee Main St # 1216	G18384	02/18/2025		150.00
Bill	Hy-Vee Main St # 1216	G18384	02/18/2025		150.00
Bill	Hy-Vee Main St # 1216	G18379	02/18/2025		197.77
Bill	Hy-Vee Main St # 1216	G18404	02/24/2025		199.93
Bill	Hy-Vee Main St # 1216	G18364	02/24/2025		14.00
Bill	Hy-Vee Main St # 1216	G18415	02/24/2025		149.31
Feb 11 - 24, 25					2,100.74